

JANTIA EASTERN COLLEGE, KHLIEHRIAT



EAST JANTIA HILLS DISTRICT, MEGHALAYA - 793200
Affiliated to North Eastern Hill University, Shillong

PROSPECTUS - 2018



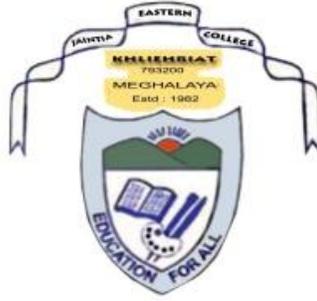
UGC Recognition 2(f) and 12(B) in 2005
NAAC Accredited in 2016

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Website : www.jecollege.org

 03655230003 / 9436115484





JAINTIA EASTERN COLLEGE, KHLIEHRIAT
EAST JAINTIA HILLS DISTRICT, MEGHALAYA - 793200

AFFILIATED TO NORTH EASTERN HILL UNIVERSITY, SHILLONG

Recognized u/s 2(f) and 12(B) of UGC Act and *Accredited by NAAC*

PROSPECTUS – 2018

FROM THE PRINCIPAL'S DESK



Dear Applicant, I am pleased to welcome you as a prospective member of the college fraternity. You have come to join an institution, a place which takes care not only of your educational needs but also your overall development as well. Hence it is always important and crucial that you must know the philosophy of an institution before you join it. We at Jaintia Eastern College believe in Indian values, culture and ethics. We have an environment of love, affection and understanding where everyone respects the other, behaves decently and is mindful of others' concerns. We strongly believe in discipline inside as well as outside the classroom. Respect to elders and courtesy to youngsters is our driving force. We have several mechanisms to take care of our students and we do our level best to remain in touch with all our students. I welcome you if you subscribe to these basic tenets of morality and culture. However, if you are a careless, easy going and "It's my life" type of person then this institution is not for you. You have to be regular as well as punctual in your classes and would keep your work up to date. We love to remain in touch with your parents and always welcome them if they are interested to know your progress and growth. We never allow ragging and each student is given due respect and care. The teaching in our college, for all courses from first year to final year starts immediately after reopening of the academic session. The Orientation Programme scheduled to be held on the 8th June 2018 at 10.30 A.M is mandatory for the first year students because in this very day, all necessary information including rules and regulation, academic and non-academic activities of the college will be provided.

The current academic session 2018-19 is the 26 (Twenty sixth) years of Jaintia Eastern College's journey to cater to higher educational needs of this area. It is the premier institution in East Jaintia Hills District and the first NAAC accredited college in the East & West Jaintia Hills and this speaks of the college's commitment to quality education. To develop a system for conscious, consistent and catalytic improvement in the overall performance, we constitute Internal Quality Assurance Cell (IQAC) to monitor the teaching and learning process in the college. Recently, the college was brought under RUSA Meghalaya for development of its infrastructures including ICT classrooms.

We have moved a step ahead in our endeavors to earn excellence in the dynamic global academic scenario. I am sure you would enjoy your stay in this college and move out as a better human-being and a good citizen.

