

# JANTIA EASTERN COLLEGE, KHLIEHRIAT UG & PG PROSPECTUS 2023



**JANTIA EASTERN COLLEGE, KHLIEHRIAT**  
EAST JANTIA HILLS DISTRICT, MEGHALAYA - 793200

Website: [www.jecollege.org](http://www.jecollege.org)



**PROSPECTUS – 2023**  
**(Undergraduate and Post Graduate Programme)**

**Affiliated: North Eastern Hill University, Shillong**  
**Recognized: Under Sections 2(F) and 12(B) of UGC Act.**  
**Re-accredited: Grade 'B' by NAAC**

**Motto**  
**“Education for All”**

**VISION**

*To provide quality and affordable  
Education to all sections of the society.*

**Objectives**

- To impart higher and quality education in rural areas.
- To provide vocational trainings to the educated unemployed youths.
- To impart skills on Information Technology.
- To provide career guidance and counseling.
- To promote environmental awareness.
- To transform the young minds through moral and ethical education based on value system

**Mission**

The College is committed to serve the society by developing the young generation to face the challenges of this contemporary world and to remain socio-economically alert. Through knowledge-based education, students are sensitized to be competent in the employment opportunities also. Apart from creating an atmosphere to promote all round development of an individual, the college also equip them to become good citizens and to meet the social needs of our nation, not just a mere job seekers. Through various college-activities, an awareness regarding preservation and restoration of the environment is also in the roadmap of the college.

## **FACULTY MEMBERS**

### **Principal:**

Dr. Phervision Nongtdu

### **ENGLISH DEPARTMENT**

Smt. Affinda G. Lapasam  
Shri. Firsterborn Dkhar  
Miss. Dianghun Shadap (HoD)  
Shri. Emidau P. Sohlsley  
Miss. Pinky A. Lamare

### **KHASI DEPARTMENT (UG/PG)**

Smt. Percia Phawa  
Smt. Lancaster Nongtdu  
Shri. Jamphrang Lyngdoh  
Shri. Deibormi Nongpoh (HoD)  
Shri. Rudawanshwa Supooh (PG)  
Smt. Maximum Sohshang (PG)  
Dr. Davidson Diengdoh (PG)

### **HISTORY DEPARTMENT**

Smt. R. Merika Nongtdu  
Miss. P. Syrpailin Phawa  
Shri. Spienglang Rymbai (HoD)  
Miss. Hannah Bell Lapasam

### **POLITICAL SCIENCE DEPARTMENT**

Smt. Jinalin Pyrnge  
Shri. Nishwa Rymbai  
Shri. Beket Siangshai (HoD)  
Smt. Ridalabha Dkhar

### **ENVIRONMENTAL STUDIES**

### **ECONOMICS DEPARTMENT**

Smt. Renuka Pde (HoD)  
Smt. F. Dalamki Lytan  
Smt. Deogratia P. Bareh  
Smt. Dakaru Bareh

### **EDUCATION DEPARTMENT UG/PG**

Smt. Eva Aibok Nongtraw  
Dr (Mrs). Pyrkhatlang A Shadap (HoD)  
Smt. Theilinda Kyndait  
Smt. Sophikitbok Dkhar  
Dr. Ferrando Lyngdoh Nonglait (PG)  
Miss. Ibakordor Tiewsoh (PG)

### **SOCIOLOGY DEPARTMENT**

Smt. Shida Siangshai  
Miss. Thywillbedone Bareh  
Miss. Purify Swer  
Miss Riakor M. Dkhar (HoD)

### **COMMERCE DEPARTMENT**

Shri. Banpynskhembha Papang (HoD)  
Shri. Besterwell Dkhar  
Shri. Remember Nongtdu  
Shri. Samdy Myrchiang  
Smt. Sapna Suchiang  
Shri. Niphri Rymbai (IT)  
Dr. P. Nongtdu

