



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

**JAINTIA EASTERN COLLEGE
KHLIEHRIAT**

- Name of the Head of the institution **DR PHERVISION NONGTDU**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **08837322583**
- Mobile No: **09436115484**
- Registered e-mail **je_college@yahoo.co.in**
- Alternate e-mail **iqacjec@gmail.com**
- Address **Khliehriat West**
- City/Town **Khliehriat**
- State/UT **Meghalaya**
- Pin Code **793200**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status

Grants-in aid

- Name of the Affiliating University

North Eastern Hill University

- Name of the IQAC Coordinator

Shri Nishwa Rymbai

- Phone No.

9862467544

- Alternate phone No.

7085552919

- Mobile

9862467544

- IQAC e-mail address

iqacjec@gmail.com

- Alternate e-mail address

je_college@yahoo.co.in

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://jecollege.org/wp-content/uploads/AQAR-2020-21.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://jecollege.org/wp-content/uploads/Academic-Calendar-2021-22.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.44	2021	03/11/2021	02/11/2026

6. Date of Establishment of IQAC

01/04/2014

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Jaintia Eastern College, Khliehriat	DHTE	Govt. of Meghalaya	2021-2022	11712307
Jaintia Eastern College, Khliehriat	NSS	NEHU NSS Cell	2021-2022	58200
Jaintia Eastern College, Khliehriat	Red Ribbon Club	Meghalaya Aids Control Society	2021-2022	75480

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **5**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

- Organized online classes through different platforms during Covid-19 to compensate the loss of classes.
- Organised National and Regional Seminars, workshop for faculty and career guidance for

students • Participated in NIRF and AISHE • Organise workshop on New Education Policy 2020 • Maintenance of Manual - cum - Record Book.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Awareness regarding Revised Accreditation Framework for NAAC reaccreditation among different stakeholders.	The faculty of the college are sensitized through the Staff Meeting and Departmental Meetings regarding Revised Accreditation Framework
Initiatives for skill development among students	The Computer Centre of the college had been able to train few youths inspite of the impact of Covid-19 to further the development of students' skill.
To increase number of computers and better internet facilities.	Wi-fi is made available to all stakeholders within the college campus
Allocation of syllabus to teachers and Teaching plan with full academic flexibility.	The College Manual cum Record book is distributed to all individual teacher through the respective department to record the classes taken by teachers and verified by the Principal
Field visits, Project works as per syllabus to encourage students' participation.	Experimental learning is promoted by taking the students to selected site to get first hand experience of the place
To motivated and encouraged the faculty for active participation in research activities, different faculty improvement programmes and participation in the International/National seminars/conferences	Teachers of the college attended orientation programme besides attending different faculty development programmes
Priority on extensive use of online library resources and improvement of library services.	The college continue to subscribe to e-resource besides purchasing more books for the library

Introduction of mentor-mentee system.	Mentor-mentee system is implemented in the college since 2021-22
To encourage NSS students for more participation in International/National/University/State level events.	NSS volunteers took parts in the celebration of Important Days; took up cleaning drive in and around the college campus and Khliehriat town; participated in different events at the District, State and National level; and undertook ac
To collect Feedback from all stakeholders.	Feedbacks from students and alumni are collected and analysed
To regularly update the College Website.	All important events are updated in the college website
Environment friendly campus.	The College campus is a Tobacco and Plastic free; free from noise and pollution with lots of greenery
To participate in AISHE and NIRF	Uploaded the AISHE DCF for 2021-22 and NIRF 2022

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	28/11/2022

14. Whether institutional data submitted to AISHE

Part A

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To participate in AISHE and NIRF	Uploaded the AISHE DCF for 2021-22 and NIRF 2022
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body	28/11/2022
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	17/01/2023
15.Multidisciplinary / interdisciplinary	
As of now Jaintia Eastern College is running two programmes in Bachelor of Arts (BA) and Bachelor of Commerce (B.Com) which constituted of 8 (eight) different broad disciplines. Under each programme, students of the college can opted courses from a pool of courses under his/her own discretion. This is providing	

flexibility for selection of courses by the students. It also gives different knowledge to the students at different semesters which greatly help in his/her preparation for job and services. But with the implementation of the New Education Policy 2020 in the state and by the Affiliating University, it is likely that the college would also have to introduce more courses so as to meet the requirement of NEP 2020.

16.Academic bank of credits (ABC):

As on now, the Academic bank of credits (ABC) had not been in place at the institutional level. But the affiliating university is in the process of introducing the same at the university level. As and when this is done, the college will also be part of the system.

17.Skill development:

As of now Jaintia Eastern College is offering Undergraduate Courses in Arts and Commerce. Hence on completion of any of the programme, the students gain general knowledge which is making them ready to work on certain categories of job roles. To enhance their skill the college took to conduct short term and certificate courses and Diploma courses in computer application. In the coming years, the college is also planning to introduce more add on courses in which students can enroll and gain additional knowledge and skills. The students of the college also took active part in the extra-curricular activities and community development programmes organised through NSS and RRC units of the college which give them the sense of responsibility and skills in community works.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

So far as integration of Indian Knowledge System is concern, the college had been able to include in the syllabus as prescribe by the Affiliating University the courses on the study of Khasi Literature which comprises of learning on language, culture and socio economic life of the people. To spread knowledge of indigineous nature amongst the students the collge took to organise cultural programmes in the college campus as well as took keen interest in such activities outside the college campus. Also in the last few years, the college had organised certificate courses on traditional music and traditional musical instruments in which students were taught how to play the indigenous musical instruments and also to sing the traditional songs.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Since the time of its inception, Jaintia Eastern College had been producing young peoples with degrees who had been serving the society in different capacities as lawyers, clerks, teachers, politicians, administrators, etc. Many of those who had graduated with a degree in Commerce had also been able to set up their own business establishment and also had been able to provide employment to others. Besides providing the young people with knowledges and confidence in life through the degree offered by it, it also encourages the student to take up skill courses like computer education, music, etc. Also the students were made to participate in different community based development programme or extension activities through the NSS Unit, Red Ribbon Club and NCC.

20.Distance education/online education:**Response:**

Jaintia Eastern College, Khliehriat is offering undergraduate courses in Bachelro of Arts and Commerce through contact and regular mode. Apart from that the college also has an IGNOU study centre in its premises through which students of the college can enroll to avail additional degree in different programmes offered by IGNOU. Also the IGNOU Centre of the college had done a very good task by providing opportunities to those aspiring learners who are under employment or daily wage earners who could not join the regular classes.

Extended Profile**1.Programme**

1.1

71

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

406

Number of students during the year

File Description	Documents
Data Template	View File

2.2 1020

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 103

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 36

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 31

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 71

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 406

Number of students during the year

File Description	Documents
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File Description	Documents
Data Template	View File

3.Academic

3.1 36

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	31
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	25
Total number of Classrooms and Seminar halls	
4.2	39.41 lakhs
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	42
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For effective curriculum delivery the college put into practice the followings:

1. Before the commencement of an academic session, the teaching staff conducted departmental meetings in which units/topics were distributed to the individual teachers of respective department according to the Scheduled Time Table prepared by the office.
2. Teachers Manual - Cum - Record Books and Academic Calendar prepared by the Academic Committee is supplied to all the teachers to keep record of teaching and other academic activities.
3. The college also has a College Library with good collection of text books, Journals, INFLIBNET (NLIST) for e-books and e-journals facility for benefit of teachers and students.
4. Classroom teaching methods based on various needs of

different subjects are regularly used for the effective delivery of the curriculum such as Chalk and talk method, use of ICT, models, charts and maps, Distribution of study materials by teachers, Group discussion and Paper presentation by the students, Seminars and workshops, Field works and educational tours, Regular class test and sessional tests, assignments, Remedial and tutorial classes and discussion of previous years' questions.

5. Departments maintain the detailed record of the classes, assessments, project works, etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College adheres to the academic calendar for the conduct of Continuous Internal Examination (CIE) by conducting class tests, unit tests, sessional tests, home assignments, etc. The college prepares the academic calendar in line with the academic calendar of the affiliating university. The activities in the academic calendar include: Tentative date for End semester examination. Admission and Re-admission date. Working days and Holidays. Date for Internal sessional examination. Remedial classes Field visits/Study tours/Industrial visits FDP/Seminar/Conference/Workshop etc. Parents meeting Departmental activity Extra-curricular activities of N.S.S., R.R.C. and cultural Programmes. College week Tentative schedule of University Examinations. Internal Sessional Examination of 25 marks is conducted by the concerned Department.

Question paper and mark list are submitted to the college office within 10 days after the examination is over.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

16

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

16

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Jaintia Eastern College runs courses in Arts and Commerce streams. The Curriculum for both the programme is designed by North Eastern Hill University, Shillong which included various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics.

