

**JAINTIA EASTERN COLLEGE, KHLIEHRIAT**  
EAST JAINTIA HILLS DISTRICT  
MEGHALAYA 793200

Recognized  
Under Section 2(f) and 12(B) of UGC Act.

*Accredited Grade 'B' by NAAC with 2.50 CGPA*



Affiliated  
To  
**NORTH EASTERN HILL UNIVERSITY**  
**SHILLONG**

*Jaintia Eastern College Celebrating 25 years of service (1992 – 2017)*

**PROSPECTUS – 2017**



Clean India Campaign

## **FROM THE PRINCIPAL'S DESK**

Dear Applicant, I am pleased to welcome you as a prospective member of the College fraternity. You have come to join an institution which is spreading education in this part of the state for the last twenty five years. An educational institution is a place which takes care not only of your education but of your grooming and overall development as well. Hence it is always important and crucial that you must know the philosophy of an institution before you join it. We at Jaintia Eastern College believe in Indian values, culture and ethics. We have an environment of love, affection and understanding where everyone respects the other, behaves decently and is mindful of others' concerns. We strongly believe in discipline inside as well as outside the classroom. Respect to elders and courtesy to youngsters is our driving force. We have several mechanisms to take care of our students and we do our level best to remain in touch as well as in communication with all our students. I welcome you if you subscribe to these basic tenets of morality and culture. However, if you are a careless, easy going and "It's my life" type of person then this institution is not for you. You have to be regular as well as punctual in your classes and would keep your work up to date. We love to remain in touch with your parents and always welcome them if they are interested to know your progress and growth. We never allow ragging and each student is given due respect and care. The teaching in our college, for all courses from first year to final year starts immediately after reopening of the college. The Orientation Program would be held on 6th June 2017 at 10.30 a.m. for students in the College Conference Hall. All of you must attend it because on the very first day you would be provided with your identity cards and if you do not turn up for the Orientation Program, it is considered the first Act of indiscipline.

The College started with this spirit in the year 1992 and in the session 2017-18, we will celebrate the Silver Jubilee of our College. Jaintia Eastern College is the first college in Jaintia Hills (East & West Jaintia Hills District) to go for NAAC accreditation and it speaks of our commitment to quality education. We have Internal Quality Assurance Cell (IQAC) to develop a system for conscious, consistent and catalytic improvement in the overall performance of the college. We have moved a step ahead in our endeavors to earn excellence in the dynamic global academic scenario. I am sure you would enjoy your stay in this college and move out as a better human-being and a good citizen.

Sd/-Dr. P. Nongtdu



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
*An Autonomous Institution of the University Grants Commission*

## *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Jaintia Eastern College  
East Jaintia Hills, Khliehriat,  
affiliated to North Eastern Hill University, Meghalaya as  
Accredited  
with CGPA of 2.50 on four point scale  
at B grade  
valid up to May 24, 2021*

*Date : May 25, 2016*



*D. Singh  
Director*



### Tentative Academic Calendar 2017-18

Month	Dates	Days	Event	Holiday
February	6 <sup>th</sup>	Mon	College Re - opened	-
March	14 <sup>th</sup>	Tue	Commencement of Annual System Examinations	-
	13 <sup>th</sup>	Mon	Holi	1
	17 <sup>th</sup>	Fri	Ends of Examination annual system	-
April	14 <sup>th</sup>	Fri	Good Friday	1
	21 <sup>st</sup>	Fri	Commencement of Even Semester Examinations	-
May	3 <sup>rd</sup>	Wed	End of Semester Examinations	-
	4 <sup>th</sup> - 24 <sup>th</sup>		<b>Semester break</b>	-
	10 <sup>th</sup>	Wed	Buddha Purnima	1
June	1 <sup>st</sup>		Commencement of Odd Semester Classes	-
	5 <sup>th</sup>	Mon	World Environment	-
	6 <sup>th</sup>	Tue	Induction Ceremony-Cum-Orientation Courses	-
	24 <sup>th</sup>	Sat	Parent Teacher Meeting	-
	26 <sup>th</sup>	Mon	Id-UI-Fitre	1
July	1 <sup>st</sup>	Sat	Seminar – On Tourism and its Application	-
	17 <sup>th</sup>	Mon	<i>U Tirot Sing Day</i>	1
	13 <sup>th</sup>		Starts of first sessional tests	-
August	15 <sup>th</sup>	Tue	<i>Independence Day</i>	1
September	2 <sup>nd</sup>	Sat	Id-UI-Zuha	1
	18 <sup>th</sup>		Unitarian Day	1
October	2 <sup>nd</sup>	Mon	<i>Mahatma Gandhi's Birthday</i>	1
	19 <sup>th</sup> – 21 <sup>st</sup>	Thu	<i>Puja Holiday</i>	3
	3 <sup>rd</sup>	Mon	Odd Semester Examinations	-
November	7 <sup>th</sup>	Mon	Commencement of Even semester Classes	-
	10 <sup>th</sup>	Fri	<i>Wangala Festival</i>	1
	23 <sup>rd</sup>	Thu	<i>Sengkut snem</i>	1
December	12 <sup>th</sup>	Tue	<i>Pa Togan N Sangma</i>	1
	23 <sup>rd</sup>		Winter Vacation begins	-
	30 <sup>th</sup>	Sat	U Kiang Nongbah Day	-
Feb -2018	5 <sup>th</sup>	Mon	Re-Opening of College	-
	7 <sup>th</sup>	Wed	Commencement of Even semester Classes	-
	14 <sup>th</sup>	Tue	Annual UG Examination begins	-
			Total Holiday	14