### TENTATIVE ACADEMIC CALENDAR 2023-24

Months	Dates	Days	Events	Holidays
January	16 <sup>th</sup>	Mon	College Re – opened	-
	26 <sup>th</sup>	Thurs	Republic Day	1
February	1 <sup>st</sup> - 28 <sup>th</sup>	Wed	Commencement of Even Semester classes	-
March	1 <sup>st</sup> – 31 <sup>st</sup>	Wed	Even Semester classes	-
	8 <sup>th</sup>	Wed	Holi	1
April	1 <sup>st</sup> – 29 <sup>th</sup>	Sat	Even Semester classes	-
	7 <sup>th</sup> – 8 <sup>th</sup>	Fri/Sat	Good Friday	2
	14 <sup>th</sup>	Fri	Birth Anniversary Ambedkar	1
	22 <sup>nd</sup>	Sat	Id-ul-Fltr	1
May	1 <sup>st</sup> – 20 <sup>th</sup>	Mon	Even Semester classes	-
	5 <sup>th</sup>	Fri	Buddha Purnima	1
	25 <sup>th</sup>	Thurs	Examinations start	-
June	5 <sup>th</sup>	Mon	World Environment Day	-
	19 <sup>th</sup>	Mon	Induction Ceremony cum Orientation Courses	-
	20 <sup>th</sup>	Tue	Commencement of Odd (1 <sup>st</sup> ) Semester Classes	-
	22 <sup>nd</sup>	Thurs	Rev. Thomas Jones Day	1
	24 <sup>th</sup>	Sat	Parent Teacher Meeting	-
	29 <sup>th</sup>	Thurs	Id-ul-Zuha	1
July	1 <sup>st</sup> – 31 <sup>st</sup>	Sat	Odd Semester classes	-
	8 <sup>th</sup>	Sat	Beh Deinkhlam, Jowai	1
	17 <sup>th</sup>	Mon	U Tirot Sing Day	1
			Beh Deinkhlam, Tuber	1
August	1 <sup>st</sup> – 31 <sup>st</sup>	Mon	Odd Semester classes	-
	15 <sup>th</sup>	Tue	Independence Day	1
September	1 <sup>st</sup> -30 <sup>th</sup>	Fri	Odd Semester classes	-
	7 <sup>th</sup>	Thurs	Janmashtami	1
October	2 <sup>nd</sup>	Mon	Mahatma Gandhi's Birthday	1
	3 <sup>rd</sup> – 31 <sup>st</sup>	Tue	Odd Semester classes	-
	20 <sup>th</sup> – 24 <sup>th</sup>	Fri	Puja Holidays	4
November	1 <sup>st</sup> -30 <sup>th</sup>	Wed	Odd Semester Examination start	-
	10 <sup>th</sup>	Fri	Wangala Festival	1
	23 <sup>rd</sup>	Thurs	Seng kut Snem	1
	27 <sup>th</sup>	Mon	Guru Nanak's Birthday	1
December	12 <sup>th</sup>	Tue	Pa Togan N Sangma	1
	18 <sup>th</sup>	Mon	Death Anniversary of U SoSo Tham	1
	20 <sup>th</sup>	Wed	Winter Vacation begins	-
Jan 2024	15 <sup>th</sup>	Mon	Re-Opening of College	-
Feb 2024	1 <sup>st</sup> - 29 <sup>th</sup>	Tue	Commencement of Even semester Classes	-
March 2024	1 <sup>st</sup> -30 <sup>th</sup>	Fri	Commencement of Even semester Classes	-
			Total Holiday	24

**NB.** Holiday falls on Sunday is not included. Date for regular tests and monthly tests, etc. will be notified by the respective HoDs.

## **THE PRINCIPAL'S DESK**

I am privileged to extend you my warm welcome to Jaintia Eastern College (JEC), Khliehriat. The College provides a conducive learning environment in Higher Education, especially for the youths who seek and desire to pursue higher education in Arts and Commerce. JEC enjoys an unparalleled reputation, and our beneficiaries choose to send their wards in this institute for well-adjusted education which also emphasizes in shaping and building character.

Conveniently, the institute is located at Khliehriat, the district headquarters. The College is managed and run by the Society for Higher Education, founded in 1992 in this span of time JEC has incrementally striven to provide quality education, blending knowledge with employability. Grooming future for men and women leaders as well as instilling environmentally friendly ethos in its students is what JEC prides itself on.