Jaintia Eastern College took great care to educate amongst the students on important issues that affect the society. To imbibe upon the student the sense of responsibilities on environment conservation and protection, Environmental Studies as a compulsory subject for all under graduate sixth semester

students is included. Similarly, cross cutting issues relevant to Gender, Human Values and Professional Ethics are covered in the prescribed syllabi of University in various subjects in the form of topics, chapters, poems and co-curricular activities. The institution took great care to inculcate values related to environment and sustainability through various practices and programs under NSS and RRC. The Committees and Departments of the College and NSS and RRC conducted various programmes to inculcate these values. To take appropriate action on complaints related with sexual harassment and other related issues affecting women, the college instituted the Internal Complaint Cell and Grievance Redressal Cell.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1200

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

182

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

The identification of advanced learner and slow learners is being taken up with the objective to provide adequate opportunity for the slow learners. The college identifies slow and advance learner on the basis of the marks attained by them in the previous examination. There are no specific methods applied by the college to assess the performance of students, however, continuous internal assessment like class tests, unit tests, sessional examinations, home assignment and end semester.

To bridge up the knowledge gap, the college organizes remedial coaching classes, tutorial classes at the end of normal class hours for additional teaching to slow learners and solving previous years question papers of affiliating university.

Suggestions are given at the first stage with all necessary instructions to increase his/her strength to become good learner. For a slow learner periodic tests were conducted to increase confidence level and to perform well. Parent-teacher meeting is also conducted to inform parents of the performance of their wards at college are some of the measures followed by the college.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
406	36

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The entire process of the college is student oriented and focused on the aspirations of the students who came from the nearby villages. To make the students understand better, the teacher used local language to explain the difficult concepts.

Student - teacher relationship in our college is commendable. The teachers not only guide the students but also encourage them actively take part in the teaching learning process. The teachers tried to draw their discussion in such a way that it instills in the students a habit of critical thinking. The college adopted the following methods:

Experiential Learning: The college organise exposure trips for students

Participative Learning: The students participate actively in each and every events organized by the departments and college such as group discussion, seminars, field visit, industrial visits, debates, seminars, presentations, etc. The college also organizes programmes through National Service Scheme (NSS) and Red Ribbon Club (RRC) at college and adjacent locality and adopted villages for community service.

Problem solving Method: Students are encourage to ask questions in the class. Besides that Some of the committees like Cultural Committee, Sports Committee, Alumni Committee, Grievance Redressal Committee, etc. are having student representations and participation.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College is in possession of enough class rooms for running the daily academic activities. Out of these, nine are well-equipped with LCD Projector and screens. The ICT classrooms were started in 2016 at Commerce stream and one Laptop is given to each individual teacher of the department as to enable them to prepare for the class and use the new virtual teaching aids. The college issued nine Laptops to each department namely - English, Khasi, Political Science, History, Economics, Education, Sociology, IQAC coordinator and one for principal. By 2019-20 nine classrooms are equipped with LCD Projectors for smooth delivery of teaching learning process in the college. To strengthen their knowledge, the college conducted training on computer education to teachers for use of ICT classrooms, e-resource, etc. All staff is familiar with all latest ICT tools and regularly used by teaching staff while delivering their lectures. During Covid-19 Pandemic teachers are conducting online classes and tests.

To enhance the skills of the teaching faculty in the use of ICT and other lectures delivery tools, the college encourages teachers to attend training and workshops related to ICT use or innovation in teaching and learning process in and outside the college.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors**31**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****36**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****3**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

387

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Response: The internal assessment and evaluation system in the college is decentralized in order to make it more transparent and objective oriented. The college framed the academic calendar by including dates of internal assessment and evaluation and tentative dates for end semester examination of the affiliating university. Apart from university prescribed methods like home assignments and sessional tests, the college also conducts unit tests, class tests, project work, etc. to assess the capability and understanding of the students. The internal assessment(I.A.) and evaluation carries 25 marks and 75 marks as external examination to be assessed by the affiliating university. Tentative schedule is displayed on the college's notice board for the knowledge of the students. Internal test not less than two is conducted for every paper within a semester. Prior to the sessional examination, the question paper prepared by individual teacher is submitted to the Head of department for verification and thereafter to the Principal for approval. Before forwarding the I.A marks to the affiliating university, the students' performance is displayed/communicated to the students. In case they are not satisfied, fair chances are given for improvement within a stipulated time.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Response:

The IQAC along with the Heads of departments plan and work out dates for internal assessment and evaluation of students. The college framed and adjusted academic calendar by including dates of internal assessment and evaluation and tentative dates for end semester examination of the affiliating university.

Apart from university prescribed methods like home assignments, sessional tests, the college also conducts unit tests, class tests, project work, etc. to assess the student capability and understanding of the courses taught. The internal assessment and evaluation carries 25 marks as internal assessment (I.A mark) and 75 marks as external examination to be assessed by the affiliating university.

Prior to sessional examination, the question paper prepared by individual teacher is submitted to the Head of department for verification and thereafter to the Principal for approval. While preparing question papers the teachers make sure that they follow the standard prescribed by the affiliating University.

After conducting unit test, class tests, sessional tests and home assignments, the teachers assessed their performance after the test. Before forwarding the I.A marks to the affiliating university, their performance is displayed/communicated to the students, if they are not satisfied fair chances are given for improvement within a stipulated time.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Jaintia Eastern College is running 2 (Two) programmes in Undergraduate Arts and Commerce and an Add on Courses on Computer Applications. The importance of the learning outcomes has been discussed and communicated to the teachers in the staff

meeting and IQAC meeting. The students and teachers are aware about the stated Programme and Course outcomes of the programmes offered by the college via college website and respective Departments. Moreover, hard copy of syllabi and Learning Outcomes are available in the college/departments for ready reference to the teachers and students. Learning Outcomes of the Programmes and Courses are highlighted and made aware to the students in the induction ceremony-cum-orientation programme at the beginning of the session. Information and communication of programme outcomes/course outcomes by the college remains continue throughout the academic session and this helps the students appreciate the topic being covered in the class as they see the relevance. Students are motivated about the outcomes of the courses through induction ceremony, career guidance and counseling programmes. The knowledge about the programmes outcomes further help students of this college in pursuing their higher education like MA, and M.Com.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://jecollege.org/wp-content/uploads/learning_outcomes2019_20.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Jaintia Eastern College offers 2 (Two) programmes namely Arts and Commerce streams. The college with its vision and mission has always emphasized on the attainments of the positive outcomes of these programmes.

To attain the intended programme outcomes and Course outcomes various sub-committees have been formed by the College with the supervision of IQAC. Besides that the college had started to introduce ICT based teaching, Study tours, Add-on Courses in Computers Applications, etc.

Programme Outcomes

- Motivate and encourage students to take part in the extra-curricular activities.
- Organized debate, quiz competition, departmental tour and communication skills for students.
- Group discussion, class presentation, etc.
- Games and sports.
- Assignments, sessional tests, class tests, unit tests, home assignments.
- College Annual Magazine.

Programme Specific Outcomes

- The college measured both the curricular and co-curricular activities/performance of the students.
- Student performance inside the classroom, department, assignment, internal test and external examination.
- Participation in different kind of events and programmes in and outside the college.

Course Outcomes

- The college measured the student performances based on different activities in the class.
- Student attendance, sincerity, participation in classroom discussion, response towards question in the class.
- Internal and external examination.
- Students' performance in the internal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

103

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://jecollege.org/wp-content/uploads/2.7.1-feedback.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Response:

Jaintia Eastern College took active parts in extra-curricular activities by participating in the community development programmes apart from regular academic activities. The college works as the catalyst in the village and nearby locality by organising and participating in the cleaning drives and other related activity for the welfare of the society.

The NSS and RRC Unit of the college actively work in the surrounding villages and conducted special camps at adopted villages. Most of the activities are focused on the awareness programmes of environmental promotion and conservation including water, air and land conservation, women rights, construction of drinking wells, repairing of footpath, cleaning drives and literacy programmes. The NSS volunteers actively participated in Swachh Bharat Abhiyans and any programmes organized by the District Administration.

The college regularly conducts the social awareness activities like organizing cleaning drives, training and workshops, career guidance and counselling programmes, seminars and collaborative activities. Students have actively participated and organised programmes on the national importance days, Swachh Bharat Abhiyan, Health and Sanitation, Child and women rights, World No Tobacco Day, National Unity Day, Blood Donation Camps, Tree Plantation and awareness programmes on HIV/AIDS, Drug Abuse and Illicit Trafficking etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the

year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

657

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The total built up area of the college is 1452.63 square metres which comprises of administrative rooms, Principal's room, Library room, Computing room, staff common room and spacious student's common rooms separately for both boys and girls. One room each for IQAC, National Service Scheme (NSS) and Indira Gandhi National Open University (IGNOU) is allotted. As of now the college has 26 (Twenty six) spacious classrooms with proper light and ventilation. Nine classrooms are fitted with LCD projectors for smooth delivery of teaching learning process via ICT tools and one well furnished computer lab equipped with 30 (Thirty) desktops with UPS battery back-up.