**NB.** Holiday falls on Sunday is not included. Date for sessional tests for Even and Odds Semester will be notified by the respective HoDs.

## About the College

East Jaintia Hills District constitutes the eastern most part of Meghalaya and covers a geographical area of 2126 sq.kms. Khliehriat is the headquarters of newly created East Jaintia Hills District and covers a distance of 100 kms from state capital. The National Highway leading to Badarpur (Assam), Agartala (Tripura), Aizawl (Mizoram) and Imphal (Manipur) passes through it. It has inter-District border with West Jaintia Hills District, inter-state border with Assam and international border with Bangladesh. Besides the floating population, the District is inhabited by diverse castes, creeds, communities, tribes and ethnic groups who have their own distinct culture, religion and language. The population comprises 1, 22,436 persons spreading in 206 villages. The literacy rate of the District is 53%.

Jaintia Eastern College is situated at Khliehriat, the headquarters of East Jaintia Hills District offering higher education in both Arts and Commerce stream. It is a Co-Educational institution established to provide college education to the students who are mostly first generation readers and belongs to socially deprive and downtrodden families of the area.

The College was established in the year 1992 with the initiative of a few prominent spirited individuals, educationists, church leaders, the deprived parents, social workers and conscious public sponsored by the Society for Higher Education, Khliehriat.

The Society for Higher Education is a non-profit organization founded in April 1992 by the prominent spirited individuals of erstwhile Khliehriat Civil Sub-Division (now East Jaintia Hills District). One of the motives of the Society is to bring college education within the reach of underprivileged people of this area. In this respect, (L) Rev. T. Dkhar and (L) Rev. S. W. Lyngdoh, the founder President and Secretary of the Society, initiated to establish a College at Khliehriat. In the same year, the College, named as "Jaintia Eastern College" was established and inaugurated by Late O.L.Nongtdu, the then Home Minister, Govt. of Meghalaya and former MP (Rajya Sabha) on the 21<sup>st</sup> October 1992.

In the beginning, the College began with 60 (sixty) students and 7 (seven) lecturers. At present it has 900 students in its fold. In these 25 years, the College has produced many eminent personalities who have excelled themselves in the field of politics, academics, bureaucracy, judiciary, etc. Though the College has no mechanism to track the whereabouts of the past students yet it is noteworthy to mention that a good number of students progressed successfully in life. The notable alumni of the College are given below:-

1. Shri. Justine Dkhar, MLA, 6 - Khliehriat,
2. Shri. Lasky Rymbai, MDC, JHADC, Wapungshnong
3. Smt. Violet Lyngdoh, MDC, JHADC, Khliehriat (First Lady MDC in JHADC)
4. Shri. Hopingstone Bareh, MDC, JHADC, Jalaphet
5. Shri. Phazmon Dkhar, MDC, JHADC, Wapungskur
6. Prof. C. Bareh, Kerala University , Kerala
7. Smt. Cheerful Syngkli, Asst. Professor, Bissau College, Shillong
8. Shri. Niphri Rymbai, Asst. Professor, Jaintia Eastern College, Khliehriat.

Since its inception, the College has not only catered to the need of the local students but also of the neighboring Districts and children of migrant workers. The active involvement of the College in disseminating knowledge and hard-working performance within the area has satisfied the North Eastern Hill University, Shillong to extend permanent affiliation to the College for Arts stream and a provisional affiliation for Commerce stream. The College obtained University Grants Commission's 2f and 12B recognition and the College was accredited with Grade 'B' in 2016 by National Assessment and Accreditation Council, Bangalore. Moreover, the College is included under *Rashtriya Uchchatar Shiksha Abhiyan* (RUSA) Meghalaya in 2016 for development of infrastructure.