As one enters the gates of JEC, one is greeted by a lush green ambience. The spacious campus instantly relaxes and rejuvenates a visitor as well as a learner and the faculty. The College boasts of ICT classrooms, Wi-Fi, Broadband connectivity and well furnishes separate toilets for students and faculty.

The College not only ensures academic development of the students but also provides them with opportunities to prove themselves by means of extracurricular activities through NSS, NCC, RRC and Games & Sports activities. Moreover, seminars/workshops are also conducted and participated as a part of the College's academic activities.

Our teaching faculties are young and highly qualified and distinguished in their domain. They are our intellectual assets and walk the extra mile beyond the four walls of the classroom to keep students well informed and provide various academic amenities and ensuring student mentoring to meet academic interests. As a reputed educational institution, the management, faculty, students, administrative and support staff and our esteemed parents function as a united family with a common goal for academic excellence along with integrated and inclusive development of the students.

We look forward to your contribution as students of the College along with continued support and guidance of all our stakeholders to take this institution to higher heights of relevance and glory in building character and careers. Together we move ahead for the enhancement of College and for the betterment of our state.

Once again, a loving welcome and God Bless You.



Dr. Nongtdu

## **COLLEGE PROFILE**

Jaintia Eastern College, Khliehriat, “the People College” is the premier institution in the Eastern most part of Meghalaya and affiliated to North Eastern Hill University (NEHU), Shillong. It is recognized under sections 2(f) and 12(B) of UGC Act 1956 and Reaccredited Grade ‘B’ by NAAC in 2021. To enhance the teaching learning process and monitoring the quality education delivered in the college, Internal Quality Assurance Cell (IQAC) was established in 2014 under the coordinatorship of senior Assistant Professor.

The meeting held on the 16<sup>th</sup> June, 1992 at Moowakhu, Dkhiah chaired by late Rev Tiplang Dkhar, the then President of Society For Higher Education, in this meeting the feasibility of a college at Khliehriat was discussed. The meeting was attended by late Rev S.W. Lyngdoh, the then Secretary of Society for Higher Education, parents, well-wishers and prominent citizen of the erstwhile Khliehriat Civil Sub-Division (Now East Jaintia Hills) and many others. A resolution was taken in that meeting to establish ‘Jaintia Eastern College’.

The College started its classes at Pre-University Course in Arts with Dr. Phervision Nongtdu as the founder Principal. Subsequently, the College was upgraded to Bachelor Degree of Arts and Commerce in 1993 and 2011 respectively. It is permanently affiliated to North Eastern Hills University, Shillong. The College was formally inaugurated on the 23<sup>rd</sup> October 1992 by Shri. O.L. Nongtdu, the then Home Minister Govt. of Meghalaya.

After three decades of its establishment, the Post Graduate Department in Khasi and Education was open in 2022 so as to provide opportunity to poor students who cannot afford to pursue their Post Graduate Education elsewhere.

## PROGRAMME OFFERED

The college offers Four Years Undergraduate Programme (FYUP) in Arts and Commerce and Two Years Post Graduate Programme in MA Khasi and Education.

### 1. Bachelor of Arts Courses under ABCS (Eight semesters):

i) English ii) Khasi iii) Education iv) History v) Political Science vi) Economics vii) Sociology.

Students shall be allowed to opt for major subjects (Honours subject) and two corresponding subjects as minor subjects. Other changes in subjects and detailed syllabus will be notified.

### 2. Bachelor of Commerce (Eight Semesters):

Students shall be allowed to opt for the major subject (Honours subject) and two corresponding subjects as minor subject. Other changes in subjects and detailed syllabus will be notified.

### 3. Honours subjects/papers

Group A	Accounting & Finance Group	Group D	Marketing Group
BC 303	Corporate Accounting	BC 304	Marketing Management
BC 403	Auditing	BC 406	Sale & Advertisement Management
BC 503	Financial Services	BC 506	Rural & Agricultural Marketing
BC 603	Direct Tax Laws & Practice	BC 606	Services Marketing

### 4. Common courses for both the programs

- i. **Vocational Education and Training (Minor):** Student must earn 12 credits from Vocational Education & Training on topic related to the major or minor disciplines or choice of the student.
- ii. **Multidisciplinary Courses (MDCs):** MDCs are introductory-level courses relating to any of the five broad disciplines. University has identified a basket of courses from each broad discipline under Multidisciplinary Courses to broaden the intellectual experience, MDCs form part of Liberal Arts and Science education. Student cannot opt courses which were taken in their Class XII.
- iii. **Skill Enhancement Courses (SECs):** These courses are aimed at imparting practical skills, hands-on training, soft skills, etc., to enhance the employability of students. University has identified nine courses in total to achieve the stated objective.



