YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	JAINTIA EASTERN COLLEGE KHLIEHRIAT
• Name of the Head of the institution	DR PHERVISION NONGTDU
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08837322583
• Mobile No:	09436115484
• Registered e-mail	je_college@yahoo.co.in
• Alternate e-mail	iqacjec@gmail.com
• Address	Khliehriat West
• City/Town	Khliehriat
• State/UT	Meghalaya
• Pin Code	793200
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status		**Grants-in aid**
• Name of the Affiliating University		**North Eastern Hill University, Shillong.**
• Name of the IQAC Coordinator		**Shri Nishwa Rymbai**
• Phone No.		**9862467544**
• Alternate phone No.		**7085552919**
• Mobile		**9862467544**
• IQAC e-mail address		**iqacjec@gmail.com**
• Alternate e-mail address		**je_college@yahoo.co.in**
3.Website address (Web link of the AQAR (Previous Academic Year)		https://jecollege.org/wp-content/uploads/jec_AQAR-2022-23.pdf
4.Whether Academic Calendar prepared during the year?		**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:		https://jecollege.org/wp-content/uploads/jec_Academic-Calendar-2023-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.44**	**2021**	**03/11/2021**	**02/11/2026**

6.Date of Establishment of IQAC	**01/04/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
JAINTIA EASTERN COLLEGE	**SALARY**	**DHTE, MEGHALAYA**	**2023-24**	**27963830**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	**View File**

9.No. of IQAC meetings held during the year	**4**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**

• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Planning and implementation of quality measures for the development of the college

Implementation of NEP 2020 as per direction of the government and as per affiliating university curriculum

Skill courses were conducted for the overall growth of the students

Community service were conducted under the NSS and RRC units of the college.

Seminar, workshop, awareness programmes were conducted for the intellectual growth of the faculty and students of the college.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To prepare Academic Calendar for 2023-24.	1. Academic calendar was prepared and implemented successfully
2. To Prepare the Teachers' Manual cum Record Book 2023-24.	2. The Teachers' Manual cum Record Book 2023-24 was successfully adopted and utilised by all teachers and departments
3. To Publish the College Prospectus for 2023-24.	3.The College Prospectus for 2023-24 was published.
4. To continue the Mentor-Mentee system.	4. The Mentor-Mentee system was successfully implemented.
5. To conduct computer courses for the students.	5. Three different short term and diploma courses were conducted during 2023-24
6. To conduct orientation programme for the freshers'.	6. Orientation programme for the freshers' was conducted.
7. To participate in AISHE 2023 & NIRF 2023	7. Participated in AISHE 2023 & NIRF 2023
8. To organize skill training programmes for the students.	8. Skill programmes like Retail Management, Computing Course and Micro Teaching were conducted
9. To collect feedbacks from the stakeholders.	9. Feedbacks from the students were collected
10. To encourage the teachers to join the SWAYAM/MOOCs Courses.	10. Many teachers had join and completed at least one SWAYAM/MOOCs Courses.
11. To encourage the NSS, NCC & RRC units of the college to take part in all International/National/Regional/State/District events and extension activities and observe important national & international days.	11. Extension activities and celebration of important days were successfully done during the session.
12. To improve the infrastructures & facilities in the College Library and to	12. College Library wa renovated and more books and journals had been added to the library.

purchase more books.	
13. To organise parents-teachers meetings and collect feedbacks from them	13. Parent - Teachers meeting was organised.
14.To complete the construction of the PG Block and College main Gate.	14.The PG Block and College main Gate were completed.
15. To complete the College Auditorium.	15. The College Auditorium was completed and utilised.
16. To procure more equipments for the PG Laboratory.	16. More equipments for the PG Laboratory had been purchased to make the lab workable.
17. To provide more scope for the students to take part in sporting activities and cultural programmes and to organise college week.	17. College Fiesta was organised and students participated in sporting activities.
18. To conduct CUET awareness programmes, career guidance & placement for the students.	18. CUET awareness programmes, career guidance & placement drive were organised
19. To conduct remedial coaching class.	19. Remedial coaching class was conducted.
20. To sign MOU with partner institutions/business organisation for internship and placement of students.	20. MoUs were signed with IGNOU, New Delhi, SR. EDU Technology Pvt. Ltd, Hyderabad and 1-India Family Mart

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
GOVERNING BODY	**20/11/2024**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	**23/01/2025**

15.Multidisciplinary / interdisciplinary

The college offers eight programmes(Honours in English, Khasi, Education, Political Science, History, Economics, Sociology & Commerce) across two streams of undergraduate education in Arts and Commerce.Apart from offering these courses as major and minor, there are also Skill Enhancement Courses(SEC), Multidisciplinary Courses (MDC), Value Added Courses (VAC), Ability Enhancement Course (AEC). In addition to these, students can also opted courses from MOOCs. Recently two Post Graduate Programmes, namely M.A. in Khasi and M.A. in Education were started with the objective to cater to the educational need of the area and to contain migration of students from villages to cities. Also the college is taking up the challenges to meet the need of a multidisciplinary approach as stipulated by the NEP 2020 and is seeking possibilities for starting the science stream of education. For running the existing programmes, the college has adequate infrastructures and qualified faculty. Mentionably, as an affiliated college to North Eastern Hill University(NEHU), Shillong the college had implemented the NEP 2020 Curriculumn Framework as stipulated by the affiliating University since the session of 2023-24 for Under Graduate and since 2022-23 session for the Post Graduate level of education.