The college library has 11031 text books besides reference books, rare books, manuscripts and special reports, other facilities such as e-books, e-journals. The college has one generator (15Kv) to meet the power/energy requirements in case of power failure, etc. Broadband connectivity with Wi-Fi enabled campus and drinking water facilities is made available to the students and staff within the campus. For security and safety, the college management has fixed CCTV cameras at various location of the building.

The college has a Three stories (G+2) Women Hostel with 40 students capacity and one warden room.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Jaintia Eastern College has sufficient facilities for games and sports both indoor and outdoor activities. The College organizes games and sports during college week. Separate sub-committee is formed to look into extra-curricular activities. Outdoor games like football, cricket, volleyball and indoor games like debate, drawing, carom-board, arm-wrestling, etc., are conducted. The students participate in various games and sports like chess, basketball, football, badminton, table tennis, volleyball, extempore-speech, quizzes, essay writing, cultural, etc., organizes by the affiliating University, local authority and other institutions. The college has enough available space in the campus for volleyball and badminton. We have plenty of equipment necessary for all indoor and outdoor games. The student common room is used for playing indoor games such as Table Tennis, Chess, Arm Wrestling and Carom, etc., where both boys and girls can play separately.

To conduct cultural activities in and outside the college, a Cultural Committee is constituted. Students through this committee participated and organized cultural activities like Folk Dance and Folk Song, Group Songs, Vocal and Classical Singing in the celebrations of the important days (Meghalaya day, Republic day, etc.). Yoga International Day is also organized in the college with the participation of students and teachers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

9

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

40.43

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library has good collection of books, periodical, reference books, journals, magazines, daily newspapers, e-resources (N-List). The library has active membership of INFLIBNET N-LIST. The college is sharing Users ID and password based facilities for all teaching staff to get access to online contents. To ensure smooth and effective functioning of the

library, a regular update on new additions is provided by the library and enables the students to get maximum exposure and participation and also to avail all the facilities provided by the library. The college library has provides a free and open access of books to all students and teachers, extensive use of the facility available in the library for reading and writing assignments, reading room.

Separate reading room is available for teachers. Broadband Internet connectivity and Wi-Fi enabled campus for accessing e-resources. Efforts are being made to improve the college library

through RUSA funding. Students and teachers can also use the computer facilities available in computer laboratory for browsing and search e-resources for self learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.62

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is well connected with broadband internet and Wi-Fi enabled campus. Further it has computer Laboratory with 30 Desktops and internet connectivity. As ICT constituted one of the major components of teaching learning tools in modern days, the college issued nine Laptops to each department namely - English, Khasi, Political Science, History, Economics, Education, Sociology, IQAC coordinator and one for principal. Later in 2019-20 nine classrooms are equipped with LCD Projectors for smooth delivery of teaching learning process in the college. To strengthen their knowledge, the college conducted training on computer education to teachers for use of ICT classrooms, e-resource, etc. During Covid-19 Pandemic teachers are conducting online classes and tests.

To keep our students and teachers update with changing scenario, the college Library is update with online resources and Infilbnet membership is regularly updated and N-List. To enhance the skills of the teaching faculty in the use of ICT, and other lectures delivery tools, the college encourages teachers to attend training and workshops related to ICT use or innovation in teaching and learning process in and outside the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

42

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

40.43

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college constituted various sub-committees to monitor the smooth functioning of academic and non-academic activities. Besides teachers, students are also involved as members in committees like Anti-Ragging Cell, Grievance Redressal Cell, Student's Welfare Committee, Women Welfare Committee to name a few.

Facilities like classrooms, cabins, staff rooms, office, computer centre, library, toilets, etc. are cleaned by appointed labourer twice daily before and after class hours. Health and Sanitation Committee supervise the cleaning staffs to ensure daily maintenance of cleanliness. Garbage Van of locality regularly collects the garbage from college premises. The college has its own canteen which is offered on contract basis which provides good quality food items at affordable rates.

The Library has an Advisory Committee headed by the Principal. Maintenance of computer desktops and laptops is done regularly by technical staff as per requirement and major work is done during the vacation. Generator is put in place to back up the computer systems. BSNL Broadband Internet connectivity and Wi-Fi enabled campus is provided free of cost.

The college has a mini gym (fitness center) which is well maintained and used by the students and teachers and student's common rooms are used for playing indoor games.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://jecollege.org/wp-content/uploads/procedure_policy2019_20.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

322

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

121

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

121

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

8

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

With the motto, 'Education for all', Jaintia Eastern College seek to promote the educational need of the area with the motive to produce young people with confidence and knowledge. With this objective the college had been able to produce thousands of young people who serve the society in different capacities as social workers, politicians, administrators, jurists, business persons, teachers, etc.

The college usually organised College Week with the supervision of the Students Welfare Committee in which every student was given opportunity to take part in different indoor and outdoor activities and sports event.

Extension activities were also organised by the college in which students were engaged in different community development programme. The college organise cleaning drive and take part in different programmes related with various issues like HIV/AIDS, Drugs & Trafficking, environment conservation and protection, youth development, women empowerment, etc. It also engaged the student volunteers of NSS and RRC to take up developmental and community works in the adopted villages through special camping so as to instil upon them the sense of responsibility.

Apart from these, students were also involved in the administration process by including them in the membership of different committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has very strong alumni association. The college organize at least one alumni's meet in a year where the local and outsider alumni take initiative for arranging such meetings. The alumni of the college are placed in industries, education, business, professional fields, entertainment and media industry, academics and social work.

Two of our teachers and three office staff are the members of the alumni association who play a key-role in binding this group for the development of the college. The members of the Alumni occasionally contributed towards the college in cash and in kind. Alumni students who joined the government services or successful entrepreneurs are invited to guide the existing students. They also guide the present students in preparation of various cultural events for youth festival. Alumnae NSS student help the college in organizing the special camps at village level.

Some of the alumni are elected as public representatives and also participate in the governance of the college. Their feedback is valuable for the administration of the college. The college website and other social media are the best means to have a fruitful communication with the alumni and former faculties scattered all over the world

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

With the motto "Education for All", Jaintia Eastern College acts as per the principles set to provide quality and affordable education to all sections of the society especially to the underprivileged students.

Mission

The college is committed to serve the society by developing the young generation to face the challenges of this contemporary world and to remain socio-economically alert.

The quality policy of the College is well conveyed from the vision and mission. The Governing Body is the apex body of the College. Different Sub-Committees and Cells are constituted and periodically interact with the Principal, the institution head, to review the implementation of policies and plans. The governance of the institution is fully transparent, democratic and reflective of the vision and mission of the college.

The IQAC prepared action plans/strategic plan for teaching learning process and monitor the activities of different Sub-Committees throughout the year.

Keeping in mind, the vision and mission, the college encouraged student to attend class regularly by giving financial assistance to the needy students like concession of college tuition fee, conveyance fee and financial assistance to procure college dress code (Uniform).

File Description	Documents
Paste link for additional information	https://jecollege.org/about-jaintia-eastern-college/governing-body/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College developed a system of decentralized and participative management in the internal administrative and management of college. The Principal as the Executive Head of the college is responsible in policy making and implementation of the action plans. He monitor and evaluate policies and plans for effective implementation from time to time. He conveyed decisions of the Governing Body to the teachers in the staff meeting.

The Heads of the Departments are responsible for the smooth functioning of their departments. They convened departmental meeting to discuss issues related to allotment of work to individual teacher.

For effective implementation of the policy, the college delegates work and provide operational autonomy to teachers by assigning works on various aspects of teaching learning process and non-academic activities. To this effect, the College constituted different Sub-committees and appoints individual teachers as coordinator, member secretary and members of different Sub-Committees to frame plans and execute the work. Besides, the college also nominates students as members of various sub-committees and leaders in Students' Union, NSS, RRC units of the College.

However, to maintain transparency, the decisions proposed at various levels are discussed in the staff meeting and the Principal conveyed to the Governing Body's approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Majority of students enrolled in this institution are belonging to poor family and wards of poor migrant workers. Most of them are not able to pay college tuition fee in time due to poverty. Hence, they were given the privilege to pay the fees in installments.

By sticking to its motto, 'Education for All' the college in all possible efforts and initiatives has been taken to motivate and support the rural poor students to complete their higher study.

In view of the above mentioned motto, apart from Post Matric Scholarship funded from state and central governments, the college introduced Institutional Level scheme to support poor students. They are also provided with counselling to motivate them besides providing them with text-books from college library book bank. The college also provided financial assistance to first Semester students to reimburse some amount of the cost of college dress (College Uniform). The college conduct career guidance, remedial coaching classes and computer literacy to all students free of cost.

Our association with Government and Non-Government Organization in and around Khliehriat has proved that the educational institutes can play pivotal role in removing major stumbling blocks with regard to problems and issues of the society.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a designed decision making structure composed of various stakeholders as its members. The internal organizational set up of the college is in descending order. The Governing Body is the apex body headed by the President and followed by the the secretary. It prepares annual budget and financial statements, discuss the academic progress of the college and appoint teaching and non teaching staff.