- iv. **Ability Enhancement Courses (AECs):** Students are required to achieve competency in a Modern Indian Language (MIL) and in the English language with special emphasis on language and communication skills.
- v. **Value Added Courses (VACs):** It comprised of Understanding India, Environmental Science/Education, Digital and Technological Solutions, Health & Wellness, Yoga Education, Sports, and Fitness.
- vi. **Vocational Education and Training:** A minor subject of the undergraduate programme aimed at imparting skills along with theory and practical.
- vii. **Internship:** All students will also undergo 120 hours (4 credits) of Internship, Apprenticeship, etc., in a firm, industry, or organization or training in labs under guidance of faculty and researchers according to the Curriculum and Credit Framework for Undergraduate Programmes HEIs/research institutions during the summer/winter term.

## **SALIENT FEATURES OF THE UNDERGRADUATE PROGRAMMES**

In the Academic Bank Credit System, the following courses of study will be offered:-

- i) Bachelor of Arts with Honours
- ii) Bachelor of Commerce with Honours.

### **Admission Criteria**

- i. Students who have pass +2 in their respective stream or an equivalent examination from recognized Boards in India and abroad which is considered as equivalent by the university shall be eligible for admission into the First Semester of UG programmes.

### **Duration of the Under Graduate Course and Examination**

- i. Duration of the Degree Course will comprise of 8 (eight) Semesters spread over 4 (Four) academic years.
- ii. Semester means a half – yearly programme or term of studies.
- iii. 1<sup>st</sup> (First), 3<sup>rd</sup> (Third), 5<sup>th</sup> (Fifth) & 7<sup>th</sup> (Seventh) will be Odd Semester.
- iv. 2<sup>nd</sup> (Second), 4<sup>th</sup> (Fourth), 6<sup>th</sup> (Sixth) & 8(Eight) will be Even Semester.

### **Conduct of Examination and completion of the course:**

- i. The University shall conduct examination at the end of each Semester.
- ii. The weightage assigned to the continuous assessment and end semester examinations shall be in the ratio 1:3.
- iii. Regardless of whether the candidates pass or fail in any one or more subjects of the first seven end semester examination(s) shall be eligible to proceed to the next semester course without having to wait for the declaration of the concerned results.
- iv. A candidate failing in one or more subjects shall be required to appear and pass the subjects (Failed earlier) availing 2 (Two) subsequent chances within the eighth semester. Again, if candidates still cannot clear the examination, he/she shall also be allowed to appear the subjects (failed earlier) after the end of eighth semester.
- v. The Degree Courses are full-time Programme. There is no provision for “Private” candidates.

### **Results & Classification:**

The results of the Degree Course in B.A & B.Com shall be declared as follows:-

1. Minimum 60 credits must be earned by a student from the Major Papers to be allowed to continue in the 7<sup>th</sup> Semester for Graduation with Honours/ Honours with Research in Multidisciplinary FYUG program.
2. Minimum 80 credits must be earned by a student from all the Major Papers upto 8<sup>th</sup> Semester to be awarded with an Honours/ Honours with Research in Multidisciplinary FYUG Program

3. An Undergraduate Certificate will be awarded upon exit after 2<sup>nd</sup> Semester with additional 4 (Four) credits from internship/ Apprenticeship/ community engagement and service / field-based learning or minor projects in addition to the stipulated 40 credits.
4. An Undergraduate Diploma Certificate will be awarded upon exit after 4<sup>th</sup> Semester with additional 4 (Four) credits from internship/ Apprenticeship/ community engagement and service / field-based learning or minor projects in addition to the stipulated 80 credits
5. A student will be awarded Undergraduate Degree after earning a minimum of 120 credits.
6. Students securing 75% marks or more in aggregate till 6<sup>th</sup> Semester are eligible to opt for Honours with Research.
7. All other students must opt for Undergraduate Honours with three Advance Courses, Viz. major subjects and project/dissertation (Major Courses - SUB - 453, SUB - 454, and SUB - 455 in lieu of SUB - 452).
8. A student will be awarded 'UG Honours' or UG Honours with Research' degree after earning a minimum of 160 credits.