16.Academic bank of credits (ABC):

The Academic Bank of Credits(ABC) constituted significant feature of NEP 2020. This system had been designed to give students greater flexibility in pursuing their academic pursuits and it allows students to collect,store, and transfer credits earned through different streams like college-based programmes, apprenticeships, multiple entry and exit points, technology-enabled virtual mobility, etc. Jaintia Eastern College follows all the instructions issued by the North Eastern Hill University (Affiliating University) with regard to the Academic Bank of Credits (ABC).Jaintia Eastern College at its capacity had facilitate the registration of students into the APAAR portal as directed by the Affiliating University.

17.Skill development:

In the light of the NEP 2020, various departments of the college including the Computer Education Cell had offered specific skill sets or skill enhancement courses to the students of the college which can be with skills specified by the NSDF at different levels. Apart from that the Education Department had successfully conducted

a Micro Teaching course to the students to create interest and prepare them for taking up jobs in teaching whereas the Commerce Department of the College had successfully conducted the Retail Management course to the students to make them ready to set up retail shops. Apart from that the Computer Education Cell had also conducted Diplomas and Certificate courses to the aspiring students by providing them teaching on Tally Prime, Introduction to IT, Desktop Publishing, Adobe Photoshop, C Programming, Office Automation,etc. to empower the students with employable skills. More skill courses are likely to be started in the near future.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To bridge the gap between traditional wisdom and modern education and enhance students' connection to India's cultural and intellectual heritage, the college implemented the new curriculum as prepared by the affiliating univesity which include courses on the regional language as Modern Indian Language (MIL), Ancient Indian History, Culture and Society, etc. apart from courses which students can opted online (MOOCs courses) under the supervision of the college. To imbibe Indian culture amongst the students and faculty members the college organizes various events round the year like Independence Day celebration, Republic Day celebration, International Yoga Day, Constitution Day, etc. apart from local events. Furthermore, there is integration of the IKS through teaching of Khasi Language as Modern Indian Language (MIL) as well as one of the Elective Subject. Apart from that, students are encouraged to visit local heritage sites/museums to implant upon them the value of culture and traditions. Some faculty members and students alike have fluency of speech in other Indian languages like Hindi, Bengali, etc.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The NEP 2020 focuses on Outcome-based education (OBE) and aims to bring about a shift in the Indian Educational System from traditional to rote learning. The new curriculum as introduced by the affiliating university is more student-centric and focus on measuring the educational success by defining clearly the outcomes and evaluating the students performance to develop their skills and knowledge and to become productive, innovative, thoughtful and competent person.A variety of approaches to the teaching-learning process like lectures, seminars, tutorials/workshops/practical and project-based learning fieldworks, technology- enabled learning internships and research work is put in place. Jaintia Eastern College also makes an effort understand the need to impart knowledge

among the students as a life-long activity and to acquire a positive attitude and other qualities which will lead students to a uccessful life.

20.Distance education/online education:

Jaintia Eastern College is imparting face to face mode of education to the enrolled students. However, recently the college had constituted a committee and nominated Teacher In Charge for SWAYAM and other MOOCs courses which is responsible to facilitate enrolment to online courses for the students as well as for the teaching faculty. Apart from that, the college also is having an MOU with Indira Gandhi National Open University (IGNOU), New Delhi and is running a Special Study Centre of IGNOU since 1999 which had been recently made a Regular Centre. This centre had been a boon for the underprivileged and working persons besides providing an opportunity for enrolling of students for a dual degree programme.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**138**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**461**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1116**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**93**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**39**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**39**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**34**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**7548571**
4.3 Total number of computers on campus for academic purposes	**42**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college provides a clear and calculated mechanism to ensure

effective curriculum delivery in the following manner.

1. Academic calendar: The academic calendar of Affiliating University is followed with some modifications.
2. HODs Meetings: HODs conducted meetings, prepares the department's events and divides the burden among the faculty. The principal monitors the schedule adherence through meetings with the HOD and staff meetings.
3. Time Tables: Time Table was preparedat the start of each semesters and the same was strictly followed and displayed on the notice board.
4. Teacher's Manual cum Record Book: Teachers' Manual cum Record Book was prepared and distributed to the individual teachers to keep records of the allotment of lessons and all the classes taken by the teachers individually. The same is periodically checked and verified by the principal.
5. Teaching aids: The faculty uses diagrams, maps, models, chalk, projector, smart board and green board. Other techniques like seminars, group discussions, tests,etc. were used.
6. Remedial teaching: Remedial classes is conducted to support slow learners.
7. Teacher's support: To keep updating the teachers' knowledge the college provide opportunities for the faculty to enroll in refresher courses and other training programmes.
8. Feedback: Feedbacks were collected from the students on the course completion.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by the college and

Permanently pasted in the notice board for the convenience of the students, faculty, and staff. It contains important

information about the teaching and learning schedule (working

days), numerous events and programmes to be held in the college, holidays, dates of internal exams, semester exams, and other events.

