

MINUTES OF THE IQAC MEETING HELD ON THE 7th July 2021 Online at 4:00 PM

Members Present:

1. Dr. Phervision Nongtdu	Chairperson	Sd/-
2. Dr. (Mrs). Pyrkhatlang A Shadap	Coordinator	Sd/-
3. Dr. Davidson Diengdoh	Member	Sd/-
4. Shri. L. Nongtdu	Member	Sd/-
5. Smt. E.A Nongtraw	Member	Sd/-
6. Shri. N. Rymbai	Member	Sd/-
7. Shri. M. Pala	Member	Sd/-
8. Rev. F.S Rymbai	Member	Sd/-
9. Shri. C. Rymbai	Member	Sd/-
10. Smt. W.B Bamon	Member	Sd/-

At the very outset, the Chairman welcomed the entire member present and called the meeting to order. He expressed his thankfulness to the member present. Thereafter, requested the IQAC coordinator to read out the agenda for discussion and deliberation:

Next, the agenda items were taken up for discussions with the permission of the Chair.

The meeting made the following decisions:

Agenda:

1. Confirmed the minutes of last meeting held on 3rd March 2021.
2. Discussed for NAAC 2nd Cycle Onsite visit.
3. All Departments and various sub-committees to keep their records in order.

Action IQAC

4. To prepare presentation during NAAC visit. **Action – All HODs and Sub-Committees**

There being no business to transact the meeting concludes with a vote of thanks from the chair.



Dr. P.A Shadap
IQAC Coordinator
Jaintia Eastern College
Khliehriat

Action Taken Report

1. Reports are submitted by All Departments and various sub-committees
2. PPT Presentation for NAAC visit are prepared by concerned Departments and Sub-Committees.



Dr. P.A Shadap
IQAC Coordinator
Jaintia Eastern College
Khliehriat

MINUTES OF THE IQAC MEETING HELD ON THE 28th September 2021 AT 02:00 P.M. IN PRINCIPAL'S CHAMBER.

Members Present:

1. Dr. Phervision Nongtdu	Chairperson	Sd/-
2. Dr. (Mrs). Pyrkhatlang A Shadap	Coordinator	Sd/-
3. Dr. Davidson Diengdoh	Member	Sd/-
4. Shri. L. Nongtdu	Member	Sd/-
5. Smt. E.A Nongtraw	Member	Sd/-
6. Shri. N. Rymbai	Member	Sd/-
7. Shri. M. Pala	Member	Sd/-
8. Rev. F.S Rymbai	Member	Sd/-
9. Shri. C. Rymbai	Member	Sd/-
10. Smt. W.B Bamon	Member	Sd/-

At the very outset, the Chairman welcomed the entire member present and called the meeting to order. He expressed his thankfulness to the member present. Thereafter, requested the IQAC coordinator to read out the agenda for discussion and deliberation:

Next, the agenda items were taken up for discussions with the permission of the Chair.

The meeting made the following decisions:

Agenda:

1. Confirmed the minutes of last meeting held on 7th July 2021.
2. To organize Rehearsal Before NAAC Peer Team visit: **Action IQAC**
30/09/2021 – Political Science and Khasi
01/10/2021 – Education, Sociology, History, GRC, Game & Sports, Add on/
Certificate Courses
04/10/2021 – Economics, Commerce, English, Career Guidance & Counselling,
Various SubCommittee.

There being no business to transact the meeting concludes with a vote of thanks from the chair.



Dr. P.A Shadap
IQAC Coordinator
Jaintia Eastern College
Khliehriat

Action Taken Report

1. Conducted rehearsal as preparation for Peer Team visit.



Dr. P.A Shadap
IQAC Coordinator
Jaintia Eastern College
Khliehriat

**MINUTES OF THE IQAC MEETING HELD ON THE 18th October 2021
AT 02:00 P.M. IN PRINCIPAL'S CHAMBER.**

Members Present:

1. Dr. Phervision Nongtdu	Chairperson	Sd/-
2. Dr. (Mrs). Pyrkhatlang A Shadap	Coordinator	Sd/-
3. Dr. Davidson Diengdoh	Member	Sd/-
4. Shri. L. Nongtdu	Member	Sd/-
5. Smt. E.A Nongtraw	Member	Sd/-
6. Shri. N. Rymbai	Member	Sd/-
7. Shri. M. Pala	Member	Sd/-
8. Rev. F.S Rymbai	Member	Sd/-
9. Shri. C. Rymbai	Member	Sd/-
10. Smt. W.B Bamon	Member	Sd/-

At the very outset, the Chairman welcomed the entire member present and called the meeting to order. He expressed his thankfulness to the member present. Thereafter, requested the IQAC coordinator to read out the agenda for discussion and deliberation:

The agenda items were taken up for discussions with the permission of the Chair.