The College has made all efforts to keep pace with the new changes in educational scenario. Besides introduction of ICT enabled classrooms various mechanisms for sustaining enhancement of quality education and governance, new courses/subject (s) have been introduced.

Being the only College in the District, it enrolls student from different background having low academic performances. In spite of that, it has made optimum efforts to improve their academic performance by introducing various mechanisms that shape the personality of the students.

The infrastructure like classrooms for different classes, teacher's common room, conference hall, hostel for girls, separate common rooms for boys and girls, computer laboratory, internet facilities, Wi-Fi enabled campus, recreational park, play fields, etc. of the College is adequate. Apart from the above, the students are also benefited from the facilities available in the College Library.

The College provides ample opportunities to students for performing and developing their talents both in the curricular and extra-curricular activities. The College encourages the students to participate in the extra-curricular activities like games and sports, cultural, etc. at College and University level. The NSS and RRC units of the College adopted villages for social work and other community development programmes.

For enhancement quality education, the College constituted Internal Quality Assurance Cell (IQAC) as per UGC guidelines. Under the supervision of this cell, various Sub-Committees like Women Welfare Committee, Anti-Ragging Cell, Students Welfare Committee, Career Guidance and Counseling Cell, Academic Committee, Disciplinary Committee, Evaluation Committee, Legal Literacy Club, Music and Cultural Committee, Seminar Committee, Research Committee, Grievance Redressal Cell, etc. were established. The Cell made all the necessary arrangements to monitor and coordinate these sub-committees for academic and non-academic progress of the College.

### **Vision**

With the motto "*Education for All*" Jaintia Eastern College acts as per the principles set by it's founders to provide quality and affordable education to all sections of the people especially to the underprivileged students who could not afford higher and quality education elsewhere.

### **Mission**

The College is committed to serve the society by developing the young generation and the students to face the challenges of this contemporary world and to remain socio-economically alert. Through knowledge-based education, students are sensitized to be competent in the employment opportunities also. Apart from creating an atmosphere to promote all round development of an individual, the College also equip them to become good citizens and to meet the social needs of our nation, not just a mere job seekers. Through various College-activities, an awareness regarding preservation and restoration of the environment is also in the roadmap of the College.

### **Objectives**

- To impart higher and quality education in rural areas.
- To provide vocational training to the educated unemployed youths.
- To impart skills on Information Technology.
- To provide career guidance and counseling.
- To promote environmental awareness.
- To transform the young minds through moral and ethical education based on value system.

## **GENERAL FEATURES**

### **REGISTRATION**

After admission process is over, a student shall be required to be registered under the North Eastern Hill University, Shillong within one semester of his/her admission. Those students passing from outside the jurisdiction of the University will have to submit their Migration Certificate one month after the admission.

### **EXAMINATION**

The College conducts regular tests and sessional examinations. At the end of each Semester, there shall be End Semester Examination conducted by the Affiliating University. Evaluation of continuous sessional works shall be made on the basis of the student's performance in (a) sessional tests conducted for the purpose by the department concern and (b) written assignment and/or seminars, fieldworks, etc. as prescribed in the syllabus.

### **ATTENDANCE**

Regular classroom attendance is compulsory. Students who do not obtain a minimum 75% attendance of all lectures delivered shall not be allowed to sit in the End Semester examinations. Students who remained absent for two consecutive calendar weeks without prior permission his/her name will be deleted from the Attendance Register.

### **ANTI-RAGGING**

Ragging of freshers/juniors in any form (Physical, Verbal and Mental) it has become a matter of social concern and is a crime. It is strictly prohibited in and around the College campus and is punishable under "UGC Regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009". To comply with the direction of the Hon'ble Supreme Court of India, the College has constituted Anti-Ragging Cell comprising Principal, senior teachers and students as its members. It is mandatory criteria for the students and guardians to submit Anti Ragging undertaking (Online Affidavit) at the time of admission.

**Helpline:** Shri Firsterborn Dkhar, Asst. Professor, Department of English (8974779511) Teacher in-Charge. Shri. N.Sarkar (Advocate); 9436314508 and Vice President of the Student's Union.

### **DRESS CODE**

All the students are expected to dress politely. Given that the College is co-educational institution, dresses should not cause any offence among the students of either sex.

### **SCHOLARSHIPS AND AWARDS**

Students may apply for various types of Online Scholarships – State and Central Government schemes including scholarship for students with disabilities, UGC- Special Scholarship Scheme, etc. The Government of respective state has its own rules and regulations regarding eligibility of applicants for receipt of scholarships. Applicants for scholarships are responsible to know the criteria for availing the same. The College installs "Facilitation Centre" for assistance to avail the Scholarships but it does not guarantee the grant of Scholarship.