The academic calendar makes it easier for the faculty to keep track of all the activities involved in the continuous internal evaluation process at the college. It is also on display at the college's website.

To smoothly conduct the internal evaluation, the college has established an examination committee and the principal often checks internal assessments.

The ongoing internal review procedure followed is that each faculty is assigned a particular topic(s) to cover over the academic year and conduct internal examination on the same. For the conduct of assignments and viva voce each faculty is allotted equal number of students by the HOD.

The HODs of respective department constantly keeps track of the results of internal assessments to ensure each student do not miss out.

File Description	Documents
Upload relevant supporting documents	[View File]()
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

`11`

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

`5`

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

`91`

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

`6`

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum implemented at Jaintia Eastern College as envisage by the affiliating university includes topics like gender equality, environmental concerns, professional ethics, human values, and moral principles.

The college regularly conducted career counseling programs with the motive to provide support to the students in choosing their career. This year Model Market Day was organized in the campus to boost business ethics among the students. The college celebrated several important days like International Yoga Day, Independence Day, Republic Day, International Women's Day, International Youths Day, Environment Day, etc.

To sensitize the women folks, including faculty and students alike on various issues, the college constituted an Internal Complaint Committee which provides counseling to students, promotes gender equality among them and addresses related worries regarding their safety and security. CCTV were installed at various points to provide security and to track any misbehavior towards women.

A course on environment is being offered to make student aware of the value of environmental preservation.

The college regularly conducted cleaning drive in and outside the college campus to inculcate the spirit of social responsibility amongst the students.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution | **C. Any 2 of the above**

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1320

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

441

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At Jaintia Eastern College, the learning levels of the students was assessed during the time of admission based on their performance in the previous examination passed and during the course of teaching through personal counseling, mentorship, oral and pen & paper tests. To address the problems face by the slow learners, the college adopted the following strategies:

1. **Remedial classes are conducted with an aim to improve theacademic performance of the slow learners.**
2. **Academic and personal counseling are given to the slow learners by the tutor/mentor**
3. **Students considered as advanced learners of every class are provided with an opportunity to participate in the in-house competition such as debate, group discussion, quiz, etc.**
4. **Each teacher offer supplementary resources such as instructional videos, study guides, and interactive online modules to reinforce.**
5. **Mentoring and Guidance: Through the mentoring system adopted by the college, each teacher is allotted with a specific number of learners to provide personalized guidance, academic support, and encouragement.**
6. **Talented students are motivated to participate in extracurricular activities, exhibition and cultural activities competition to enhance their skills and learning outcome.**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
461	39

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods of teaching were adopted at Jaintia Eastern College to encourage students' involvement as a part of participative learning and problem solving methodology. Teaching faculty make use of Group Discussions, Debates, Seminar, Workshop, Quizzes, Field Tours, Students' presentation and guest lectures to enhance the learning experiences of the students. Students are encouraged to participate at District, Regional, State, National and International level programs and competition. Classes are conducted using projector and laptop. Assignments and homeworks were given to the students. Apart from that study materials are given.

The respective departments organize different activities to promote the spirit of team work. The college also exhibits its institutional social responsibility by adopting village under UBA and NSS in which different activities like tree plantation, cleaning drive and awareness programmes on various issues were conducted.

Free internet access in the library and wifi facilities in campus are available to promotes the habit of self learning and discussion. The college established Research and Development Committee with the objective to promote research activities among the faculty. Budget allocation was also provided for minor research.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Jaintia Eastern College possesses 37 numbers of well furnished, well

ventilated and spacious classrooms for conducting of classes. Out of these 11 are ICT enabled (9 fitted with Projector and 2 with smart board/interactive board). Spacious seating arrangements with the qualitative furniture are available in the classrooms. Cleanliness, light and ventilation facilities are maintained in the classroom. White Boards and Green Boards are available in every classroom. The college also has a standby generator of 30 KW for an uninterrupted power supply.

To help the teachers in running the HOD offices smoothly, the college had provided each department a Laptop and a common printer and Xerox machine which can be utilized for academic purpose.

The college computer laboratory is equipped with 30 nos of desktop computers in which computer courses are running for both the students and teachers.

The college has Wi-Fi connectivity for the conveniences of students and teachers for accessing of online study materials. The college also connects to the students and their parents via Whatsapp, e-mail for various needs.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

440

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Test and Examination constituted one of the important aspect of continous learning. At Jaintia Eastern College, two internal tests and one assignment were given to all the students for each paper. The marks allotted for internal evaluation after evaluation is shown to student.

Besides writing of the tests and assignments, the student's record of class attendance is also taken into account. 75% attendance is a must for each paper. The participation on Group Discussion, Seminar, Workshop,etc. is also considered while giving internal marks.