The Principal pays special attention for smooth functioning of administrative and academic activities and carries out and implements the decisions of the Governing Body. He forms different Sub-Committees for monitoring and facilitating several activities organized in the college which function under him and are directly responsible to him. Besides the above, the Principal is the authorized person to communicate with the external agencies such as affiliating University, UGC, RUSA, etc.

Head of departments and office clerk helps the principal for smooth functioning of administrative work related to admission, examination, maintaining the daily record, to communicate with stakeholders, affiliating University, Government, etc.

In relation with Service Rules, Procedures and Recruitment of teaching staff, the college follows the rules and regulations of the UGC, state government and the affiliating University for the recruitment.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Jaintia Eastern College is privately run by the non-profit organization. Recently, since September 2021, it is in receipt of financial support from state government under the People's College Grant-in-aid scheme of the government of Meghalaya. The college is also dependent on the fees realized from students in order to pay the monthly salary of teaching and non-teaching staff not yet included under the government posts. So far the college has been able to provide regular welfare measures/scheme like NPS only for the teaching and non-teaching staff included in the government posts. Apart from that, the college is also giving advance payment and free interest short term and long term loan to teaching and non-teaching staff for meeting their immediate need.

Besides the above assistance, the college bear in mind that the well being of teaching and non-teaching staff is more important for effective functioning of academic and non-academic activities of college. It also provide the staff with staff quarters, Medical leave, Maternity leave, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the

year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At Jaintia Eastern College, the Performance Appraisal System for teaching staff had been put in place to assess the performance of the teaching faculty. This system is implemented on trial basis. The outcomes of it are reviewed by the Principal and the best part of it becomes a means for awareness of self weaknesses. After reviewing the performance appraisal reports, the Principal discusses it in the staff meeting for improving the same. Personal discussion also involved with the teaching and non-teaching staff to improve in those areas so that they can do better in the future. In this regard the IQAC has also distributed Self-Appraisal Format among the faculty members which is submitted by them at the end of the academic session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has internal and external mechanism for financial

auditing the receipts and payments of the institution. The fund of the college is audited by two different wings of the audit system viz. Internal and External audit. The internal audit is conducted by the faculty of Commerce department along with auditors appointed by the Governing Body. The external audit is carried out by Kiran Joshi and Associate, a reputed firm from Shillong. The last external audit was done on 31.03.2021. So far no major audit objections have been raised and found by the panel of auditors in our institution except for a few minor suggestions made by the auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college ensures effective creation and procurement of resources, its consistent mobilization and proper utilization for the sustainable development of the institute and the stakeholders. The College is recognized under section 2(f) and 12(B) of the UGC and is, therefore, eligible for receiving UGC grants (upto 12th Plan Period), People's College grant-In-Aid

scheme from State Government, fund from Rashtriya Uchhtar Shiksha Abhiyan (RUSA) for development of infrastructures and donation from well wishers. Apart from these resources, the college also dependent on students' fees. The grants we get from the state government is utilised for salary of teaching and non-teaching staff and grants from UGC are fully and effectively utilized for the purchase of electronic gadgets, textbooks, computer equipments, preventive maintenance and repairs, and for upgrading the infrastructural facilities and academic standards. The financial resources generated through from all sources are mobilized through proper channels and used for the specific causes. An annual budget is prepared at the beginning of the year and presented before the Governing Body for approval. Apart from the yearly recurring expenditure for staff salary and office equipment, all major expenditure is carried out with the prior approval of the Governing Body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC undertake different strategies to improve the quality of the college. Two practices institutionalized as a result of IQAC initiatives:

1. Organising of FDP on NEP 2020: With the implementation of the New Education Policy 2020 by the Government, it is understood that vast changes will take place in the field of teaching-learning. Keeping in mind about that, the College organized a Workshop on the topic, "New Education Policy: A challenge for higher educational institutions" with the objective to provide the teaching faculty with sufficient knowledge about the New Education Policy 2020 and the changes that will take into effect with the implementation of the same. Apart from that faculty of the college also joined online webinars and workshop to gather knowledge about the NEP 2020 and other related topics.

2. Online Classes: The College under the supervision of IQAC

took a quick response to start online classes for the student during 2020 which continues till the 3rd quarter of 2021 as to compensate the loss of classes during Covid-19. Teachers of the college utilize online mode of teaching via Google Classroom, Google Meet, Whatsapp, etc. to reach to the students at the conveniences of their home.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Response:

Jaintia Eastern College, Khliehriat is focusing on outcome based education. To further the learning outcomes of the students, the college through the IQAC make a gradual improvement by acquiring, upgrading and strengthening its teaching infrastructures and faculty. To smoothly coordinate the academic works various committees like Academic Committee, Class Room Management Committee, GRC, Examination Committee, etc. were set up. The College is upgrading its teaching infrastructures and delivery system as follows: 1. ICT enabled Classrooms: Apart from the traditional method of chalk and talk, the college had introduced ICT based teaching. . As of now the college has installed 9 such rooms with LCD projectors. 2. Online Class: During the period of the pandemic Covid-19, the IQAC had intensively took proactive role to insist teachers of the college to utilize online mode of teaching (via Google Classroom, Google Meet, Whatsapp, etc.) so as to compensate the lost of teaching hours

3. The College Library is well equipped with good numbers of textbooks, journals, reference books, besides online e-resources.

4. Wi-fi connectivity is freely available to all teachers and students within the College campus.

5. Learners' Grievances is reported to the concern committee which is then addressed accordingly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Jaintia Eastern College has taken continuous steps to create awareness and promote gender equity. The Internal Complaint Committee, the Anti Ragging Committee and Grievance Redressal Committee play a very important role to sensitize women, which constituted major portion of the enrolment in the College and other students on issues affecting women and empowerment. Apart from that, the college is also keen in providing safety and security to the girl students and women faculties by:

1. Installing CCTV cameras in some specific junctions to curb the mal-treatment to the women folk.
2. Providing separate washroom for boys and girls as well as for the staff of the college.
3. Organising awareness programmes and workshops on issues affecting women.
4. Providing separate common room for boys and girls.
5. Providing accommodation to outstations and rural students in the Girls Hostel.
6. Observation of International Women's Day on the 8th March 2022.
7. Including 4 girl students as members of ICC.
8. Sensitising the students on the related issues and available facilities in the college at their respective classrooms.

File Description	Documents
Annual gender sensitization action plan	1. Sensitisation of all the students on the presence of Grievance Redressal Cell, Anti Ragging Committee and Internal Complaint Committee. 2. Providing Maternal Leave to Female workers 3. Celebration of International Women's Day
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	1. Installation of CCTV cameras 2. Separate Common Rooms for girls 3. Separate Toilets & Washrooms for girls students and women staff 4. Women Hostel which is looked into by a female teacher as warden

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Not much waste is generated from the college campus as we are running only Bachelor of Arts and Bachelor of Commerce. Major waste from the college includes paper waste and negligible amount of plastic waste is generated. However, solid waste from the college is collected from the dustbins kept at different junctions and deposited at a designated point which is then collected by the Khliehriat West Village Committee and disposed off in a designated dumping area.

Liquid waste so produced is comparably less and is filtered before it is let off to the drain.

E-waste of condemned items, mainly computers and other electronics gadgets were kept in a proper store room which is then used in the training of students. As the college is possessing lots of greeneries, some biodegradable waste is generated from the leaves of trees. But all such waste were collected and dumped at a designated area within the campus.

Waste recycling system is not yet fully established in the college.

There is no bio-medical and hazardous chemicals and radioactive waste generated from the college campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Jaintia Eastern College was established by the Society for Higher Education with the aim to provide quality higher education to the rural poor youths, including wards of migrant workers coming from different part of the country. The admission process is carried out as per government rules and is based on first come first serve basis.

Through its curricular and extra-curricular activities, the College is playing an effective role to maintain the peace and promote national integration by regularly organizing different activities for inculcating the value of tolerance and harmony toward cultural diversities. Its activities had a very positive impact in the society's common thought and culture. The college took to organise and celebrate different important national days and constituted the Cultural Committee to promote and preserve

the diverse cultures of our nation through music, songs, drama, etc. To prevent ragging of students, the Anti-Ragging Committee was constituted as per notification of the Supreme Court. The National Service Scheme unit of the college organised certain activities at the special camp and students were made to participate in different community development projects, awareness programmes, etc. in the adopted village.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Jaintia Eastern College play an important role in the process of shaping the mind of the youths and transformation of the society. The college not only empowered the youths with degrees but also equipped them to take keen interest in the development of the society by involving them in different activities that inculcate in them the values for being responsible citizens. On the 26th November, every year, the college celebrates the "Constitutional Day". Various types of activities had been organised like pledge taking and reading of the Preamble of the Constitution to make this day meaningful. The National Unity Day is also celebrated every year in the college on the occasion of Birth anniversary of Sardar Vallabhbhai Patel. On this day "Pledge of Unity" is organised in the college. The International Yoga Day, Legal Literacy, etc. had been conducted. The institution had also conducted a program from time to time on Right of Women, Human Right, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College organised National and International festival as well as Birth and Death anniversaries of great Indian personalities with enthusiasm. The event is followed either by lecture, rally or the competition like debate, quiz, easy writing and drawing. The college organise activities on these of national importance to recall the event or contribution of our leader in building the nation and imbibe moral and ethical behaviour of Student in their profession and personal lives.