Moreover, the College also provides special scholarship schemes (funded by RUSA and UGC schemes) to needy students, meritorious students and those who excel in extra-curricular activities, etc. In this regard, the College has its own rules and regulations regarding eligibility of scholarship scheme. The College also offers fee concessions to needy/ meritorious students and on the basis of their performance in extra-curricular activities, etc.

## INTERNAL QUALITY ASSURANCE CELL

The Internal Quality Assurance Cell (IQAC) of the College was established in April 2014 to develop the system for improvement in teaching learning and administrative performances. It is an internal mechanism for sustenance, assurance and enhancement of the quality education imparted by the College. The Cell has a fulltime coordinator and frequently convenes meeting with various sub-committees to plan and evaluate the progress and activities in the College.

### DISCIPLINE

In order to achieve the mission, vision and values of education, it is essential to ensure a safe and healthy environment for the students and other stakeholders in and around the College campus. The Disciplinary Committee is empowered to deal with cases of indiscipline. Some ways in which discipline may be breached:

- i) Causing disturbance to a Class or the Office or the Library or Sports (Indoor or outdoor).
- ii) Misconduct and Misbehavior of any kind, towards a teacher or employee of the College.
- iii) Causing damage to furniture or any other property of the College.
- iv) Making 'noise' in the corridors and the library which are designated silence zones.
- v) Electronic gadgets like mobile phones, music systems etc should be switched off before entering the classrooms/library/conference hall etc.
- vi) Smoking and chewing of tobacco and its products.
- vii) Chewing of *Kwai* spitting and sticking or pasting of chewing gum in any form on the wall/desks/benches of the College.
- viii) Littering- like throwing of scraps, used polythene bags, empty water bottles, chewing gum wrappers, etc.

Inciting others to do any of the acts aforesaid, the Principal of the College has the ultimate authority to take action against any breach of discipline.

### COLLEGE FACILITIES

**Women Hostel:** With a view to provide “Education for All” and to ease the same, hostel facility is provided within the College campus for out stationed women student. The rules and regulations pertaining to Hostel are available from the Teacher In-Charge of Women Hostel.

**Career Guidance and Counseling Cell:** The Cell for Career Guidance and Counseling has been set up in the college to offer to the students as a sense of direction and an exposure to the range of openings and job possibilities available to them as they pass out of the college. The objective of setting up the Cell includes the idea of preparing the student to launch in to the next phase of life confidently and equip her/him with the ability to use and connect ‘learning’ with the living of life. Different kinds of activities will be organized by the Cell in order to -

- Invite possible agencies/NGOs/Corporate sector/institutions/training agencies etc. for placement of the outgoing students who seek jobs.
- Offer information about various entrance exams and scholarships available for higher education in India and abroad.
- Provide them exposure to different kinds of career options
- Create a base of strong values for work
- Build a strong sense of identity and confidence through workshops in self-development
- Hone their skills and talent



**Faculty Mentor Scheme:** The College introduced the faculty mentor scheme in the academic session 2017 – 18. Under this scheme each student admitted to the college is attached with one faculty member who would be his/her guide and counsellor for his/her entire period of stay in the college. Students are encouraged to discuss any issues or problems – academic or personal, with their respective faculty mentors. This scheme aims at building a good student-teacher relationship, in addition to solving the day to day or any long term problems the students may be facing in college or in his personal life

**Skill Development Courses:** The College offers skill development courses in computer education under the National Institute of Electronics and Information Technology, Government of India and Khasi Traditional Music in collaboration with the office of the Director of Arts and Culture, Govt. of Meghalaya. Interested students may contact the teacher in-charge of the courses.

**The College Website:** The College ([www.jecollege.org](http://www.jecollege.org).) has fully functional website which has all the information of general interest about the college. The website gives the latest updates about the college.

**Gender Sensitization:** Women Welfare Committee (WWC) is constituted in the college in accordance with the section 4 (1) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. Any girl student/member of the faculty/non-teaching staff may approach this committee for aid. Women Welfare Committee (WWC) is extremely alert to the matters pertaining to sexual harassment of women and gender insensitivity in the College. A Committee, comprising of members from the teaching and non-teaching staff and students representatives is constituted to supervise and monitor the activities of the Committee.

**Parking:** Parking of vehicle is available in the earmarked parking area for the Assistant Professors and guests. In view of the shortage of space, students should park their cars outside the college in the earmarked parking areas.

**Library:** The College library possesses a large number of books on subjects related to the courses taught with a total collection of around 8500 books. It has Separate reading room for students and faculty to put their raw ideas into perspective. Besides text books and the books related to the academic requirements, the library also subscribes leading magazines, journals leisure books, competitive books, and books related to general awareness. Previous years question papers are also kept for ready reference by the students and teachers. Internet facilities (INFLIBNET) are provided to help the students browse for profound reading materials related to their course of study. The library also houses a Book Bank. It renders services to the students by providing them with text books for the whole academic session for which the students are required to apply as and when notified. For rules and regulations pertaining to library, students are advised to get in touch with the librarian.