Sd/-Dr. P. Nongtdu

Tentative Academic Calendar 2018-19

Month	Dates	Days	Event	Holiday
January	9 th	Mon	College Re – opened	-
	26 th	Fri	Republic Day	1
	29 th	Mon	Commencement of Even Semester Examinations	-
February	27 th	Tue	MLA General Election Voting day	1
March	2 nd	Fri	Holi	1
	3 rd	Tue	MLA General Election counting day	1
	7 th -31 st	Wed	Commencement of Annual System Examinations	-
	30 th	Fri	Good Friday	1
April	24 th	Tue	Commencement of Even Semester Examinations	-
	30	Mon	Buddha Purnima	1
May	15 th – 31 st		Semester break	-
June	1 st	Fri	Commencement of Odd (3 rd & 5 th) Semester Classes	-
	5 th	Tue	World Environment	-
	8 th	Fri	Induction Ceremony-Cum-Orientation Courses	-
	18 th	Mon	Commencement of Odd (1 st) semester Classes	-
	16 th	Sat	Id-UI-Fitre	1
	22 nd	Fri	Rev.Thomas Jones Day	1
	23 th	Sat	Parent Teacher Meeting	-
July	3 rd	Tue	Beh Deinkhlam, Jowai	1
	17 th	Tue	<i>U Tirot Sing Day</i>	1
			Beh Deinkhlam, Tuber	1
	23 th	Mon	Starts of first sessional tests	-
August	15 th	Wed	Independence Day	1
	22 nd	Wed	Id-UI-Zuha	1
September	3 rd	Mon	Janmashtami	1
	18 th	Tue	Unitarian Day	1
October	2 nd	Tue	Mahatma Gandhi's Birthday	1
	18 th – 20 th	Thu	<i>Puja Holiday</i>	3
	3 rd	Wed	Odd Semester Examinations	-
November	5 th	Mon	Commencement of Even semester Classes	-
	7 th	Wed	Diwali	1
	9 th	Fri	Wangala Festival	1
	23 rd	Fri	Seng kutsnem	1
December	12 th	Wed	Pa Togan N Sangma	1
	18 th	Tue	Death Anniversary of U SoSo Tham	1
	20 th	Thu	Parting Social	-
	22 nd	Sat	Winter Vacation begins	-
Feb -2019	4 th	Mon	Re-Opening of College	-
	6 th	Wed	Commencement of Even semester Classes	-
	12 th	Tue	Annual UG Examination begins	-
			Total Holiday	24

NB. *Holiday falls on Sunday is not included. Date for sessional tests for Even and Odds Semester will be notified by the respective HoDs.*

About the College

East Jaintia Hills District constitutes the eastern most part of Meghalaya with a geographical area of 2126 sq.kms. Khliehriat is the headquarters of East Jaintia Hills District and covers a distance of 100 kms from the state capital. The National Highway leading to Badarpur (Assam), Agartala (Tripura), Aizawl (Mizoram) and Imphal (Manipur) passes through it. It has inter-district border with West Jaintia Hills District, inter-state border with Assam and international border with Bangladesh. Besides the floating population, the district is inhabited by diverse castes, creeds, communities, tribes and ethnic groups who have their own distinct culture, religion and language. As per census of India 2011, the district is inhabited by 1, 22,436 persons spreading in 206 villages and has the literacy rate of 53%.

The Society for Higher Education is a non-profit organization founded in April 1992 of erstwhile Khliehriat Civil Sub-Division (Now East Jaintia Hills District) with the aim to bring higher education within the reach of underprivileged people of the area. In this respect, late Rev. T. Dkhar (President) and late Rev. S. W. Lyngdoh (Secretary) initiated the efforts to establish "Jaintia Eastern College" at Khliehriat.

Jaintia Eastern College, Khliehriat, was established on the 1st August 1992 at Pre-University Courses in Arts stream and was inaugurated by late O. L. Nongtdo, the then Home Minister, Govt. of Meghalaya on the 21st October 1992. It was then upgraded to Degree Courses in the year 1993.

As a humble beginning, the college started its classes with 60 (Sixty) students, 7 (Seven) lecturers and 2 (Two) non-teaching staffs. At present, it has 746 (Seven Hundred Forty Six) students with 34 (Thirty four) teaching staff. 7 (seven) non-teaching staffs to assist the college administration are engage.

Jaintia Eastern College is a Co-Educational institution affiliated to North Eastern Hill University, Shillong and is recognized by UGC u/s 2(f) and 12(B). It provides various academic amenities to attain Bachelor degrees in the fields of Arts and Commerce, where as science stream also will be introduced soon.

The college is a reputed educational institution in the area. In the last 25 years, it has produced many eminent personalities who have excelled themselves in the field of politics, academics, bureaucracy, judiciary, etc. Though the college has no mechanism to track the whereabouts of the past students yet it is noteworthy to mention that a good number of them progressed successfully in life.

The college not only ensures academic development of the students but also provides with opportunities to prove themselves by means of extracurricular. Moreover, in the field of games and sports, the college has made a name for itself.

Besides the existing sub-committees of the college, Music and Cultural Committee is working continuously towards promotion of cultural activities and also conduct a six month course in Khasi Traditional Music. The Career Guidance and Counseling Cell makes its presence felt by providing amount of necessary information and guidance to the students as when as and as and when required. The National Service Scheme (NSS) and Red Ribbon Club (RRC) units of the college are taking keen part in Community Development Programmes in collaboration with the District Administration and other agencies. Through these cells, the college is extending services to the community through the active involvement and participation of the student volunteers. Furthermore, the college was felicitated as 'Best NSS Unit by NSS Cell, North Eastern Hill University, Shillong in 2014.