The College celebrated the following days.

- Republic Day - 26th January
- International women day-8th March
- World No Tobacco Day - 31st May
- International Youth day - 12th August
- World Environment Day- 5th June
- International Yoga Day - 21st June
- Independence Day - 15th August
- World Tourism Day - 27th September
- Teacher Day - 5th September
- Birth and Death anniversaries of national and regional great personalities.
- Mahatma Gandhi - 2nd October
- National Unity Day - 31st October
- World AIDS Day - 1st December

The college also observe national and local festival like Durga Puja, Holy, Diwali, Id-Ul -zuha, Buddha Purnima, Behdienkhlam, Seng Kut Snem, Christmas, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice

1. Community service

Objectives of the Practice

To encourage students to take part in social service and to imbibe upon them the sense of responsibility.

The Context

Organized Special camp, cleaning drive, awareness programmes.

The Practice

NSS volunteers were engaged in the activities under the guidance of Programme Officer.

Evidence of Success

The community learnt about various issues like women empowerment, child and women rights, cleanliness and healthy living including awareness on HIV/AIDs besides taking part in cultural programmes, trekking, cleaning drive, etc.

Problems Encountered and Resources Required

Fund to undertake more activities and involve more volunteers.

Title of the Practice

2) Online classes

Objectives of the Practice

To compensate the loss of classes during the Covid-19 pandemic.

The Context

Teachers taught their students as per scheduled fixed by the college.

The Practice

The classes were run smoothly through Google Meet and with the use of Whatsapp to send links and study materials for the students.

Evidence of Success

The syllabus was covered and students were able to face the examination with confidence.

Problems Encountered and Resources Required

Network connectivity; short hours of classes; and non personal contact with the students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Jaintia Eastern College was established in 1992 with the aim to provide access to college education to the poor young people of the erstwhile Khliehriat Civil Sub-Division (now East Jaintia Hills District) who could not afford to move to the cities to study and acquire college degrees. The commitment of the management and the teaching and non-teaching faculty has immensely contributed to the process of making the college of what it is today, one of the premier seat of learning in the state of Meghalaya and was the first college to get NAAC Accreditation. In these thirty years of service to provide undergraduate Arts and Commerce education, the college had produced thousands of young graduates who are either working in government offices or non-governmental establishments or had been able to stand on their feet and lead a respectable life. The college commits to its motto of "Education for All" by charging a low fee from the students who mostly came from poor family background who would otherwise lack the opportunity of acquiring a bachelor degree in its absence. Apart from that the college also takes fees in instalments so as to ease the poor parents in clearing their wards college fees.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For effective curriculum delivery the college put into practice the followings:

1. Before the commencement of an academic session, the teaching staff conducted departmental meetings in which units/topics were distributed to the individual teachers of respective department according to the Scheduled Time Table prepared by the office.
2. Teachers Manual - Cum - Record Books and Academic Calendar prepared by the Academic Committee is supplied to all the teachers to keep record of teaching and other academic activities.
3. The college also has a College Library with good collection of text books, Journals, INFLIBNET (NLIST) for e-books and e-journals facility for benefit of teachers and students.
4. Classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as Chalk and talk method, use of ICT, models, charts and maps, Distribution of study materials by teachers, Group discussion and Paper presentation by the students, Seminars and workshops, Field works and educational tours, Regular class test and sessional tests, assignments, Remedial and tutorial classes and discussion of previous years' questions.
5. Departments maintain the detailed record of the classes, assessments, project works, etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College adheres to the academic calendar for the conduct of Continuous Internal Examination (CIE) by conducting class tests, unit tests, sessional tests, home assignments, etc. The college prepares the academic calendar in line with the academic calendar of the affiliating university. The activities in the academic calendar include: Tentative date for End semester examination. Admission and Re-admission date. Working days and Holidays. Date for Internal sessional examination. Remedial classes Field visits/Study tours/Industrial visits FDP/Seminar/Conference/Workshop etc. Parents meeting Departmental activity Extra-curricular activities of N.S.S., R.R.C. and cultural Programmes. College week Tentative schedule of University Examinations. Internal Sessional Examination of 25 marks is conducted by the concerned Department.

Question paper and mark list are submitted to the college office within 10 days after the examination is over.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

16

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on

programs during the year	
16	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>Jaintia Eastern College runs courses in Arts and Commerce streams. The Curriculum for both the programme is designed by North Eastern Hill University, Shillong which included various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics.</p> <p>Jaintia Eastern College took great care to educate amongst the students on important issues that affect the society. To imbibe upon the student the sense of responsibilities on environment conservation and protection, Environmental Studies as a compulsory subject for all under graduate sixth semester students is included. Similarly, cross cutting issues relevant to Gender, Human Values and Professional Ethics are covered in the prescribed syllabi of University in various subjects in the form of topics, chapters, poems and co-curricular activities. The institution took great care to inculcate values related to environment and sustainability through various practices and programs under NSS and RRC. The Committees and Departments of the College and NSS and RRC conducted various programmes to inculcate these values. To take appropriate action on complaints related with sexual harassment and other related issues affecting women, the college instituted the Internal Complaint Cell and Grievance Redressal Cell.</p>	

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile**

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1200

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST,

OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

182

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

The identification of advanced learner and slow learners is being taken up with the objective to provide adequate opportunity for the slow learners. The college identifies slow and advance learner on the basis of the marks attained by them in the previous examination. There are no specific methods applied by the college to assess the performance of students, however, continuous internal assessment like class tests, unit tests, sessional examinations, home assignment and end semester.

To bridge up the knowledge gap, the college organizes remedial coaching classes, tutorial classes at the end of normal class hours for additional teaching to slow learners and solving previous years question papers of affiliating university.

Suggestions are given at the first stage with all necessary instructions to increase his/her strength to become good learner. For a slow learner periodic tests were conducted to increase confidence level and to perform well. Parent-teacher meeting is also conducted to inform parents of the performance of their wards at college are some of the measures followed by the college.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
406	36

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The entire process of the college is student oriented and focused on the aspirations of the students who came from the nearby villages. To make the students understand better, the teacher used local language to explain the difficult concepts.

Student - teacher relationship in our college is commendable. The teachers not only guide the students but also encourage them actively take part in the teaching learning process. The teachers tried to draw their discussion in such a way that it instills in the students a habit of critical thinking. The college adopted the following methods:

Experiential Learning: The college organise exposure trips for students

Participative Learning: The students participate actively in each and every events organized by the departments and college such as group discussion, seminars, field visit, industrial visits, debates, seminars, presentations, etc. The college also organizes programmes through National Service Scheme (NSS) and Red Ribbon Club (RRC) at college and adjacent locality and adopted villages for community service.

Problem solving Method: Students are encourage to ask questions in the class. Besides that Some of the committees like Cultural Committee, Sports Committee, Alumni Committee, Grievance Redressal Committee, etc. are having student representations and participation.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College is in possession of enough class rooms for running the daily academic activities. Out of these, nine are well-equipped with LCD Projector and screens. The ICT classrooms were started in 2016 at Commerce stream and one Laptop is given to each individual teacher of the department as to enable them to prepare for the class and use the new virtual teaching aids. The college issued nine Laptops to each department namely - English, Khasi, Political Science, History, Economics, Education, Sociology, IQAC coordinator and one for principal. By 2019-20 nine classrooms are equipped with LCD Projectors for smooth delivery of teaching learning process in the college. To strengthen their knowledge, the college conducted training on computer education to teachers for use of ICT classrooms, e-resource, etc. All staff is familiar with all latest ICT tools and regularly used by teaching staff while delivering their lectures. During Covid-19 Pandemic teachers are conducting online classes and tests.

To enhance the skills of the teaching faculty in the use of ICT and other lectures delivery tools, the college encourages teachers to attend training and workshops related to ICT use or innovation in teaching and learning process in and outside the college.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

31

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

387

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Response: The internal assessment and evaluation system in the college is decentralized in order to make it more transparent and objective oriented. The college framed the academic calendar by including dates of internal assessment and evaluation and tentative dates for end semester examination of the affiliating university. Apart from university prescribed methods like home assignments and sessional tests, the college also conducts unit tests, class tests, project work, etc. to assess the capability and understanding of the students. The internal assessment(I.A.) and evaluation carries 25 marks and 75 marks as external examination to be assessed by the affiliating university. Tentative schedule is displayed on the college's notice board for the knowledge of the students. Internal test not less than two is conducted for every paper within a semester. Prior to the sessional examination, the question paper

prepared by individual teacher is submitted to the Head of department for verification and thereafter to the Principal for approval. Before forwarding the I.A marks to the affiliating university, the students' performance is displayed/communicated to the students. In case they are not satisfied, fair chances are given for improvement within a stipulated time.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Response:

The IQAC along with the Heads of departments plan and work out dates for internal assessment and evaluation of students. The college framed and adjusted academic calendar by including dates of internal assessment and evaluation and tentative dates for end semester examination of the affiliating university.