## **5. Post Graduate Programme**

The Undergraduate Department of Khasi and Education were started in the year 1992 since the inception of the College. There have been remarkable changes in the Departments since then, with the aim of fulfilling and satisfying the increasing demand in higher education. These Departments has managed to shape and produce many good quality students and attract quality teachers. A good number of students have progressed and secured admissions for pursuing their Master's degree in North-Eastern Hill University and other Universities in the country as well. Realising the need to help the students continue their higher education, both the Departments in 2020 achieved another mile stone wherein, it got the permission from the North-Eastern Hill University to start the Post Graduate Courses. The opening of Post Graduate Courses i.e. MA in Khasi and Education was delayed to 2022 due to lockdown.

### **M.A Education**

The Two Years Programme (MA Education) spread over four semesters shall consist of 7 (Seven) Advance Common Courses (ACC) paper, 7 (Seven) Discipline Specific Elective Course (DSEC), 1 (One) Generic Elective Course (GEC) multidisciplinary, 1 (One) Research Methodology and Proposal writing letter (RM), 1 (One) Skill Enhancement Course (SEC) and 1 (One) Research Project/Dissertation. All papers will be of four credits while the Research Project/Dissertation is 20 (Twenty) credits. However, every student admitted to the Department will have to complete 44 credits to eligible for Diploma in MA Education, 88 credits will eligible for MA degree in Education from the University.

### Course structure for MA Education

<b>First Semester</b>				
Course Code	Name of Course	No. of Course	Credit	Marks
EDN-CC 500	Philosophical Foundations of Education	1	4	100
EDN-CC 501	Advanced Educational Psychology	1	4	100
END-DSEC 502.01	Early Childhood Care and Education	1	4	100
EDN-DSEC 502.02	Inclusive Education			
EDN-DSEC 503	Curriculum Development and Instruction	1	4	100
EDN-GEC 504.01	Mental Health Education	1	4	100
EDN-GEC 504.02	Foundation of Teaching			
EDN-GEC 504.03	Guidance and Counseling			
EDN-GEC 504.04	History of Indian Education			
EDN-GEC 504.05	Elementary Statistics in Education			
<b>Total</b>		<b>5</b>	<b>20</b>	<b>500</b>
<b>Second Semester</b>				
EDN-CC 505	Educational Management and Change	1	4	100
EDN-CC 506	Sociology of Education	1	4	100
EDN-DSEC 507.01	Women Studies and Education	1	4	100
EDN-DSEC 507.02	Open Learning and Distance Education			
EDN-DSEC 508	Environmental Education	1	4	100
EDN-RM 509	Research Methodology and Proposal Writing	1	4	100
EDN-SEC 510	Information and Communication Technology (ICT) in Education	1	4	100
<b>Total</b>		<b>6</b>	<b>24</b>	<b>600</b>
<b>Third Semester</b>				
EDN-CC 600	Comparative Education	1	4	100
EDN-CC 601	Higher Education	1	4	100
EDN-CC 602	Psychological Test and Experiments	1	4	100
EDN-DSEC 603.01	Educational Testing and Evaluation	1	4	100
EDN-DSEC 603.02	Yoga Education			
EDN-DSEC 603.03	Peace and Value Education			
EDN-DSEC 604	Advanced Research Methodology	1	4	100
EDN-DSEC 605	Data Analysis in Educational Research	1	4	
<b>Total</b>		<b>6</b>	<b>24</b>	<b>100</b>
<b>Fourth Semester</b>				
EDN-DSEC 606	Research Project/ Dissertation	1	20	400
<b>Total</b>		<b>1</b>	<b>20</b>	<b>400</b>

#### **M.A Khasi**

The Two Years Programme (MA Khasi) spread over four semesters shall consist of 7 (Seven) Core (Advance Common Course) papers, 7 (Seven) Discipline Specific Elective Course (DSEC), 1 (One) Generic Elective Course (GEC) multidisciplinary, One 1 (One) Skill Enhancement Course (SEC) and 1 (One) Research Project/Dissertation (RM & PW). All papers

will be of four credits while the Research Project/Dissertation is 20 credits. However, every student admitted to the Department will have to complete 44 credits to eligible for Diploma in MA Khasi, 88 credits will eligible for MA degree in Khasi from the University.