Our college was appreciated by esteemed peer team members during NAAC accreditation process in April 2016 regarding potentialities and excellent progress. We are proud to say the college is accredited with grade 'B'. With this grade, the college fulfilled the criteria and was granted Rs 2 (Two) Crore by RUSA Meghalaya for development of infrastructures to further enhance teaching learning process at UG level.

The college had made immense progress in the field of teaching learning process by absorbing the modern method of teaching like introducing ICT based classrooms in the Commerce Department. Moreover, in the upcoming academic session all departments will be upgraded to ICT mode of teaching. Besides advanced equipments, Internet facility, digital and computerized library, science laboratories, extension activities like garbage management, psychological counseling centre, etc. are planned. Apart from the above, conveyance fee, tuition fee concession and other facilities for educational purpose were also provided to the needy students.

Free Computer Education trainings on supported by RUSA, Meghalaya, Govt. of Meghalaya and NIELIT, Shillong, Govt. of India are conducted to cater the needs and enhance the skills of the students. Computer Laboratory was upgraded and improved to accommodate more students and improve the learning atmosphere. Regular maintenance of equipments, generator backup and campus safety measures are installed.

The young and highly qualified faculty members spare no efforts to educate the students on various subjects. The students are also reciprocating by their achievements in academic performance.

Vision

With the motto "*Education for All*" Jaintia Eastern College acts as per the principles set by its founders to provide quality and affordable education to all sections of the society especially to the underprivileged students who could not afford higher and quality education elsewhere.

Mission

The college is committed to serve the society by developing the young generation to face the challenges of this contemporary world and to remain socio-economically alert. Through knowledge-based education, students are sensitized to be competent in the employment opportunities also. Apart from creating an atmosphere to promote all round development of an individual, the college also equip them to become good citizens and to meet the social needs of our nation, not just a mere job seekers. Through various college-activities, an awareness regarding preservation and restoration of the environment is also in the roadmap of the college.

Objectives

- To impart higher and quality education in rural areas.
- To provide vocational training to the educated unemployed youths.
- To impart skills on Information Technology.
- To provide career guidance and counseling.
- To promote environmental awareness.
- To transform the young minds through moral and ethical education based on value system

For Degree in Commerce, the students shall be required to choose a group A or D from Table No. 4 in the Third Semester and they would continue with a group in the rest of the Semesters.

Table No. 3: Core subjects and distribution of marks

Paper	First Semester	Marks	Paper	Second Semester	Marks
BC 101	Business Environment	100	BC 201	Business Economics	100
BC 102	Principle & Practice of Management	100	BC 203	Information Technology in Business	100
BC 103	Financial Accounting	100	BC 204	Indian Financial System	100
Total		300			300
Paper	Third Semester	Marks	Paper	Fourth Semester	Marks
BC 301	Business Statistics	100	BC 401	MIL (Khasi)/Alt. Eng	100
BC 302	Business Law	100	BC 402	Financial Management	100
BC 303/305	Optional A or D	100	BC 403/ 406	Optional A or D	100
Total		300			300
Paper	Fifth Semester	Marks	Paper	Sixth Semester	Marks
BC 501	English	100	BC 601	Environmental Studies	100
BC 502	Cost Accounting	100	BC 602	Entrepreneurship Development	100
BC 503/506	Optional A or D	100	BC 603/606	Optional A or D	100
Total		300			300
Grand Total					1800

The papers mentioned in bold letters are Honours papers.

Table No. 4:

Group A	Accounting & Finance Group	Group D	Marketing Group
BC 303	Corporate Accounting	BC 304	Marketing Management
BC 403	Auditing	BC 406	Sale & Advertisement Management
BC 503	Financial Services	BC 506	Rural & Agricultural Marketing
BC 603	Direct Tax Laws & Practice	BC 606	Services Marketing

GENERAL INFORMATION

REGISTRATION:

After completion of admission process, a student shall be required to register under the North Eastern Hill University, Shillong within the first semester of his/her admission. Those students passing from outside the jurisdiction of the University will have to submit their Migration Certificate within one month after the admission.