Apart from university prescribed methods like home assignments, sessional tests, the college also conducts unit tests, class tests, project work, etc. to assess the student capability and understanding of the courses taught. The internal assessment and evaluation carries 25 marks as internal assessment (I.A mark) and 75 marks as external examination to be assessed by the affiliating university.

Prior to sessional examination, the question paper prepared by individual teacher is submitted to the Head of department for verification and thereafter to the Principal for approval. While preparing question papers the teachers make sure that they follow the standard prescribed by the affiliating University.

After conducting unit test, class tests, sessional tests and home assignments, the teachers assessed their performance after the test. Before forwarding the I.A marks to the affiliating university, their performance is displayed/communicated to the students, if they are not

satisfied fair chances are given for improvement within a stipulated time.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Jaintia Eastern College is running 2 (Two) programmes in Undergraduate Arts and Commerce and an Add on Courses on Computer Applications. The importance of the learning outcomes has been discussed and communicated to the teachers in the staff meeting and IQAC meeting. The students and teachers are aware about the stated Programme and Course outcomes of the programmes offered by the college via college website and respective Departments. Moreover, hard copy of syllabi and Learning Outcomes are available in the college/departments for ready reference to the teachers and students. Learning Outcomes of the Programmes and Courses are highlighted and made aware to the students in the induction ceremony-cum-orientation programme at the beginning of the session. Information and communication of programme outcomes/course outcomes by the college remains continue throughout the academic session and this helps the students appreciate the topic being covered in the class as they see the relevance. Students are motivated about the outcomes of the courses through induction ceremony, career guidance and counseling programmes. The knowledge about the programmes outcomes further help students of this college in pursuing their higher education like MA, and M.Com.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://jecollege.org/wp-content/uploads/learning_outcomes2019_20.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Jaintia Eastern College offers 2 (Two) programmes namely Arts and Commerce streams. The college with its vision and mission has always emphasized on the attainments of the positive outcomes of these programmes.

To attain the intended programme outcomes and Course outcomes various sub-committees have been formed by the College with the supervision of IQAC. Besides that the college had started to introduce ICT based teaching, Study tours, Add-on Courses in Computers Applications, etc.

Programme Outcomes

- Motivate and encourage students to take part in the extra-curricular activities.
- Organized debate, quiz competition, departmental tour and communication skills for students.
- Group discussion, class presentation, etc.
- Games and sports.
- Assignments, sessional tests, class tests, unit tests, home assignments.
- College Annual Magazine.

Programme Specific Outcomes

- The college measured both the curricular and co-curricular activities/performance of the students.
- Student performance inside the classroom, department, assignment, internal test and external examination.
- Participation in different kind of events and programmes in and outside the college.

Course Outcomes

- The college measured the student performances based on different activities in the class.
- Student attendance, sincerity, participation in classroom discussion, response towards question in the class.
- Internal and external examination.
- Students' performance in the internal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

103

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**
<https://jecollege.org/wp-content/uploads/2.7.1-feedback.pdf>
RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research**

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Response :

Jaintia Eastern College took active parts in extra-curricular activities by participating in the community development programmes apart from regular academic activities. The college works as the catalyst in the village and nearby locality by organising and participating in the cleaning drives and other related activity for the welfare of the society.

The NSS and RRC Unit of the college actively work in the surrounding villages and conducted special camps at adopted villages. Most of the activities are focused on the awareness programmes of environmental promotion and conservation including water, air and land conservation, women rights, construction of drinking wells, repairing of footpath, cleaning drives and literacy programmes. The NSS volunteers actively participated in Swachh Bharat Abhiyans and any programmes organized by the District Administration.

The college regularly conducts the social awareness activities like organizing cleaning drives, training and workshops, career guidance and counselling programmes, seminars and collaborative activities. Students have actively participated and organised programmes on the national importance days, Swachh Bharat Abhiyan, Health and Sanitation, Child and women rights, World No Tobacco Day, National Unity Day, Blood Donation Camps, Tree Plantation and awareness programmes on HIV/AIDS, Drug Abuse and Illicit Trafficking etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

657

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The total built up area of the college is 1452.63 square metres which comprises of administrative rooms, Principal's room, Library room, Computing room, staff common room and spacious student's common rooms separately for both boys and girls. One room each for IQAC, National Service Scheme (NSS) and Indira Gandhi National Open University (IGNOU) is allotted. As of now the college has 26 (Twenty six) spacious classrooms with proper light and ventilation. Nine classrooms are fitted with LCD projectors for smooth delivery of teaching learning process via ICT tools and one well furnished computer lab equipped with 30 (Thirty) desktops with UPS battery back-up.

The college library has 11031 text books besides reference books, rare books, manuscripts and special reports, other facilities such as e-books, e-journals. The college has one generator (15Kv) to meet the power/energy requirements in case of power failure, etc. Broadband connectivity with Wi-Fi enabled campus and drinking water facilities is made available to the students and staff within the campus. For security and safety, the college management has fixed CCTV cameras at various location of the building.

The college has a Three stories (G+2) Women Hostel with 40 students capacity and one warden room.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Jaintia Eastern College has sufficient facilities for games and sports both indoor and outdoor activities. The College

organizes games and sports during college week. Separate sub-committee is formed to look into extra-curricular activities. Outdoor games like football, cricket, volleyball and indoor games like debate, drawing, carom-board, arm-wrestling, etc., are conducted. The students participate in various games and sports like chess, basketball, football, badminton, table tennis, volleyball, extempore-speech, quizzes, essay writing, cultural, etc., organizes by the affiliating University, local authority and other institutions. The college has enough available space in the campus for volleyball and badminton. We have plenty of equipment necessary for all indoor and outdoor games. The student common room is used for playing indoor games such as Table Tennis, Chess, Arm Wrestling and Carom, etc., where both boys and girls can play separately.

To conduct cultural activities in and outside the college, a Cultural Committee is constituted. Students through this committee participated and organized cultural activities like Folk Dance and Folk Song, Group Songs, Vocal and Classical Singing in the celebrations of the important days (Meghalaya day, Republic day, etc.). Yoga International Day is also organized in the college with the participation of students and teachers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

40.43

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library has good collection of books, periodical, reference books, journals, magazines, daily newspapers, e-resources (N-List). The library has active membership of INFLIBNET N-LIST. The college is sharing Users ID and password based facilities for all teaching staff to get access to online contents. To ensure smooth and effective functioning of the library, a regular update on new additions is provided by the library and enables the students to get maximum exposure and participation and also to avail all the facilities provided by the library. The college library has provides a free and open access of books to all students and teachers, extensive use of the facility available in the library for reading and writing assignments, reading room.

Separate reading room is available for teachers. Broadband Internet connectivity and Wi-Fi enabled campus for accessing e-resources. Efforts are being made to improve the college library

through RUSA funding. Students and teachers can also use the computer facilities available in computer laboratory for browsing and search e-resources for self learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.62

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is well connected with broadband internet and Wi-Fi enabled campus. Further it has computer Laboratory with 30 Desktops and internet connectivity. As ICT constituted one of the major components of teaching learning tools in modern days, the college issued nine Laptops to each department namely - English, Khasi, Political Science, History, Economics, Education, Sociology, IQAC coordinator and one for principal. Later in 2019-20 nine classrooms are equipped with LCD Projectors for smooth delivery of teaching learning process in the college. To strengthen their knowledge, the college conducted training on computer education to teachers for use of ICT classrooms, e-resource, etc. During Covid-19 Pandemic teachers are conducting online classes and tests.

To keep our students and teachers update with changing scenario, the college Library is update with online resources and Inflibnet membership is regularly updated and N-List. To enhance the skills of the teaching faculty in the use of ICT, and other lectures delivery tools, the college encourages

teachers to attend training and workshops related to ICT use or innovation in teaching and learning process in and outside the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

42

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

40.43

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college constituted various sub-committees to monitor the smooth functioning of academic and non-academic activities. Besides teachers, students are also involved as members in committees like Anti-Ragging Cell, Grievance Redressal Cell, Student's Welfare Committee, Women Welfare Committee to name a few.

Facilities like classrooms, cabins, staff rooms, office, computer centre, library, toilets, etc. are cleaned by appointed labourer twice daily before and after class hours. Health and Sanitation Committee supervise the cleaning staffs to ensure daily maintenance of cleanliness. Garbage Van of locality regularly collects the garbage from college premises. The college has its own canteen which is offered on contract basis which provides good quality food items at affordable rates.

The Library has an Advisory Committee headed by the Principal. Maintenance of computer desktops and laptops is done regularly by technical staff as per requirement and major work is done during the vacation. Generator is put in place to back up the computer systems. BSNL Broadband Internet connectivity and Wi-Fi enabled campus is provided free of cost.