The meeting made the following decisions:

Agenda:

1. Confirmed the minutes of last meeting held on 28th September 2021.
2. To Conduct General meeting with, teaching, non-teaching, students – **Action IQAC.**
3. Chairman informed all stakeholders about the SOP of NAAC. Action IQAC.
4. All stakeholders of the college should get vaccinated. **Action IQAC.**
5. Decided to organized cleaning drive on 23rd October 2021 before NAAC Visit. **Action Health and Sanitation Committee.**

There being no business to transact the meeting concludes with a vote of thanks from the chair.



Dr. P.A Shadap
IQAC Coordinator
Jaintia Eastern College
Khliehriat

Action Taken Report

2. Conducted meeting with teaching faculty, non-teaching faculty and students.
3. All stakeholders of the college got vaccinated.
4. Organized cleaning drive.



Dr. P.A Shadap
IQAC Coordinator
Jaintia Eastern College
Khliehriat

Minutes of the IQAC meeting held on the 15th February, 2022 at 2:00 pm under the chairmanship of Dr. P Nongtdu, Principal.

Members Present:-

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|--|------|
| 1. Dr. Phervision Nongtdu, Principal | Sd/- |
| 2. Shri. Nishwa Rymbai, Coordonator IQAC | Sd/- |
| 3. Rev. F. S Rymbai, President Governing Body | Sd/- |
| 4. Shri F. Dkhar, HOD, English Deptt. | Sd/- |
| 5. Shri J. Lyngdoh, HOD, Khasi Deptt. | Sd/- |
| 6. Shri B. Siangshai, HOD, Political Science Deptt. | Sd/- |
| 7. Shri. B. Papang, HOD, Commerce Deptt. | Sd/- |
| 8. Shri. S. Rymbai, HOD, History Deptt. | Sd/- |
| 9. Smt. S. Dkhar HOD, Education Deptt. | Sd/- |
| 10. Smt. D. P. Bareh, HOD, Economics Deptt. | Sd/- |
| 11. Smt. S. Siangshai, HOD, Sociology Deptt. | Sd/- |
| 12. Shri. L. Bareh, Headman, Khliehriat West | Sd/- |
| 13. Shri. M. Pala, Accountant | Sd/- |
| 14. Smt. W. B Bamon, Librarian | Sd/- |
| 15. Shri C. Rymbai, Member Governing Body | Sd/- |
| 16. Shri Devender Kumar Bansal, Star Cement Ltd. Lumshnong | Sd/- |
| 17. Smt. Enamika Iakai, BA student | Sd/- |
| 18. Shri Dephos Dkhar, B.Com. Student | Sd/- |
| 19. Shri Shembha Lamare, President, JEC Alumni Association | Sd/- |

At the start of the meeting, the chairman welcomed the members present and called the meeting to order. He also briefed the members about the purpose of the meeting and then called upon the Coordinator to read out the agenda for the meeting.

The meeting resolved the following:-

1. The meeting resolved to confirm the minutes of the meeting held on 18th October 2022.
2. Result of NAAC Second Cycle: The member secretary informed the members present that the Result of the Assessment & Accreditation for the Second Cycle had been released by NAAC in November 2021 in which the college had been again graded “B” with a 2.44 CGPA score.
3. Workshop on New Education Policy 2020: The meeting after a threadbare discussion resolved to organize a One Day Workshop on the topic “*National Education Policy 2020: Challenges for Higher Educational Institutions*” to be organized jointly by IQAC and the Department of Education. The meeting also resolved the followings with regard to the One Day Workshop.
 - i) Tentative Date: 7th March 2022.
 - ii) Resource persons: 1. Prof. B. P. Sahu, DACE, NEHU Shillong
2. Dr. Saru Joshi, Department of Education, USTM.
 - iii) To issue certificates to all the participants including the resource persons.
 - iv) Tea & Lunch will be provided to all the attendees.
 - v) Decoration of the Hall is entrusted to the Hospitality Committee.
 - vi) Programme:

10:30am-11:00 am

Inaugural Session

Chairperson – Dr. P. Nongtdu

Welcome address - chairperson

Address by the Chief Guest - Shri A. Baranwal, Dy. Commissioner, EJHD

Vote of thanks - Smt. S. Dkhar, HoD,
Department of Education

11:00-11:15 am

Tea Break

11:15am – 12:30 pm

Technical Session –I

Chairperson

- Shri N. Rymbai, Coordinator, IQAC.