The setting of question paper, invigilation duty,evaluation of answer scripts for each paper will be done by the concerned teacher(s) as a part of his/her normal duty without hampering normal classes .After evaluation, the answer scripts shall be shown to the students and corrections regarding evaluation should be made, if any. After this, the answer scripts should be collected back from the students and kept in the custody of the respective department. The entire process of evaluation of the sessional examination should not take more than two weeksfrom the date of examination.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Any grievance of the students related with internal examination is dealt with immediate effect as soon as it is reported. Likewise before uploading the internal marks of the students, the concerned Head of the Department usually cross checked the Marks Statement and if any student's marks is not reflected, then and there, the concerned student(s) is(are) informed and necessary arrangement is made to re-conduct the test in case the student failed to write the test. For assignment marks, the same is being done by giving specific time for the students to re-submit.

Also the marks of internal examinations appear in the final marksheet of the students after their semester examination ends. However, if the students place their grievance related to misprint

of their internal marks, or absense of internal marks, immediate steps are taken by the institution. In such cases, internal exams are re-conducted and the whole process of submitting the marks and details to the affiliating university are done within a few weeks, such that, the whole process is over within a limited time period and that the student get back his/her correct marksheet.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Jaintia Eastern college is affiliated to North Eastern Hill University, Shillong. The college offered undergraduate course under the faculty of Arts and Commerce and Post Graduate in the subject of Education and Khasi. The institute followed the curriculum design by the affiliated university in which the programme outcomes, programmes specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the induction meeting, the syllabus itself and through classroom teachings. The Teachers of the college are made aware of the POs, PSOs, COs through a formal way of discussion in the staff meetings and discussion of the curriculum prior to the start of every session.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Jaintia Eastern College follow the curriculum design by the North Eastern Hill University in which the programme outcomes, programmes specific outcomes and course outcomes are evaluated by the institution. At the college level, we took utmost care for measuring the level of attainment of programmes outcome, programme specific outcomes and course outcomes and followed formal as well as informal mechanism for the measurement of the outcomes through the mechanisms as follows:

1) Academic calendar of the affiliating university is followed with some modifications.

2) All the subjects teachers maintained a Teacher Manual cum Record book for each academic year.

3) Institute considered feedback form from the students and their parents.

4) Communication skills, Critical and creative thinking of the students have been developed.

5) Ethical values and sense of responsibility are inculcated among students.

6) Attainment of Course outcomes are calculated by using university result.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

93

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://jecollege.org/wp-content/uploads/Jec_SSS_23-24_2.7.1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities constituted one of the important extra-curricular activities through which the college aimed to educate and guide the students, extend their competencies beyond campus and encourage them to become responsible citizens. The College conducts different extension and outreach activities in the neighborhood community with a view to sensitize the population by involving the students volunteers. Faculty members and other experts are involved in sharing their knowledge with the community through different programmes. The various programmes conducted include awareness campaigns on issues related to environment, blood donation, HIV/AIDS and Drug Abuse and Illicit Trafficking, solid waste management, disaster management, survey of youths not enrolled in education or employment, cleaning drive, sensitization on women's rights, special campings in adopted villages, etc. These programmes and activities are conducted by NSS Unit of the college, the Red Ribbon Club Unit, NCC and Legal Care& Support Centre. Some of the important programmes organized include Awareness Programme on NDPS Act, Cyber Crime, FIR& RTI organized by Legal Care & Support Centre; "Beat plastic pollution" organized by NSS; World Blood Donors Day organized by Red Ribbon Club Unit; NSS & NCC units participated in the Republic Day and Independence Day Parade organized by District Administration, etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

52

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1566

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Jaintia Eastern College campus is situated in the heart of Khliehriat Town and has a campus area of 2 acres with a total built up area of 1904.58 square meter. For the implementation of teaching learning process, the college has 37 classrooms for UG and PG (9 are fitted with LCD Projectors and 2 are installed with interactive Smart board), 1 seminar halls,1 Auditorium, 1 Computer Laboratory with 30 seating capacity, a principal room, IQAC Room, NSS room, staff common room, separate common rooms for boys and girls, office and administrative room, IGNOU office room, separate washrooms for boys and girls, a 40 seats Girls' Hostel, etc. To meet the power/energy requirements in case of power failure the college has one generator (15Kv).

The college library is equipped with a 11478 number of books and 12 journals besides online journals. The library has a librarian's desk, circulation (Issue/Return)counter, Processing Section, and Stacks. There is a book Section and Periodical Section with a section allotted for the students for reading purposes only. The college has access to many journals, INFLIBNET and N-LIST. Wi-Fi connectivity is also available in the college premises for access of study materials by the students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Jaintia Eastern College is committed to offer resourceful infrastructures for all-round development of students. It provides adequate facilities for cultural activities, indoor sporting like Table Tennis, Carom board, etc and outdoor sports like valley ball basket ball. Whereas for football and cricket, the college is obtaining MOU with the Khliehriat West Sports and Youth Welfare Club for using the club's playground. Cultural activities are being organized in the college hall through the Cultural Committee and also took part in other cultural activities organized by other institutions and District Administration. Sports competitions are organized regularly every year for the students. Students are

specially trained for participation in State, Zonal and National Youth Festivals competitions organized by the various government and non-governmental organizations. The college has excelled at these events by winning prizes and awards in individual and group events. Sports equipment like cricket bat and ball, football, carom board, chess etc. are available for the use of the students. The college also has a mini gym meant to be used by the students and teachers of the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2406802