EXAMINATION:

The college conducts regular sessional examinations and assignments in each Semester. End Semester Examinations are conducted by the University at the end of each even/odd semester. Distribution of marks in each paper will be 75% from the End Semester Examination and 25% from the Internal Assessment.

ATTENDANCE:

Regular classroom attendance is compulsory. Students who do not obtain a minimum 75% attendance of all lectures delivered shall not be allowed to sit in the End Semester examinations. Students who remained absent for two consecutive calendar weeks without prior permission, his/her name will be deleted from the Attendance Register.

ANTI-RAGGING CELL:

Ragging is a cognizable offence. Students are requested to restrain from any form of ragging. Ragging is punishable by law under “UGC Regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009”. Any kind of ragging practices/activities on the part of students are strictly prohibited. To comply with, the College has constituted Anti-Ragging Cell comprising Principal, senior teachers and students as its members. It is mandatory for the students and guardians to submit Anti Ragging undertaking (Online Affidavit) at the time of admission.

Helpline: Shri Firstborn Dkhar, Asst. Professor, Department of English (9856005085/8974779511). Teacher in-Charge: Shri. N.Sarkar (Advocate); 9436314508 and Vice President of the Student’s Union.

GRIEVANCE REDRESSAL CELL:

Grievance Redressal Cell (GRC) which comprises of the Principal (Chairman), senior teachers, staff and students representatives is instituted in the college. The GRC holds meetings periodically and takes steps to redress grievances of the students and other stakeholders at the individual level, group or class level for common interest. Complaint/Suggestion boxes are kept in the college premises to invite participation of all. The Assistant Professors act as facilitators to sort out the grievances of the stakeholders at their level while the unresolved problems are referred to the GRC.

GENDER SENSITIZATION:

A Committee against harassment and atrocities against women is instituted in accordance with the section 4 (1) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. Any complaint received on this line would be immediately passed on to the appropriate authority for action. A Committee, comprising of members from the teaching and

non-teaching staff and students representatives is constituted to supervise and monitor the activities of the Committee.

DRESS CODE:

The college has its own dress code (Uniform). Thus, all the students are expected to dress appropriately.

DISCIPLINE:

Students shall abide by the general rules of discipline laid down by the college authorities from time to time. In all matters, the Principal's decision shall be final and binding on all students. The Disciplinary Committee of the college is empowered to deal with cases of indiscipline. Cases in which discipline may be breached:

- i) Causing disturbances in class room, office, library and students' common room.
- ii) Misconduct and misbehavior of any kind, towards a teacher or employee.
- iii) Causing damage to college property such as furniture, window panes or any other college property.
- iv) Not switching off electronic gadgets like mobile phones, music systems etc before entering the classrooms/library/conference hall etc.
- v) Smoking and chewing of tobacco and its products.
- vi) Chewing of bettle-nut (Kwai), spitting and sticking or pasting of chewing gum in any form on the wall/desks/benches of the college.
- vii) Littering- like throwing of scraps, used polythene bags, empty water bottles, chewing gum wrappers, etc.

COLLEGE MAGAZINE:

The college publishes an Annual College Magazine – “*Thaba*”. This is one of the platforms through which the lecturers and students exhibit their talents and interests. The magazine invites and encourages the students to expose their creativity.

SEMINARS:

The college organizes departmental seminars, training and workshops for galvanizing students and teachers to improve teaching and learning process. Further, to broaden the knowledge of the students, it leaves no stone unturned to organize at least one National/Regional seminar during the academic year. All the Students are also expected to participate actively in the seminars and extracurricular activities organized by the college, in their own interest.

INTERNAL QUALITY ASSURANCE CELL:

The Internal Quality Assurance Cell (IQAC), an internal mechanism of the college helps to develop a system for conscious, consistent and catalytic improvement in the overall performance of the college.

LECTURE BY OUTSTANDING PERSONALITIES:

To motivate the students and youth, the college often invites outstanding personalities from the field of Arts, Science, Commerce, Entrepreneurship, Academics and Administrative, Social Science, etc., to deliver lectures and share experiences.

IDENTITY CARD:

A student must always carry with him/her the Identity Card issued to them. He/She must produce it whenever the authorities ask him/her to do so. Students are also required to display the identity cards suitably while they are in the college premises. In case the card is lost, the holder of the same must inform the college immediately for replacement of the card on payment of Rs.100/- .