The college has a mini gym (fitness center) which is well maintained and used by the students and teachers and student's common rooms are used for playing indoor games.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://jecollege.org/wp-content/uploads/procedure_policy2019_20.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

322

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

121

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

121

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

8

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

With the motto, 'Education for all', Jaintia Eastern College seek to promote the educational need of the area with the motive to produce young people with confidence and knowledge. With this objective the college had been able to produce thousands of young people who serve the society in different capacities as social workers, politicians, administrators, jurists, business persons, teachers, etc.

The college usually organised College Week with the supervision of the Students Welfare Committee in which every student was given opportunity to take part in different indoor and outdoor activities and sports event.

Extension activities were also organised by the college in which students were engaged in different community development programme. The college organise cleaning drive and take part in different programmes related with various issues like HIV/AIDS, Drugs & Trafficking, environment conservation and protection, youth development, women empowerment, etc. It also engaged the student volunteers of NSS and RRC to take up developmental and community works in the adopted villages through special camping so as to instil upon them the sense of responsibility.

Apart from these, students were also involved in the administration process by including them in the membership of different committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has very strong alumni association. The college organize at least one alumni's meet in a year where the local and outsider alumni take initiative for arranging such meetings. The alumni of the college are placed in industries, education, business, professional fields, entertainment and media industry, academics and social work.

Two of our teachers and three office staff are the members of the alumni association who play a key-role in binding this group for the development of the college. The members of the Alumni occasionally contributed towards the college in cash and in kind. Alumni students who joined the government services or successful entrepreneurs are invited to guide the existing students. They also guide the present students in preparation of various cultural events for youth festival. Alumnae NSS student help the college in organizing the special camps at village level.

Some of the alumni are elected as public representatives and also participate in the governance of the college. Their feedback is valuable for the administration of the college. The college website and other social media are the best means to have a fruitful communication with the alumni and former faculties scattered all over the world

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

With the motto "Education for All", Jaintia Eastern College acts as per the principles set to provide quality and affordable education to all sections of the society especially to the underprivileged students.

Mission

The college is committed to serve the society by developing the young generation to face the challenges of this contemporary world and to remain socio-economically alert.

The quality policy of the College is well conveyed from the vision and mission. The Governing Body is the apex body of the College. Different Sub-Committees and Cells are constituted and periodically interact with the Principal, the institution head, to review the implementation of policies and plans. The governance of the institution is fully transparent, democratic and reflective of the vision and mission of the college.

The IQAC prepared action plans/strategic plan for teaching learning process and monitor the activities of different Sub-Committees throughout the year.

Keeping in mind, the vision and mission, the college encouraged student to attend class regularly by giving financial assistance to the needy students like concession of college tuition fee, conveyance fee and financial assistance to procure college dress code (Uniform).

File Description	Documents
Paste link for additional information	https://jecollege.org/about-jaintia-eastern-college/governing-body/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College developed a system of decentralized and participative management in the internal administrative and management of college. The Principal as the Executive Head of the college is responsible in policy making and implementation of the action plans. He monitor and evaluate policies and plans for effective implementation from time to time. He conveyed decisions of the Governing Body to the teachers in the staff meeting.

The Heads of the Departments are responsible for the smooth functioning of their departments. They convened departmental meeting to discuss issues related to allotment of work to individual teacher.

For effective implementation of the policy, the college delegates work and provide operational autonomy to teachers by assigning works on various aspects of teaching learning process and non-academic activities. To this effect, the College constituted different Sub-committees and appoints individual teachers as coordinator, member secretary and members of different Sub-Committees to frame plans and execute the work. Besides, the college also nominates students as members of various sub-committees and leaders in Students' Union, NSS, RRC units of the College.

However, to maintain transparency, the decisions proposed at various levels are discussed in the staff meeting and the Principal conveyed to the Governing Body's approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Majority of students enrolled in this institution are belonging to poor family and wards of poor migrant workers. Most of them are not able to pay college tuition fee in time due to poverty. Hence, they were given the privilege to pay the fees in installments.

By sticking to its motto, 'Education for All' the college in all possible efforts and initiatives has been taken to motivate and support the rural poor students to complete their higher study.

In view of the above mentioned motto, apart from Post Matric Scholarship funded from state and central governments, the college introduced Institutional Level scheme to support poor students. They are also provided with counselling to motivate them besides providing them with text-books from college library book bank. The college also provided financial assistance to first Semester students to reimburse some amount of the cost of college dress (College Uniform). The college conduct career guidance, remedial coaching classes and computer literacy to all students free of cost.

Our association with Government and Non-Government Organization in and around Khliehriat has proved that the educational institutes can play pivotal role in removing major stumbling blocks with regard to problems and issues of the society.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a designed decision making structure composed of various stakeholders as its members. The internal organizational set up of the college is in descending order. The Governing Body is the apex body headed by the President and followed by the the secretary. It prepares annual budget and financial statements, discuss the academic progress of the college and appoint teaching and non teaching staff.

The Principal pays special attention for smooth functioning of administrative and academic activities and carries out and implements the decisions of the Governing Body. He forms different Sub-Committees for monitoring and facilitating several activities organized in the college which function under him and are directly responsible to him. Besides the above, the Principal is the authorized person to communicate with the external agencies such as affiliating University, UGC, RUSA, etc.

Head of departments and office clerk helps the principal for smooth functioning of administrative work related to admission, examination, maintaining the daily record, to communicate with stakeholders, affiliating University, Government, etc.

In relation with Service Rules, Procedures and Recruitment of teaching staff, the college follows the rules and regulations of the UGC, state government and the affiliating University for the recruitment.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Jaintia Eastern College is privately run by the non-profit organization. Recently, since September 2021, it is in receipt of financial support from state government under the People's College Grant-in-aid scheme of the government of Meghalaya. The college is also dependent on the fees realized from students in order to pay the monthly salary of teaching and non-teaching staff not yet included under the government posts. So far the college has been able to provide regular welfare measures/scheme like NPS only for the teaching and non-teaching staff included in the government posts. Apart from that, the college is also giving advance payment and free interest short term and long term loan to teaching and non-teaching staff for meeting their immediate need.

Besides the above assistance, the college bear in mind that

the well being of teaching and non-teaching staff is more important for effective functioning of academic and non-academic activities of college. It also provide the staff with staff quarters, Medical leave, Maternity leave, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At Jaintia Eastern College, the Performance Appraisal System for teaching staff had been put in place to assess the performance of the teaching faculty. This system is

implemented on trial basis. The outcomes of it are reviewed by the Principal and the best part of it becomes a means for awareness of self weaknesses. After reviewing the performance appraisal reports, the Principal discusses it in the staff meeting for improving the same. Personal discussion also involved with the teaching and non-teaching staff to improve in those areas so that they can do better in the future. In this regard the IQAC has also distributed Self-Appraisal Format among the faculty members which is submitted by them at the end of the academic session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has internal and external mechanism for financial auditing the receipts and payments of the institution. The fund of the college is audited by two different wings of the audit system viz. Internal and External audit. The internal audit is conducted by the faculty of Commerce department along with auditors appointed by the Governing Body. The external audit is carried out by Kiran Joshi and Associate, a reputed firm from Shillong. The last external audit was done on 31.03.2021. So far no major audit objections have been raised and found by the panel of auditors in our institution except for a few minor suggestions made by the auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals,

Philanthropers during the year (INR in Lakhs)	
0	
File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File
6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources	
<p>The college ensures effective creation and procurement of resources, its consistent mobilization and proper utilization for the sustainable development of the institute and the stakeholders. The College is recognized under section 2(f) and 12(B) of the UGC and is, therefore, eligible for receiving UGC grants (upto 12th Plan Period), People's College grant-In-Aid scheme from State Government, fund from Rashtriya Uchhtar Shiksha Abhiyan (RUSA) for development of infrastructures and donation from well wishers. Apart from these resources, the college also dependent on students' fees. The grants we get from the state government is utilised for salary of teaching and non-teaching staff and grants from UGC are fully and effectively utilized for the purchase of electronic gadgets, textbooks, computer equipments, preventive maintenance and repairs, and for upgrading the infrastructural facilities and academic standards. The financial resources generated through from all sources are mobilized through proper channels and used for the specific causes. An annual budget is prepared at the beginning of the year and presented before the Governing Body for approval. Apart from the yearly recurring expenditure for staff salary and office equipment, all major expenditure is carried out with the prior approval of the Governing Body.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC undertake different strategies to improve the quality of the college. Two practices institutionalized as a result of IQAC initiatives:

1. Organising of FDP on NEP 2020: With the implementation of the New Education Policy 2020 by the Government, it is understood that vast changes will take place in the field of teaching-learning. Keeping in mind about that, the College organized a Workshop on the topic, "New Education Policy: A challenge for higher educational institutions" with the objective to provide the teaching faculty with sufficient knowledge about the New Education Policy 2020 and the changes that will take into effect with the implementation of the same. Apart from that faculty of the college also joined online webinars and workshop to gather knowledge about the NEP 2020 and other related topics.