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library has rich learning resources required for overall development of the learners and the faculty members. The library users can access a wide range of resources comprising textbooks, reference books, periodicals etc. The library has a total collection of more than 11,000 textbooks and reference books till date covering different subjects. The Library has a collection of 12(twelve) journals, besides the e-resources which students and teachers can access through INFLIBNET and N-LIST (National Library and Information services Infrastructure of Scholarly Content). The College is in the process of introducing the Integrated Library Management System. Students are allowed to borrow books against library cards.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

27-02-2025 04:53:38

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

178211

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is doing its best to update its IT facilities. The college computer laboratory has 30 Desktops for the use of the learners. 9(nine) laptops were distributed to all the HODs, IQAC Coordinator and Principal. In addition, the college has 9 LCD projectors installed in the classrooms for the teaching learning process and two smart boards/interactive boards are installed for seminars and presentation. The College is employing a full time IT instructor who is also responsible for maintenance and support of the ICT infrastructure. The College has a broadband internet connection with 50 Mbs speed and its campus is Wi-Fi connected. The college provides access to desktop systems to both faculty and students which allows them to use computer aid for academic projects, practical sessions and for learning. The desktops of the college are running on windows 10. Most of the desktops have office

`2010 pre installed. The is providing opportunities for the students to learn computer through its short term and certificate courses besides diploma course runs by the college with a very low fees.`

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

`42`

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	`A. ? 50MBPS`

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

`447559`

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College ensures regular maintenance and upkeep of all infrastructural facilities. Furniture and equipment are purchased on a regular basis as per the requirements with the Purchase Committee consisting of the Principal as Chairman. Apart from that for the maintenance and utilizing of the physical, academic and support facilities the college follows the following procedures:

1. Facilities like Computer Laboratory, Library, sports equipments, etc, have Member Secretary who looks into the condition of all equipments.

2. Support facilities like classrooms, staff rooms, office, computer centre, library, toilets, etc. are cleaned regularly by an appointed cleaner under the supervision of Health and Sanitation Committee.

3. The Library has a Library Advisory Committee headed by the Principal.

4. Maintenance of computer desktops and laptops is done regularly by technical staff. Generator is put in place to back up the systems.

5. The Games & Sport Committee supervise the games & sports facilities and activities in the college.

6: Major construction work is done by the Building Committee which study the matter and requirements as suggests the Principal and on approval of the Governing Body. After all formalities, the office issues a Tender Notice in well established newspaper, and college website.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

376

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

376

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

With the motto 'Education for all', the college is committed to promote equal opportunities to all the aspiring youths of the area. In its journey of more than 30 years the college had been producing thousands of graduates with confidence and knowledge who are now employed in different government and non government institutions. To encourage students' involvement for self development, the college regularly organizes College Week and college fiesta under the supervision of the Students Welfare Committee, a committee mostly composed of students' representatives. During such events, all students were given equal opportunity to take part in different

indoor and outdoor activities and sporting events.

To impart upon the students with the sense of responsibility, the college engaged the students in several community services and development programmes related with various issues like HIV/AIDS, Drugs Trafficking, environment conservation and protection, youth development, women empowerment, etc. organized by NSS, RRC and NCC units of the college. Moreover, the students are also included as members of different committees like SGRC, Internal Complaint Committee, Music & Cultural Committee, Hospitality Committee, IQAC, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Jaintia Eastern College has a duly registered Alumni Association which meets at least once a year. Membership in the alumni association was drawn from ex-students who are eminent personalities

and who have established themselves in their respective fields. Some of the alumni had been public representatives, administrative officers, social workers, business persons, teachers, etc. Few among them were invited to deliver lectures and interact with the students. Some of the employees of the college are also its alumni who are working in different Departments and as support staffs in the college. In this way by serving in different capacities, they play a significant role in academic and institutional development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Mission: Jaintia Eastern College adopted the motto "Education for All" and was established with the objective to provide affordable college education to the aspiring youths of the erstwhile Khliehriat Civil Sub-Division (now East Jaintia Hills District) who could not afford to move outside for college education. Hence, the college provides students with quality education and support services that lead to the successful completion of their course of studies. The college provides education for the development of critical thinking, effective communication, creativity, values and cultural awareness besides helping the students to identify hidden talents, provide opportunities for them to realize their full potential and thus shape them into future leaders, entrepreneurs and above all good human beings. The college embraces equity and accountability through measurable learning out comes and students achievement.

Vision: The college is committed to serve the society by developing the young generation to face the challenges of this contemporary

world and to remain socio-economically alert.