LINKAGES:

The college has established linkages with several leading institutions so as to enable it to get the benefit of their services, expertise in the relevant fields. At present the college has tied up with IGNOU, NIELIT, cement industries and other developmental institutions.

FACILITIES:

Scholarships and Awards:

For claiming all types of scholarships, a student has to compulsorily fill the online application form (website - scholarships.gov.in). After filling the online application form, the student has to submit the hard copy to the office. Students are advised to check the notice board regarding details of various scholarships from time to time. The college Facilitation Centre is instituted to assist the applicants to apply the online scholarship. Moreover, the college also provides special scholarship schemes (funded by UGC) to the needy and meritorious students. The college also offers fee concessions to outstanding students securing 60% and above in class XII.

Women Hostel:

The college provides 40 (Forty) hostel seats facility for girls within the campus. Great care has been taken to make the hostel a home away from home. Nutritious, hygienically prepared vegetarian and non-vegetarian food is served. With completely Wi-Fi enabled, the hostel has well-equipped rooms available on first-come-first-serve basis. Breakfast, lunch, dinner and tea are served in the hostel. The hostel has sharing rooms and attached bathrooms with hot water supply during winters. All rooms are furnished with bed, mattress, study table, book rack, chair, cupboard/shelf for each student. The hostel rooms are well ventilated. Round the clock security will be provided. Recreation Rooms with TV are available.

Transportation:

The college bus is available to the students commuting through the identified routes. The students are required to pay the minimum prescribed bus fare. However, for those students coming from long distances, the college is making all efforts to provide conveyance fee based on their attendance.

Career Guidance and Counseling Cell:

The Career Guidance and Counseling Cell has been set up in the college to offer to the students a sense of direction and an exposure to a range of opportunities and job possibilities available to them after they pass out of the college. The objective of the Cell is to prepare and mentor the

students to launch themselves to the next phase of life confidently and equip him/her with the ability to use and connect learning with life. Different kinds of activities are organized by the Cell:

- i) Inviting possible agencies/NGOs/Corporate sector/institutions/training agencies etc. for placement of the outgoing students.
- ii) Offering information about various entrance exams and scholarships available for higher education in India and abroad.
- iii) Providing them exposure to different kinds of career options.
- iv) Creating a strong foundation of values for work.
- v) Building a sense of identity and confidence through workshops.
- vi) Hone their skills and talent.

Skill Development Courses:

For the past few years the college has taken various initiatives and encouraged the departments to start 'Add-on-Courses' related to their subject. These courses broaden the horizons of knowledge of the students. Moreover, due to their applied value, they enhance employability. The college offer Add on courses for skills development in computer education under NIELIT, Govt. of India and Khasi Traditional Music in collaboration with the office of the Director of Arts and Culture, Govt. of Meghalaya. Interested students may contact the teacher in-charge of the courses.

Library:

The library of college is located on the first floor of the main building. It possesses a large number of books with a total collection of 8931 books on subjects related to the courses taught. Besides text books, the library also subscribed 16 journals, leading magazines, journals leisure books, competitive exam books and newspapers in English and Khasi languages. Previous years question papers are also kept for ready reference by the students and teachers. Separate reading room for students and teachers are also provided. Students and other stakeholders get access to e-journals and e-book through N-LIST. Apart from that, Internet facilities are also provided to help students finding out reading materials related to their course of study. Moreover, it renders services to the students by providing them with text books for the whole academic session for which the students are required to apply as and when notified. For rules and regulations pertaining to library, students are advised to get informed from the librarian.

Conference Hall and Seminar Room:

The college has an adequate conference hall in which various programmes, lectures, annual functions, etc. are organized. And a separate seminar room equipped with the audio system and projection facilities for conducting seminars, training, etc.

Classrooms and Students Common Rooms:

The college possesses spacious and well furnished class rooms and students common rooms. Further, keeping up with the latest development in the field of teaching learning, ICT enabled classrooms are in place.

Computer Laboratory:

Well furnished Computer Laboratory is equipped with a good number of computers with internet connectivity, Wi-Fi-enabled facility, Digital Language Lab, etc.

College Canteen:

The Canteen and a Coffee Shop is available from 8.00 A.M to 6.00 PM to meet the needs of the students and faculties.

Notice Board/College Website:

Students should make it a habit to read the notice board/website regularly to check notices for schedule of classes, examinations, holidays, activities and other information of relevance. Ignorance of any notice will not be accepted as a plea or an excuse for any delay in any matter.