**Conference Hall and Seminar Room:** The College has conference Hall with a seating capacity of 300 persons. Various cultural programmes, lectures and college annual functions are organized in this Hall. The seminar room in the college is equipped with the audio system and projection facilities. Lectures of prominent people, seminars and discussions are organized here.

**ICT Classrooms:** Keeping up with the development of modern technology, the College provides ICT enabled classrooms to improve teaching and learning process. LCD projector is also installed in the seminar room for projecting films/presentation, etc. related to the course of study. Besides the above, Computer Laboratory equipped with good number of computers with internet

connectivity and Digital Language Lab, Wi-Fi enabled campus and book bank facility, etc. are available.

**College Canteen:** College has one Canteen and a Coffee Shop in its campus. The College canteen is open from 8.00 am to 6.30 pm.

**Grievance Redressal Committee:** There is an Internal Complaints Committee called Grievance Redressal Committee (GRC) comprises of Principal (Chairman), senior teachers, staff and students representatives is constituted in the College to redress the grievances at the individual level, group or class level for common interest. *Suggestion boxes* are kept in the Students' Common Rooms, Canteens, Teachers' Common Room and adjacent to College Notice Board to enable the students and other stakeholders to drop in their complaints and suggestions for remedy. The Assistant Professors act as facilitators to sort out the grievances of the stakeholders at their level while the unresolved problems are referred to the GRC.

### EXTRA-CURRICULAR ACTIVITIES

To achieve an all-round development, the College creates opportunities for the students to excel their hidden talent through social work and other extension activities. National Service Scheme (NSS) and Red Ribbon Club (RRC), Games & Sports, Seminars, Lectures, College week, study tours and other extra-curricular activities are the regular annual features of the College Calendar.

**(i) National Service Scheme and Red Ribbon Club:** The National Service Scheme (NSS) and Red Ribbon Club (RRC) of the College works on different projects to make valuable contribution to the society and to sensitize our students towards various social issues. It organizes programmes of social service both in rural and the urban areas. Students wishing to join NSS should contact the programme Officer of the NSS Unit.

**(ii) College Magazine:** The College publishes an Annual College Magazine – “*Thaba*”. It is one of the platforms through which the lecturers and students exhibit their talents and interests. It also invites and encourages the students towards activities that would expose their creativity.

**(iii) Seminars:** The College organizes departmental seminars, training and workshops for galvanizing attitude of students and teachers to improve teaching and learning process in the College. Further, to broaden the knowledge of the students its leaves no stone unturned to organize at least one National/Regional seminars during the academic year.

**(iv) College Week:** The College dedicates one full week towards creativity and recreation of the students. During the week the students are allowed to organize and participate in various activities like sports, cultural and co-curricular activities.

**(v) Games and Sports:** The College encourages students to participate in various games and sports. Students can join any one of the following game/s subject to eligibility and selection by the respective selection committees: Athletics, Basketball, Carom, Chess, Cricket, Football, Table tennis and Volleyball. Soccer is one of the most popular games in our college. Football have been performing creditably well in the Inter college and other open tournaments and have won various prizes

**(vi) Lecture by Outstanding Personalities:** To motivate the students and youth, the College often invites outstanding personalities from the field of Arts, Sports, Science and Commerce, Entrepreneurship, Academics and Administrative, Social Science, etc., to deliver lectures and share experiences.

**(vii) Students Union:** The Students' Union is the premier student body in the college. Every student is a member of the union. Elections for the office bearers are held every year on the date

decided by the College. By taking part in the union's activities, students develop the qualities of leadership, public speaking, organization and self-expression. It also contributes in making the corporate life of the college more meaningful and memorable. The students' union also organizes the annual cultural activities.

**(viii) Music and Cultural Committee:** The Music and Culture Committee of the College have always excelled in all its three wings namely Music, Dance and Drama. Over the years it has been bringing home several trophies and prizes won at inter-college level. It has won prizes for acting and direction at several prestigious competitions at district and state level. It is extremely active committee which tries to inculcate in students a sense of their cultural values and helps them understand the importance of preserving their rich arts and culture heritage.

**General Rules:** Students must carry their Identity Card at all times. Identity card is not transferable and must be produced whenever demanded. Identity card is valid upto 30 May, 2017. In case the identity card is lost, the holder of the card must inform the college immediately in writing. The duplicate card will be issued on payment of Rs.100/-

## **ADMISSION PROCEDURE**

For seeking admission into the First Semester of Honours Degree Course in Arts and Commerce, Prospectus and Application Forms should be collected immediately after the declaration of HSSLC or equivalent Examinations results recognized by NEHU on payment of Rs.100/- (One hundred) only from the office of the College.