The college is driven to provide quality education that are responsive to the needs of our students, to prepared young minds for gaining knowledge, skills and empower them to meet and exceed challenges as active participants in shaping the future of our world.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute's commitment to its vision and mission is reflected by value-based conduct and behaviors of faculty, staff, and students in all areas of performance. Jaintia Eastern College follows the principle of decentralisation and provide opportunities for the participation of all stakeholders in all the three important pillars of the institution, viz. academics, administration and extra-curricular activities. The practice of decentralisation and participatory management is reflected in all the activities of the College through a strong and efficient organogram of offices and Committees. These committees/cells organize programmes and are given ample scope to participate in the decision-making process.Relevant issues are discussed in meetings of IQAC, Heads of Department, Sub-Committees and Staff Meetings. These meetings provide the basic outline for an action plan to be adopted for the year. All the major stakeholders of the College including Management, the Governing Body, The Principal, Teaching and Non-Teaching Staff, Parents, Students and Alumni work in a democratic way of governance following the tacit rules of accountability in execution of their duties and responsibilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Strategic Plan seeks to leverage the strengths that Jaintia Eastern College has developed to build upon them and acquire or develop new strengths and growth. The Strategic Plan of the college outlines steps to increase the quality of student-centric teaching learning process, improve faculty strength, increase enrolment, enhance infrastructure, organize more activity/project-based Learning, create ways for engagement with industry, etc.

The Strategic goals of the Institution are dynamically revised. In the coming years, the college has outlined major Strategic goals which are short-term, medium-term and long-term plans. Some of the important list of items under the SDP are library up gradation, extension of classrooms, building up of multipurpose hall, ICT in all classrooms, indoor sporting arena, water harvesting & waste management system, opening of science stream of education, vocational courses, publication by faculty, computerize admission process, collaboration with industries, etc. The Strategic Goals envisages by the college are targeted for academic excellence, research and innovation, collaborations, capacity building, self-reliance, governance and integration, infrastructure, holistic development, sustainability, service, and communication.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://jecollege.org/wp-content/uploads/SDP-JEC-2022-30.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

GOVERNING BODY: The Governing Body is responsible for formulating and reviewing of academic and other related activities of the College. Consider recommendations for appointment of faculty and pass the annual budget of the College.

PRINCIPAL: The Principal prepare all the agenda items, co-ordinate the conducts of meetings and arranged to follow up all actions

required. Provide leadership, guidance, help implementation and monitor all the academics activities in compliance with the affiliated universities. Conduct all the examinations, initiate all the developmental activities, monitor the progress and report to the GB.

COMMITTEES: Every Committee constituted at college level and departmental level have the faculty members as an in charge with faculty members as committee members. Committee in charge will look after the Committees' program, activities and operations.

HOD: The Concern Department HOD prepares the departmental workload as per syllabus, allots topics for teaching, organize departmental meetings, review the assignment and test results, etc.

IQAC: IQAC fixes quality parameters for various academic and administrative activities, monitoring the organization of class work and other related activities, documenting various program/academic activities leading to quality improvement and reviewing their effectiveness in quality improvement /sustenance.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has effective welfare measures in place for its teaching and non-teaching . The various welfare schemes and facilities available are as follows :

1. Maternity & Child care leave as per norms.

2. Advance payment and free interest short term and long term loan to teaching and non-teaching staff.

3. Medical Leave

4. Casual Leave

5. Mini Gym

6. Library facility

7. Canteen facility

8. Computing Wi-Fi Facility.

9. Sports facility

10. Drinking water facility

11. Sanitation and washing facility exclusively for faculty only

12. Staff quarter.

13. Registration Fee & TA for attending workshops/seminars outside college.

14. FDP (organized by the college once or twice annually)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

35

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal System of the college for teaching staff had been put in place to assess the performance of the teaching faculty on trial basis. Accordingly, the outcomes of this system has been reviewed by the Principal. Teachers of the college are able to become aware of their weaknesses and strength through this system. The performance of the teachers are discussed in the staff meeting wherein suggestions were made in case there is a need for improvement. Apart from that personal consultation is also made in which faculty were advised by the Principal to improve in those areas so that they can perform better in the future. The IQAC also distributed Self-Appraisal Format to all the faculty Members which is then submitted by them to the IQAC at the end of each academic session.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and external financial audits are conducted periodically. The Principal prepares the institutional budget and submits the same for approval to the Governing Body.

Transparency is maintained in both internal and external audits.

External Audit:

Chartered Accountant conducts regular financial audits and certifies their annual financial statements. The last external audit was done upto 31st March 2024.

Internal Audit:

Internal audit is conducted annually by an internal auditor appointed by the Management who checks each bill and payment voucher of all accounts. The audited statement of income and expenditure was submitted to the management for consideration and approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

30000

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Proper collection and utilization of financial resources are planned at the beginning of every financial year. The utilization of the

current year's expenses and the budget for the next year is approved by the Governing Body. The fee collected from students is the major resource for the institution besides the grant in aid received from the state government. The management is spending the budgeted amount to develop the required infrastructural facilities such as buildings for meeting the need for classrooms, administration, laboratory, hostel facility, library, auditorium, etc. besides meeting the need of day to day academic activities.