Parking:

Parking of vehicle is available in the earmarked parking area for the Assistant Professors and guests. In view of shortage of space, students should park their cars outside the college premises in the place provide for.

Health and Sanitation: In recent times a consciousness has been developed through Swatch Bharat Abhiyan for clean India. Understanding this, the college installed dustbins and Filtered Safe Drinking water in the college premises respectively. And also, well furnished toilets for both boys and girls are provided.

EXTRA-CURRICULAR ACTIVITIES:

To achieve an all-round development, the college creates opportunities for the students to excel their hidden talent through social work and other extension activities. National Service Scheme (NSS) and Red Ribbon Club (RRC), Games & Sports, Seminars, Lectures, college Week, Study Tours and other extra-curricular activities are the regular annual features of the college calendar. The college also promotes extra-curricular activities through various associations with Arts and Commerce faculties.

(i) National Service Scheme and Red Ribbon Club:

N.S.S. Unit comprises around 100 (Hundred) student volunteers. To expose students to social service, the unit/club organizes regular activities including special camps in rural areas. Until now, apart from regular activity, special camps at Rangat, Lumputhoi, Moonongtdu, Cham Cham, Lumchyrim, Suchen rim, etc. has been conducted along with awareness programme and Blood Donation camps. To be mentioned, the N.S.S. unit has won the Best N.S.S. Unit Award, Mr. Royal Nongtdu, student of Commerce Department was awarded as Best volunteers in 2014 and Dr. Davidson Diengdoh was awarded the Best Programme Officer Award in 2014 by the University. Besides the above activities, the N.S.S. volunteers were also selected to represent the college/state at National, regional and state level programmes. Recently, two students volunteers (Shri. Shembha Lamare and Miss. Religious Rymbai) has been a part of the state troupe attended the International Youth Exchange Programme held in Hongkong from 2nd to 11th May, 2018.

(ii) College Week:

One full week is dedicated to the students for creativity and recreation. The College Week is one of the important events. During this period, the students are allowed to organize and participate

in various activities like sports, cultural activities and various competitions such as quiz, essay, lectures, posters campaign, etc are conducted to help in developing the personality of students.

(iii) Games and Sports:

In keeping with its tradition of all-round education, with a purposive accent on sports and games, the college organizes and participates in outdoor and indoor games & sports at college and university level. Our college Football team (men/women) has been performing creditably well in the Inter college and other open tournaments at University level and have won many prizes.

(iv) Students Union:

The Students Union is the premier student body in the college and every student is a member of the union. Elections for the office bearers are held every year on the date decided by the union in consultation with the head of the institution. The union contributes in making the college life more meaningful and memorable.

(v) Music and Cultural Committee:

The Music and Cultural Committee of the college have excelled in all its three wings namely Music, Dance and Drama. Over the years it has brought home several trophies and prizes won at inter-college and district level. The objective of the committee is to inculcate in the students a sense of cultural values and helps them understand the importance of preserving the rich traditional arts and culture of the region.

ADMISSION PROCEDURE:

For seeking admission into the First Semester of Honours Degree Course in Arts and Commerce, Prospectus and Application Forms should be collected immediately after the declaration of HSSLC or equivalent Examinations results recognized by NEHU on payment of Rs.200/- (Two hundred) only from the office of the college. The prospectus may also be downloaded from the college website www.jecollege.org.

- i) For admission into First Semester of Honours Degree Course a student shall have passed plus HSSLC (10 + 2) OR equivalent examination from recognized Board in India.
- ii) Duration of the Degree Course will comprise 6 (Six) Semesters spread over 3 (Three) academic years.
- iii) The Degree Courses are full-time college Courses. There is no provision for "Private" candidates.
- iv) The University shall conduct examination at the end of each semester.
- v) The weightage assigned to the continuous assessment and end semester examinations shall be in the ratio 1:3.
- vi) Regardless of whether the candidates pass or fail in any one or more subjects of the first five end semester examination(s) shall be eligible to proceed to the next semester course without having to wait for the declaration of the concerned results.
- vii) A candidate failing in one or more subjects shall be required to appear and pass the subjects (failed earlier) availing 2 (Two) subsequent chances within the sixth semester. Again, if candidates still cannot clear the examination he/she allow to appear the subjects (failed earlier) after the end of sixth semester.
- viii) A student shall have to clear the Degree within 5 (Five) academic years (10 semesters) from the date of admission to the Degree course, beyond which a candidate shall be required to seek admission into the first semester as a fresh candidate.