Resource Person

- Prof. B. P. Sahu, DACE, NEHU Shillong

12:30am – 1:00 pm

Lunch Break

1:00pm – 2:30 pm

Technical Session –II

Chairperson

- Dr. P. A. Shadap, Asst. Prof. Department of Education.

Resource Person

- Dr. Saru Joshi, Department of Education, USTM.

Distribution of certificates

Concluding Remarks - Dr. P. Nongtdu, Principal

4. The meeting ended with a vote of thanks from the chairperson.



Shri N. Rymbai
IQAC Coordinator
Jaintia Eastern College
Khliehriat

Action Taken Report

1. The One Day Workshop on the topic “*National Education Policy 2020: Challenges for Higher Educational Institutions*” was successfully organized jointly by IQAC and the Department of Education on the 7th March 2022.



Shri N. Rymbai
IQAC Coordinator
Jaintia Eastern College
Khliehriat

MINUTES OF THE IQAC MEETING HELD ON THE 30th MARCH 2022 AT 02:00 P.M. IN PRINCIPAL'S CHAMBER

Members Present:

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|--|------|
| 1. Dr. Phervision Nongtdu, Principal | Sd/- |
| 2. Shri. Nishwa Rymbai, Coordonator IQAC | Sd/- |
| 3. Rev. F. S Rymbai, President Governing Body | Sd/- |
| 4. Shri F. Dkhar, HOD, English Deptt. | Sd/- |
| 5. Shri J. Lyngdoh, HOD, Khasi Deptt. | Sd/- |
| 6. Shri B. Siangshai, HOD, Political Science Deptt. | Sd/- |
| 7. Shri. B. Papang, HOD, Commerce Deptt. | Sd/- |
| 8. Shri. S. Rymbai, HOD, History Deptt. | Sd/- |
| 9. Smt. S. Dkhar HOD, Education Deptt. | Sd/- |
| 10. Smt. D. P. Bareh, HOD, Economics Deptt. | Sd/- |
| 11. Smt. S. Siangshai, HOD, Sociology Deptt. | Sd/- |
| 12. Shri. L. Bareh, Headman, Khliehriat West | Sd/- |
| 13. Shri. M. Pala, Accountant | Sd/- |
| 14. Smt. W. B Bamon, Librarian | Sd/- |
| 15. Shri C. Rymbai, Member Governing Body | Sd/- |
| 16. Shri Devender Kumar Bansal, Star Cement Ltd. Lumshnong | Sd/- |
| 17. Smt. Enamika Iakai, BA student | Sd/- |
| 18. Shri Dephos Dkhar, B.Com. Student | Sd/- |
| 19. Shri Shembha Lamare, President, JEC Alumni Association | Sd/- |

At the very outset, the Chairman welcomed the entire member present and called the meeting to order. He expressed his thankfulness to the member present. Thereafter, requested the IQAC coordinator to read out the agenda for discussion and deliberation.

The agendas of the meeting were taken up for discussions with the permission of the Chair and resolved the following:

Agenda:

1. Confirmed the minutes of last meeting held on 15th February 2022.
2. To collect report from the heads of department and the Member Secretary of various sub-committee. **Action: IQAC Coordinator.**
3. Resolved to prepare action plan for quality initiative – **Action: Member Secretary Sub - Committees.**
4. Resolved to obtain feedback from different stakeholder of the college – **Action: Member Secretary Feedback Committee.**

Since there were no business to transact, the meeting concluded with a vote of thanks from the chair.



Shri N. Rymbai
IQAC Coordinator

Action Taken Report

1. Collected Reports from the Heads of Departments and the Member Secretaries of Sub-Committees.
2. Collected action plan for quality initiatives from Head of Departments and Sub-Committees.
3. Collected Feedbacks from the stakeholders.



Shri N. Rymbai
IQAC Coordinator