The quotations of the items to be purchased are scrutinized by the purchase committee before a final decision is made on parameters like pricing, quality, terms of service, etc.

Transparency is maintained in both internal and external audits. Chartered Accountant conducts regular financial audits and certifies their annual financial statements. Annual auditing is carried out by the auditors appointed for the same. Internal Audit is conducted by an internal auditor appointed by the Management who checks each bill and payment voucher of all accounts. They submit an audited statement of income and expenditure to the management for consideration and approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of Jaintia Eastern College mainly focuses on imparting quality education to the youths of the region by sticking to its motto, "Education for all". The IQAC carries out activities that encompass all aspects the lead to the smooth functioning of the institute. The IQAC has been performing the following task on a regular basis:

- Improvement in quality of teaching based on feedback from students and faculty experiences.
- Takes charge of arranging various events such as seminars, workshops, and conferences independently or in collaboration with other departments or committees.
- Promotion of research amongst the faculty.

- **Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.**
- **Provide inputs for best practices in skill training programmes with the objective to produce employable graduates.**
- **Through the feedback received from students and staff on teaching and administrative performance collected through the suggestion box or through a portal in the college website the IQAC took appropriate steps which help in improving the quality of the college.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of Jaintia Eastern College continuously reviews and takes steps to improve the quality of teaching learning process. Firstly, the academic calendar is prepared, displayed and circulated in the institute strictly. Admission to various programmes, commencement of session, summer and winter vacations, holidays, examination schedules and declaration of results are reflected in the academic calendar. Secondly, induction meeting is regularly conducted to acquaint the newly admitted students with all the course outcomes and programme outcomes besides highlighting them on various aspects of academic activities. Thirdly, all students have to compulsorily attend the sessional tests, to take active part in various co-curricular activities conducted by the institution at regular intervals. Fourthly, all students are also given a guided study tour off the campus. Fifthly, feedback from students is taken individually. The same is analyses and sent to the management, if any, for improvement. Students are also free to approach Principal of the institute for feedback and suggestions. Sixthly, the recommendation of the NEP 2020 was implemented by the college as per direction from the Affiliating University and governmental authorities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being located in a matrilineal society, Jaintia Eastern College is a co-educational institution where the proportion of female students far exceeds that of males. To look into issues affecting women, the college has in place Internal Complaint Committee(ICC), the Anti Ragging Committee and Grievance Redressal Committee. Apart from that the college has provided the following facilities with the objective to provide safety to women students:

1. **installed CCTV cameras in various portion of the coll junctions to check any maltreatment to the women folk.**
2. **Provide separate washrooms for boys and girls students as well**

as for the staff of the college.
3. Regularly organisesawareness programmes and workshops on issues affecting women.
4. Separate common room for boys and girls.
5. Hostel facility with 40 seats capacity was provided for outstations and rural female students which is looked after by a female warden.
6. Celebrate International Women's Day.
7. Provide opportunity for the participation of girls students in games and sports and other extra-curricular activities.
8. ICC Organised sensitization programme on "Equal access of women to justice" on the 4th April 2024.
9. Career Guidance & Placement Committee organized "Career in entrepreneurship for women" on the 24th April 2024.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://jecollege.org/wp-content/uploads/7.1.1.-geotagged-photo.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Jaintia Eastern College is locating in a semi-urban area and in a hilly area where the environment surrounding the college looks pleasant and free from any nuisance coming out from solid or liquid

waste. To maintain cleanliness in the college, the Health and Sanitation Committee was instituted. With regard to waste management, the following steps had been undertaken to maintain cleanliness.

1. Solid Wastes: The solid waste coming out from the college includes paper waste and negligible amount of plastic waste. These are collected from the dustbins kept at different junctions and deposited at a designated point which is then collected by the Khliehriat West Village Committee and disposed off in a designated dumping area.

2. Liquid Waste: The liquid waste produced from the college campus is comparably less and is filtered before it is let off to the drain.

3. E-waste: E-waste were kept in a proper store room which is then used in the training of students.

4. Bio-degradable waste: Bio degradable waste generated from the leaves of trees were collected and dumped at a designated area within the campus.

5. No bio-medical, hazardous chemicals and radioactive waste are generated from the college campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	*View File*
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	*View File*
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	*View File*
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment	**C. Any 2 of the above**

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Jaintia Eastern College offers a welcoming environment that values diversity in terms of culture, language, community, socioeconomic status and other areas. It also fosters harmony and tolerance by bringing people from different backgrounds together and empowering them to feel like significant contributors to the world in which they live in. Female students, both in and out of the classroom, perceive themselves as empowered participants in all facets of social life and that our young men understand the value of men and women cooperating. Furthermore, looking from ethnical and religious point of view, the population of this area is diverse, consisting of people from Christians, Muslims, and Hindus and the indigenous believers. The population also speaks different languages like Khasi, Pnar, Hindi, Bengali, Nepali, etc.In order to preserve this harmony, the college work together to plan and celebrate social, cultural, and religious holidays. The institution celebrates International Women's Day, Yoga Day, Teacher's Day, Eid, Christmas Day, Durga Puja, Constitution Day and other national and international days.