Admission Criteria:

- i) Based on Merit, State and Central Reservation Policy.
- ii) Reserve 2 (Two) seat under supernumerary quota for the students from Jammu and Kashmir, widow and wards of Armed forces killed and disabled in action.
- iii) Seats are reserved for physically challenged candidates for admission to undergraduate Courses as per Governments rules.

Results & Classification:

The results of the Honour Degree Course in BA, B.Com shall be declared as follows:-

1. Students of Arts & Commerce Course securing aggregate of 60% marks and above in the Eight Honours Elective papers of total 800 marks taken together from 1st to VIth Semester shall be placed in the First Division in the respective Honours degree Course.
2. Students of Arts & Commerce Course securing aggregate of 45% marks and above but less than 60% marks in aggregate in the Eight Honours Elective papers of total 800 marks taken together from 1st to VIth Semester shall be placed in the Second Division in the respective Honours degree Course.
3. Students of Arts & Commerce Course securing aggregate of 33% marks and above but less than 45% in aggregate marks in the Honours Elective papers of 8 (Eight) papers of total 800 marks shall be declared as Simple Pass in the respective Honours degree Courses.
4. Students of Arts & Commerce Course securing less than 30% marks in any of the Honours Elective papers, Elective combination papers and Compulsory papers or fails to secure a minimum of 33% marks in aggregate shall be declared as Failed.

Skill Development Course (Add - On Courses)

Eligibility: SSLC/HSSLC (for Diploma Course) from any stream

- | | |
|--|------------------|
| 1. Basic Course in Computer & Internet /Computer literacy: | 1 (One) month |
| 2. Office Automation | 2 (Two) months |
| 3. Desktop Publishing (DTP) | 2 (Two) months |
| 4. Certificate in Computer Accounting | 3 (Three) months |
| 5. Diploma in Computer Application | 6 (Six) months |
| 6. Certificate Course in Khasi Traditional Music | 6 (Six) months |

For admission into the above mentioned courses students are advised to contact the teacher's I/C Computer Applications and Music & Cultural Committee.

Sd/-

Dr. P.Nongtdu
Principal
Jaintia Eastern College
Khliehriat

SUBMISSION OF APPLICATION FORM

Application form affixed with recent passport size photograph in specified column and information completed in all respects addressed to the Principal with the following documents duly self attested should be submitted within the period as specified in the advertisement.

Each Application must be accompanied with:

1. Character and Transfer Certificates from the School / college last attended.
2. Self attested copy of mark sheet of the last examination passed (Class XII)
3. 2 (Two) recent passport size photographs of the student.
4. The original Migration Certificate is required for students from Boards other than MBOSE.
5. SC/ST/OBC and Person with Disability (PwD) Certificate.
6. Original documents are to be produced at the time of submission of application form for verification.

FEE STRUCTURE

Sr. No	Particulars	B.A	B.Com
1	Admission fee	2000	2000
2	Library fee	800	800
3	Tuition fee	4200	4200
4	Identity Card	150	150
5	Dev. Fund	600	600
6	Tests & Examinations (Internal)	500	500
7	Building Maintenance fee	600	600
8	Extension and Co-Curricular Activities	250	250
9	Sports fund	300	300
10	Magazine fee	250	250
11	Library Development Fund	300	300
12	College Week (Refreshment, etc.)	200	200
13	University Enrollment Fee	150	150
14	ICT Classrooms maintenance fee	0	200
15	Student Welfare/Union Fund	250	250
16	Seminar and Inter College activities	150	150
17	Water and Electricity fund	200	200
18	Computer laboratory fee	100	100
Total		11000	11200

PLEASE NOTE:

- Admission fee may be paid in full/installment of 80% at the time of admission and second Installment on or before the end of First semester. All fees are charged from March to February. Fees once paid are not refundable.
- The College reserves the right to reject an application for admission without assigning any reasons for the same.
- When admission is granted, the prescribed fees must be paid and the admission form must be deposited at the College office within 24 hours.
- Application forms not having all the required documents will not be considered.