- For admission into First Semester of Honours Degree Course a student shall have passed plus HSSLC (10 + 2) OR equivalent examination from recognized Board in India.
- Duration of the Degree Course will comprise of 6 (six) Semesters spread over 3 (three) academic years.
- The Degree Courses are full-time College Courses. There is no provision for “Private” candidates.
- The University shall conduct examination at the end of each semester.
- The weightage assigned to the continuous assessment and end semester examinations shall be in the ratio 1:3.
- Regardless of whether the candidates pass or fail in any one or more subjects of the first five end semester examination(s) shall be eligible to proceed to the next semester course without having to wait for the declaration of the concerned results.
- A candidate failing in one or more subjects shall be required to appear and pass the subjects (failed earlier) availing 2 (two) subsequent chances within the sixth semester. Again, if candidates still cannot clear the examination he/she allow to appear the subjects (failed earlier) after the end of sixth semester.
- A student shall have to clear the Degree within 5 academic years (10 semesters) from the date of admission to the Degree course, beyond which a candidate shall be required to seek admission into the first semester as a fresh candidate.

### **Admission Criteria:**

- Based on Merit, State and Central Reservation Policy.
- Reserve 2 (two) seat under supernumerary quota for the students from Jammu and Kashmir, widow and wards of Armed forces killed and disabled in action.
- Seats are reserved for physically challenged candidates for admission to undergraduate Courses as per Governments rules.

### **Results & Classification:**

The results of the Honour Degree Course in BA, B.Com shall be declared as follows:-

1. Students of Arts & Commerce Course securing aggregate of 60% marks and above in the Eight Honours Elective papers of total 800 marks taken together from 1<sup>st</sup> to VI<sup>th</sup> Semester shall be placed in the First Division in the respective Honours degree Course.
2. Students of Arts & Commerce Course securing aggregate of 45% marks and above but less than 60% marks in aggregate in the Eight Honours Elective papers of total 800 marks taken together from 1<sup>st</sup> to VI<sup>th</sup> Semester shall be placed in the Second Division in the respective Honours degree Course.
3. Students of Arts & Commerce Course securing aggregate of 33% marks and above but less than 45% in aggregate marks in the Honours Elective papers of 8 (Eight) papers of total 800 marks shall be declared as Simple Pass in the respective Honours degree Courses.
4. Students of Arts & Commerce Course securing less than 30% marks in any of the Honours Elective papers, Elective combination papers and Compulsory papers or fails to secure a minimum of 33% marks in aggregate shall be declared as Failed.

### COURSES OF STUDY (FOR BOTH DAY AND EVENING SHIFT)

For Degree Arts, students shall be allowed to opt for the Honours Course in a subject and two corresponding Elective Subjects either from Elective Group – A or Elective Group – B as indicated below in the table No. 1

**Table No. 1: Subject Combinations for the Arts Stream**

Honours	Elective Group – A	Elective Group – B
English	History, Political Science, DTP	Philosophy, Education, DTP
Khasi	Sociology, Education, DTP	History, Political Science, DTP
Education	History, Political Science	Economics, Sociology
History	Economics, Political Science	Elective Language, Political Science
Political Science	Elective Language, Geography	History, Economics
Economics	Political Science, History	Political Science, Sociology
Sociology	Economics, Political Science	Education, History

**Table No. 2: Distribution of Papers and Marks for the Arts Stream**

Semester/ Subject/Paper	Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI	Total Marks
English	-	-	-	100	100	-	200
Environmental Studies	-	-	-	-	-	100	100
MIL/ALT. English	-	-	-	100	-	-	100
Elective 1	100	100	100	-			300
Elective 2	100	100	100	-			300
Elective (Hons)	100	100	100	100	200	200	800
Total Marks	300	300	300	300	300	300	1800

For Degree Honours in Commerce Course, students shall be allowed to opt for the Honours Course in a subject either from group A or D as shown in table No.3.