To prevent ragging of students, the Anti-Ragging Committee was constituted as per notification of the Supreme Court besides instituting the Internal Complaint Committee to further look into the matters affecting the women folk.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Jaintia Eastern College takes pride in the fact that apart from preparing a sound academic foundation for the student community, the college constantly works to develop them as better citizens of the country. In this regard, the institute, apart from imparting education, inculcates a feeling of oneness among the student community through various practises and programmes and inculcate among them a sense of nation building. It actively engages them through different activities to undertake the duties towards nation building besides understanding of their rights and responsibilities. Students were taught that it is through their continue efforts that we can make India strides towards self-reliance,equitable prosperity and becoming a global powerhouse. The college had also conducted programs from time to time on Right of Women, Human Right, etc. Students are encouraged to participate in all such events to strengthen the feeling of brotherhood and social relationship amongst others. The institution takes pride in raising successful leaders among the students by conducting the Student Council election every year. The elected representatives assume the leadership role and delegate the responsibilities of organizing college programmes with the support of other student volunteers and faculty of the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code | **C. Any 2 of the above**

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Jaintia Eastern College involve the students in different programmes besides normal class schedules to inculcate among them with understanding and ideas on various personalities, the environment, the national and international matters. On account of this the National and International important

Days as well as Birth and Death anniversaries of great Indian personalities were celebrated with enthusiasm. These events were celebrated with lectures, rally or competition like debate, quiz, easy writing and drawing. Poetry writing, etc. some of the important days celebrated in the college are:

1. **World Environment Day**
2. **World Blood Donors Day**
3. **International Youth Day**
4. **Independence Day 2023**
5. **National Sports Day**
6. **Gandhi Jayanti**
7. **Constitution Day**

8. Republic Day
9. Thomas Jones Day
10. World AIDS Day
11. National Unity Day
12. International Youth day
13. International Day of Yoga
14. Human Right Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE – I

Title: Campus Market Day

Objectives:

- To showcase students' talents and entrepreneurial skills.
- To provide platforms for students to sell their products.

Context: A one day Campus Market Day was organized on the 3rd November 2023 with students and faculty participation.

Practice: Students brought into the campus their self-made food items, arts and crafts including paintings, games, etc. and sells them.

Success: Almost all items from different stalls are sold.

Challenges and Resources:

- Some students face constraints in investment.
- Expanding the size of the model and Involving more people from the community.

BEST PRACTICE – II

Title: Mentor-Mentee system.

Objectives:

- **To Provide academic, professional and personal support to the students.**
- **To enhance students engagement in different activities of the college.**

Context: Each mentor is allotted certain number of students to guide them academically, professionally and personally.

Practice: Throughout the session the mentees are being guided by their mentor.

Success: 38 Mentors are mentoring the 461 mentees which form a ratio of 1:12.

Challenges and Resources:

- **Still some students dropped their studies.**
- **Some mentors are not in touch with their mentees.**
- **Shyness of the students need to be dealt with.**

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Founded in 1992 with the motto "Education for All", Jaintia Eastern College is operated as per the vision of the dedicated social leaders who aimed to provide college education at low cost, feasible and accessible to the underprivileged and the disadvantaged group. The college is committed to its principles and objective and truly is able to grow and establish itself as one of the leading institution in rural Meghalaya offering college education upto Post Graduate Level. The college has been a pride to the entire District as it offer infrastructural and intellectual support to different capacity building measures undertaken in the District.

In the last few years of its existence, the college authority has left no stone unturned in its strategy to develop the college, justifying from acquiring UGC Recognition under 2(f) and 12B of the UGC Act, 1956 in 1992, NAAC Accreditation (2nd Cycle in 2021 with Grade B), became a government aided under the state government's People College Scheme in 2021, RUSA funding for infrastructure development, implementation of NEP 2020 curriculum under the North Eastern Hill University, etc.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1.To continue the Teachers Manual cum Record Book.

2. To encourage students and teachers to join MOOCs/SWAYAM courses.

3. To organize study tours, field visits, group discussions and seminars for the students.

4. To organise sensitization programmes on cross cutting issues like gender, environment, human values and professional ethics.

5. More value added course will be conducted.

6. To collect Feedback from students, alumni and parents.

7. Remedial classes shall be conducted for the slow learners.

8. To increase the number of classroom with ICT facilities.

9. To insist on participation in Orientation, Refresher courses, FDP, Workshops, Conferences and Seminars by the teachers and PG students.

10. To motivate more Faculty to pursue Ph.D. programme.

11. To publish the college annual magazine, Thaba.

12. To strengthen Institution- community network through various

extension activities by NSS, NCC, RRC & ICC.

13. To continue the MOU for collaboration with IGNOU and to emphasise on more linkages with other institutes for research, internship and placement.

14. To increase the number of books and titles in the college library.

15. To continue the Mentor-Mentee system.

16. To organize campus market.

17. To organize Annual College Week.