Sd/- Dr. P.Nongtdu
Principal
Jaintia Eastern College
Khliehriat



JAINTIA EASTERN COLLEGE, KHLIEHRIAT
EAST JAINTIA HILLS, MEGHALAYA - 793200

APPLICATION FOR ADMISSION

Last date for submission ___ June 2018

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passport size
photo

For Office Use:

Date of Admission.....

Admission Applied For:.....Semester.....Roll. No.....

1. Name (In Block Letter):
2. Category: SC [] ST [] OBC [] Gen [] Other []
3. Date of Birth:
4. Gender: Male [] Female [] Third Gender []
5. Nationality:
6. Father's Name/Mother's Name:
7. Permanent Address:
8. Mailing Address:.....
9. Telephone/Mobile Nos:.....
10. Email id (if any):.....
11. Religion: Christian [] Hindu [] Muslim [] Indigenous [] Other (Specify):.....
12. Name of School / College last attended:
13. Differently – Abled (Attach certificates): Yes [] No []
14. Nature of disability Physical [] Visual [] Hearing [] Any other []
15. Details of Academic Records:

Examination Passed	Board/ University	Division	Year	Subjects

A. Degree Honours Course in Arts

1 Compulsory subjects:

- (i) English (Fourth & Fifth Semesters)
- (ii) MIL (Khasi)/Alternative English (Fourth Semester)
- (iii) Environmental Studies (Sixth Semester)

2. **Elective Subjects:** Tick (√) Honours paper in a subject and two corresponding Elective Subjects from Elective Group as indicated in the table below:-

Bachelor of Arts	Choose any two Elective subjects from the Group	Remarks
English	History [], Sociology [], Education []	
Khasi	History [], Sociology [], Education [], Political Science []	
Education	History [], Political Science [], Sociology [], Khasi Elective []	
History	Economics [], Political Science [], Sociology [], Education []	
Political Science	History[], Education[], Economics[]	
Economics	History[], Political Science[], Sociology[]	
Sociology	History[], Education[], Khasi Elective[]	

B. Degree Honour Course in Commerce:

1 Compulsory Subjects:

- (i) English (Fifth Semester)
- (ii) MIL (Khasi)/Alternative English (Fourth Semester)
- (iii) Environmental Studies (Sixth Semester)

Optional and Honours paper (please refer from the College Prospectus)

1. _____
2. _____

UNDERTAKING BY THE APPLICANT:

I agree to abide the Rules and Regulations as framed by the College. I understand that if I fail to attend 75% of the classes and participation in extracurricular activities, I will be forfeited from appearing University Examinations.

Place.....

Signature

Date.....

Name.....

Admission:

Granted/Not Granted

Principal

JAINTIA EASTERN COLLEGE, KHLIEHRIAT

Application for Online Anti-ragging undertaking by students and parents/guardian

Personal Details

1. First Name _____ Middle Name _____ Last Name _____
2. Gender _____ Nationality _____ Student Mobile No. _____
3. Student's Friends Mobile No. in case of emergency _____
4. Student's Email id _____
5. Permanent Address: Village/Town _____ Locality _____
District _____ State _____ City _____ Pin Code _____

Parent/Guardian Details

1. Parents/Guardian's Name _____
2. Parents/Guardian's Address: Village/Town _____ Locality _____
District _____ State _____ City _____ Pin Code _____
3. Residence Landline No. _____ Mobile No. of Parents/Guardian's _____
4. Parents/Guardian's Email id _____

College Details

1. State in which the College is _____
2. Is it a Professional College or General College: (Put a tick mark from the given option)
Agriculture/Architecture/Dentistry/Engineering/Law/Pharmacy/Teacher Training/Medical/Others
3. Name of the College _____
4. Name of Affiliated University _____
5. It is Deemed University: **Yes/No**
6. Director/Principal First Name Dr./Prof./Mr./Mrs _____ Last Name _____
7. Director/Principal Gender _____
8. College Phone No. (1) _____ College Phone No. (2) _____
9. Nearest Police Station Name and Address _____

Course Details

1. Under Graduate or Post Graduate: _____
2. Name of the Course: Bachelor of Arts – Honours: _____
Bachelor of Commerce – Honours: _____
3. How many students are in your Class: _____
4. Year of Study: First / Second / Third / Fourth / Fifth / Sixth Semester.

Place _____

Dated _____

Student Signature