**Table No. 3: B.Com Optional Honours Papers (Each paper carries 100 marks)**

Group A	Accounting & Finance Group	Group D	Marketing Group
BC 303	Corporate Accounting	BC 304	Marketing management
BC 403	Auditing	BC 406	Sale & Advertisement Management
BC 503	Financial Services	BC 506	Rural & Agricultural Marketing
BC 603	Direct Tax Laws & Practice	BC 606	Services marketing

**Table No. 4: Distribution of Papers and Marks for Commerce Stream**

<b>Paper</b>	<b>First Semester</b>	<b>Marks</b>	<b>Paper</b>	<b>Second Semester</b>	<b>Marks</b>
BC 101	Business Environment	100	BC 201	Business Economics	100
BC 102	Principle & Practice of Management	100	BC 203	Information Technology in Business	100
BC 103	Financial Accounting	100	BC 204	Indian Financial System	100
<b>Total</b>		<b>300</b>			<b>300</b>
<b>Paper</b>	<b>Third Semester</b>	<b>Marks</b>	<b>Paper</b>	<b>Fourth Semester</b>	<b>Marks</b>
BC 301	Business Statistics	100	BC 401	MIL/ALT. ENG	100
BC 302	Business Law	100	BC 402	Financial Management	100
BC 303 or 305	<b>Optional A or D</b>	100	BC 403 or 406	<b>Optional A or D</b>	100
<b>Total</b>		<b>300</b>			<b>300</b>
<b>Paper</b>	<b>Fifth Semester</b>	<b>Marks</b>	<b>Paper</b>	<b>Sixth Semester</b>	<b>Marks</b>
BC 501	English	100	BC 601	Environmental Studies	100
BC 502	Cost Accounting	100	BC 602	Entrepreneurship Development	100
BC 503 or 506	<b>Optional A or D</b>	100	BC 603 or 606	<b>Optional A or D</b>	100
<b>Total</b>		<b>300</b>			<b>300</b>
<b>Grand Total</b>					<b>1800</b>

*The papers mentioned in bold letters are honours papers. The students shall be required to choose a group Table No. 4 (A or D) of their choice in the Third Semester and they would continue with a group in the rest of the Semesters.*

## **ADD ON COURSES**

**Eligibility: 12<sup>th</sup> Pass from any stream**

- |  |                |
|--|----------------|
| 1. Basic Course in Computer /Computer literacy:  | 1 (one) month  |
| 2. Internet                                      | 1 (one) month  |
| 3. Microsoft Office                              | 2 (two) months |
| 4. Office Automation                             | 2 (two) months |
| 5. Desktop Publishing (DTP)                      | 2 (two) months |
| 6. Diploma in Computer Application               | 6 (six) months |
| 7. Diploma in Computer Accounting                | 6 (six) months |
| 8. Certificate Course in Khasi Traditional Music | 6 (six) months |

For admission into the above mentioned courses students are advised to contact the teacher's I/C Computer Applications and Music & Cultural Committee.

**Sd/-**

Dr. P.Nongtdu  
Principal  
Jaintia Eastern College  
Khliehriat

### SUBMISSION OF APPLICATION FORM

Application form affixed with recent passport size photograph in specified column and information complete in all respects addressed to the Principal with the following documents duly self attested should be submitted within the period as specified in the advertisement.

#### Each Application must be accompanied with:

1. Character and Transfer Certificates from the School / College last attended.
2. Self attested copy of mark sheet of the last examination passed (Class XII)
3. 2 (Two) recent passport size photographs of the student.
4. The original Migration Certificate is required for students from Boards other than MBOSE.
5. SC/ST/OBC and Person with Disability (PwD) Certificate.
6. Original documents are to be produced at the time of submission of application form for verification.

#### FEE STRUCTURE

Sr. No	Particulars	B.A	B.Com
1	Admission fee	2000	2000
2	Library fee	800	800
3	Tuition fee	3600	3600
4	Identity Card	100	100
5	Dev. Fund	600	600
6	Tests & Examinations (Internal)	500	500
7	Building Maintenance fee	600	600
8	Extension and Co-Curricular Activities	200	200
9	Sports fund	300	300
10	Magazine fee	300	300
11	Library Development Fund	300	300
12	College Week (Refreshment,etc.)	200	200
13	University Enrollment Fee	150	150
14	ICT Classrooms maintenance fee	0	200
15	Student Welfare/Union Fund	400	400
16	Seminar and Inter College activities	150	150
17	Water and Electricity fund	100	100
18	Computer laboratory fee	100	100
19	Alumni Registration fee (only from 6 <sup>th</sup> Sem students)	150	150
20	National Service Scheme	20	20
<b>Total</b>		<b>10570</b>	<b>10770</b>

#### PLEASE NOTE:

- Admission fee may be paid in full/installment of 80% at the time of admission and second Installment on or before the end of First semester. All fees are charged from March to February. Fees once paid are not refundable.
- The College reserves the right to reject an application for admission without assigning any reasons for the same.
- When admission is granted, the prescribed fees must be paid and the admission form must be deposited at the College office within 24 hours.
- Application forms not having all the required documents will not be considered.