2. Online Classes: The College under the supervision of IQAC took a quick response to start online classes for the student during 2020 which continues till the 3rd quarter of 2021 as to compensate the loss of classes during Covid-19. Teachers of the college utilize online mode of teaching via Google Classroom, Google Meet, Whatsapp, etc. to reach to the students at the conveniences of their home.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Response:

Jaintia Eastern College, Khliehriat is focusing on outcome based education. To further the learning outcomes of the students, the college through the IQAC make a gradual improvement by acquiring, upgrading and strengthening its teaching infrastructures and faculty. To smoothly coordinate the academic works various committees like Academic Committee, Class Room Management Committee, GRC, Examination Committee, etc. were set up. The College is upgrading its teaching infrastructures and delivery system as follows: 1. ICT enabled Classrooms: Apart from the traditional method of chalk and talk, the college had introduced ICT based teaching. As of now the college has installed 9 such rooms with LCD projectors. 2. Online Class: During the period of the pandemic Covid-19, the IQAC had intensively took proactive role to insist teachers of the college to utilize online mode of teaching (via Google Classroom, Google Meet, Whatsapp, etc.) so as to compensate the lost of teaching hours

3. The College Library is well equipped with good numbers of textbooks, journals, reference books, besides online e-resources.

4. Wi-fi connectivity is freely available to all teachers and students within the College campus.

5. Learners' Grievances is reported to the concern committee which is then addressed accordingly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)

B. Any 3 of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Jaintia Eastern College has taken continuous steps to create awareness and promote gender equity. The Internal Complaint Committee, the Anti Ragging Committee and Grievance Redressal Committee play a very important role to sensitize women, which constituted major portion of the enrolment in the College and other students on issues affecting women and empowerment. Apart from that, the college is also keen in providing safety and security to the girl students and women faculties by:

1. Installing CCTV cameras in some specific junctions to curb the mal-treatment to the women folk.
2. Providing separate washroom for boys and girls as well as for the staff of the college.
3. Organising awareness programmes and workshops on issues affecting women.
4. Providing separate common room for boys and girls.
5. Providing accommodation to outstations and rural students in the Girls Hostel.
6. Observation of International Women's Day on the 8th March 2022.

7. Including 4 girl students as members of ICC.
8. Sensitising the students on the related issues and available facilities in the college at their respective classrooms.

File Description	Documents
Annual gender sensitization action plan	1. Sensitisation of all the students on the presence of Grievance Redressal Cell, Anti Ragging Committee and Internal Complaint Committee. 2. Providing Maternal Leave to Female workers 3. Celebration of International Women's Day
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	1. Installation of CCTV cameras 2. Separate Common Rooms for girls 3. Separate Toilets & Washrooms for girls students and women staff 4. Women Hostel which is looked into by a female teacher as warden

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Not much waste is generated from the college campus as we are running only Bachelor of Arts and Bachelor of Commerce. Major waste from the college includes paper waste and negligible amount of plastic waste is generated. However, solid waste

from the college is collected from the dustbins kept at different junctions and deposited at a designated point which is then collected by the Khliehriat West Village Committee and disposed off in a designated dumping area.

Liquid waste so produced is comparably less and is filtered before it is let off to the drain.

E-waste of condemned items, mainly computers and other electronics gadgets were kept in a proper store room which is then used in the training of students. As the college is possessing lots of greeneries, some biodegradable waste is generated from the leaves of trees. But all such waste were collected and dumped at a designated area within the campus.

Waste recycling system is not yet fully established in the college.

There is no bio-medical and hazardous chemicals and radioactive waste generated from the college campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly	B. Any 3 of the above

washrooms Signage including tactile path, lights, display boards and signposts
Assistive technology and facilities for persons with disabilities (Divyangjan)
accessible website, screen-reading software, mechanized equipment 5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Jaintia Eastern College was established by the Society for Higher Education with the aim to provide quality higher education to the rural poor youths, including wards of migrant workers coming from different part of the country. The admission process is carried out as per government rules and is based on first come first serve basis.

Through its curricular and extra-curricular activities, the College is playing an effective role to maintain the peace and promote national integration by regularly organizing different activities for inculcating the value of tolerance and harmony toward cultural diversities. Its activities had a very positive impact in the society's common thought and culture. The college took to organise and celebrate different important national days and constituted the Cultural Committee to promote and preserve the diverse cultures of our nation through music, songs, drama, etc. To prevent ragging of students, the Anti-Ragging Committee was constituted as per

notification of the Supreme Court . The National Service Scheme unit of the college organised certain activities at the special camp and students were made to participate in different community development projects, awareness programmes, etc. in the adopted village.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Jaintia Eastern College play an important role in the process of shaping the mind of the youths and transformation of the society. The college not only empowered the youths with degrees but also equipped them to take keen interest in the development of the society by involving them in different activities that inculcate in them the values for being responsible citizens. On the 26th November, every year, the college celebrates the "Constitutional Day". Various types of activities had been organised like pledge taking and reading of the Preamble of the Constitution to make this day meaningful. The National Unity Day is also celebrated every year in the college on the occasion of Birth anniversary of Sardar Vallabhbhai Patel. On this day "Pledge of Unity" is organised in the college. The International Yoga Day, Legal Literacy, etc. had been conducted. The institution had also conducted a program from time to time on Right of Women, Human Right, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College organised National and International festival as well as Birth and Death anniversaries of great Indian personalities with enthusiasm. The event is followed either by lecture, rally or the competition like debate, quiz, easy writing and drawing. The college organise activities on these of national importance to recall the event or contribution of our leader in building the nation and imbibe moral and

ethical behaviour of Student in their profession and personal lives.

The College celebrated the following days.

- Republic Day - 26th January
- International women day-8th March
- World No Tobacco Day - 31st May
- International Youth day - 12th August
- World Environment Day- 5th June
- International Yoga Day - 21st June
- Independence Day - 15th August
- World Tourism Day - 27th September
- Teacher Day - 5th September
- Birth and Death anniversaries of national and regional great personalities.
- Mahatma Gandhi - 2nd October
- National Unity Day - 31st October
- World AIDS Day - 1st December

The college also observe national and local festival like Durga Puja, Holy, Diwali, Id-Ul -zuha, Buddha Purnima, Behdienkhlam, Seng Kut Snem, Christmas, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice

1. Community service

Objectives of the Practice

To encourage students to take part in social service and to

imbibe upon them the sense of responsibility.

The Context

Organized Special camp, cleaning drive, awareness programmes.

The Practice

NSS volunteers were engaged in the activities under the guidance of Programme Officer.

Evidence of Success

The community learnt about various issues like women empowerment, child and women rights, cleanliness and healthy living including awareness on HIV/AIDs besides taking part in cultural programmes, trekking, cleaning drive, etc.

Problems Encountered and Resources Required

Fund to undertake more activities and involve more volunteers.

Title of the Practice

2) Online classes

Objectives of the Practice

To compensate the loss of classes during the Covid-19 pandemic.

The Context

Teachers taught their students as per scheduled fixed by the college.

The Practice

The classes were run smoothly through Google Meet and with the use of Whatsapp to send links and study materials for the students.

Evidence of Success

The syllabus was covered and students were able to face the examination with confidence.

Problems Encountered and Resources Required

Network connectivity; short hours of classes; and non personal contact with the students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Jaintia Eastern College was established in 1992 with the aim to provide access to college education to the poor young people of the erstwhile Khliehriat Civil Sub-Division (now East Jaintia Hills District) who could not afford to move to the cities to study and acquire college degrees. The commitment of the management and the teaching and non-teaching faculty has immensely contributed to the process of making the college of what it is today, one of the premier seat of learning in the state of Meghalaya and was the first college to get NAAC Accreditation. In these thirty years of service to provide undergraduate Arts and Commerce education, the college had produced thousands of young graduates who are either working in government offices or non-governmental establishments or had been able to stand on their feet and lead a respectable life. The college commits to its motto of "Education for All" by charging a low fee from the students who mostly came from poor family background who would otherwise lack the opportunity of acquiring bachelor degree in its absence. Apart from that the college also takes fees in instalments so as to ease the poor parents in clearing their wards college fees.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Jaintia Eastern College, Khliehriat Plan of action for the Academic Session 2022-23:

1. To organise workshops and seminars on the National Education Policy 2020.
2. To organise programmes to sensitise the students and other stakeholders on Common University Entrance Test (CUET) for the UG and PG programmes.
3. To start more Add on Courses by respective departments and Vocational Courses on Retail Management.
4. To inculcate value education upon the students by organising training programmes on Health and Wellness like Yoga, etc.
5. To organise extension activities and special camps in the adopted villages by NSS Unit, RRC, UBA and NCC.
6. To upload the Data in the DCF of AISHE and participate in NIRF.
7. To improve the IT and ICT facilities and purchase more computers for academic activities.
8. To improve campus greenery and campus beautification.
9. To celebrate important national and international days.
10. To collect feedback from the stakeholders.
11. To organise Induction Meet/ Freshers' Meet for the newly admitted students.
12. To complete the renovation of the College Library.

13. To start Post Graduate programmes.