Sd/- Dr. P.Nongtdu  
Principal  
Jaintia Eastern College  
Khliehriat





**JAINTIA EASTERN COLLEGE, KHLIEHRIAT**  
**EAST JAINTIA HILLS, MEGHALAYA - 793200**

**APPLICATION FOR ADMISSION**

**Last date for submission \_\_\_ June 2017**

Recent  
passport size  
photo

**For Office Use:**

**Date of Admission**.....

**Admission Applied For**:.....**Semester**.....**Roll. No**.....

1. Name (In Block Letter): .....
2. Category: SC [ ] ST [ ] OBC [ ] Gen [ ] Other [ ]
3. Date of Birth: .....
4. Gender: Male [ ] Female [ ] Third Gender [ ]
5. Nationality: .....
6. Father's Name/Mother's Name: .....
7. Permanent Address: .....
8. Mailing Address:.....
9. Telephone/Mobile Nos:.....
10. Email id (if any):.....
11. Religion: Christian [ ] Hindu [ ] Muslim [ ] Indigenous [ ] Other (Specify):.....
12. Name of School / College last attended: .....
13. Differently – Abled(Attach certificates): Yes No
14. Nature of disability Physical [ ] Visual [ ] Hearing [ ] Any other [ ]
15. Details of Academic Records:

Examination Passed	Board/University	Division	Year	Subjects

**A. Degree Honours Course in Arts**

**1 Compulsory subjects:**

- (i) English (Fourth & Fifth Semesters)
- (ii) MIL (Khasi)/Alternative English (Fourth Semester)
- (iii) Environmental studies (Sixth Semester)

2. **Elective Subjects:** Tick Honours paper in a subject and two corresponding Elective Subjects either from Elective Group – A or Elective Group – B as indicated in the table below:-

<b>Honours</b>	<b>Elective Group – A</b>	<b>Elective Group – B</b>
English	History, Political Science	Philosophy, Education
Khasi	Sociology, Education	History, Political Science
Education	History, Political Science	Economics, Sociology
History	Economics, Political Science	Elective Language, Political Science
Political Science	Elective Language, Geography	History, Economics
Economics	Political Science, History	Political Science, Sociology
Sociology	Economics, Political Science	Education, History

**B. Degree Honour Course in Commerce:**

**1 Compulsory Subjects:**

- (i) English (Fifth Semester)
- (ii) MIL (Khasi)/Alternative English (Fourth Semester)
- (iii) Environmental studies (Sixth Semester)

**Optional and Honours paper (please refer from the College Prospectus)**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

**UNDERTAKING BY THE APPLICANT:**

I agree to abide by all the relevant Rules and Regulations as framed by the College. I understand that if I fail to attend 75% of the classes, I will be forfeited from appearing University Examinations.

Place.....

Signature

Date.....

Name.....

**Admission:**

**Granted/Not Granted**

**Principal**

**JAINTIA EASTERN COLLEGE, KHLIEHRIAT**  
**Undertaking - Anti Ragging**

**Personal Details**

1. Student Family Name \_\_\_\_\_
2. Student Middle Name \_\_\_\_\_
3. Student First Name \_\_\_\_\_
4. Gender \_\_\_\_\_ Nationality \_\_\_\_\_ Student Mobile Number \_\_\_\_\_
5. Student's Friends Mobile Number in case of emergency \_\_\_\_\_
6. Landline Number: \_\_\_\_\_ Student's Email id \_\_\_\_\_
7. Permanent Address 1 \_\_\_\_\_
8. Address 2 \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

**Parent/Guardian Details**

1. Parents/Guardian's Name \_\_\_\_\_
2. Parents/ Guardian Address \_\_\_\_\_
3. Address 2 \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_
4. Residence Phone Number \_\_\_\_\_ Mobile Number of Parents/Guardian \_\_\_\_\_
5. Parents/Guardian's Email id \_\_\_\_\_

**College Details**

1. State in which the College is \_\_\_\_\_
2. Is it a Professional College or General College: **Others**  
Agriculture/Architecture/Dentistry/Engineering/Law/Pharmacy/Teacher Training/Medical/Others
3. Name of the College \_\_\_\_\_
4. Name of Affiliated University \_\_\_\_\_
5. It is Deemed University **Yes/No**
6. Director/Principal Family Name \_\_\_\_\_
7. Director/Principal First Name \_\_\_\_\_
8. Director/Principal Gender \_\_\_\_\_
9. College Phone Number 1 \_\_\_\_\_
10. Nearest Police Station Name and Address \_\_\_\_\_

**Course Details**

1. Under Graduate or Post Graduate \_\_\_\_\_
2. Name of the Course \_\_\_\_\_
3. How many students are in your Class \_\_\_\_\_
4. Year of Study \_\_\_\_\_