### Course structure for MA Khasi

#### Semester-I

Courses	Course	Core/Open	Credits	Marks
KHA CC 500:	Khasi Linguistics - I	Core	4	100
KHA CC 501:	Literary Theory and Criticism – I	Core	4	100
KHA DSEC 502:	Khasi Drama – I	DSEC	4	100
KHA DSEC 503	Khasi Poetry – I Or MOOC through SWAYAM	DSEC	4	100
KHA GEC 504:	Environmental Studies Or MOOC through SWAYAM	GEC	4	100
<b>Total</b>			<b>20</b>	<b>500</b>

#### Semester-II

Courses	Course	Core/Open	Credits	Marks
KHA CC 505:	Khasi Linguistics – II	Core	4	100
KHA CC 506:	Literary Theory and Criticism – II	Core	4	100
KHA DSEC 507:	Khasi Fiction – I	DSEC	4	100
KHA DSEC 508	Culture in Khasi Literature – I Or MOOC through SWAYAM	DSEC	4	100
KHA GEC 509:	Research Methodology and Proposal Writing	GEC	4	100
KHA SEC 510:	Translation Studies	SEC	4	100
<b>Total</b>			<b>24</b>	<b>600</b>

#### Semester-III

Courses	Course	Core/Open	Credits	Marks
KHA CC 600:	Khasi Linguistics – III	Core	4	100
KHA CC 601:	Literary Theory and Criticism – III	Core	4	100
KHA CC 602:	Literature in Translation	Core	4	100
KHA DSEC 603	Khasi Poetry – II	DSEC	4	100
KHA DSEC 604:	Khasi Drama – II	DSEC	4	100
KHA DSEC 605	Khasi Fiction II Or MOOC through SWAYAM	DSEC	4	100
<b>Total</b>			<b>24</b>	<b>600</b>

#### Semester-IV

Courses	Course	Core/Open	Credits	Marks
606:	Dissertation		16	400
	Viva Voce		4	100
<b>Total</b>			<b>20</b>	<b>500</b>

## **SALIENT FEATURES OF THE POST GRADUATE PROGRAMMES**

The following courses are offered:-

- i) Master of Arts (M.A) in Khasi.
- ii) Master of Arts (M. A) in Education.

### **Admission Criteria**

- i) Students who have pass UG with Honours in the respective subject or an equivalent examination from a recognized University in India and abroad which is considered as equivalent by the university shall be eligible for admission into the First Semester of PG Programme.
- ii) Direct entry to 2<sup>nd</sup> year (or 3<sup>rd</sup> semester) to the students who join the Post Graduate Programme after completing the 4 (four) years Bachelor's Degree Honours with Research.
- iii) If a student join the Post Graduate Programme after completing the 3(three) years Degree Course with Honours, he/she will have to join in the 1<sup>st</sup> semester.

### **Duration of the Post Graduate Course and Examination**

- i) Duration of the Post Graduate Degree Course will comprise of 4 (four) Semesters spread over 2 (two) academic years.
- ii) Semester means a half – yearly programme or term of studies.
- iii) 1<sup>st</sup> (First) & 3<sup>rd</sup> (Third) will be Odd Semester.
- iv) 2<sup>nd</sup> (Second) & 4<sup>th</sup> (Fourth) will be Even Semester.
- v) The minimum credit for each semester is 20 credits i.e. 44 credits per year and 88 credits overall.

### **Conduct of Examination and completion of the course:**

- i) The University shall conduct examination at the end of each Semester.
- ii) The weightage assigned to the continuous assessment and end semester examinations shall be in the ratio 1:3.
- iii) Regardless of whether the candidates pass or fail in any one or more subjects of the first three end semester examination(s) shall be eligible to proceed to the next semester course without having to wait for the declaration of the concerned results.
- iv) A candidate failing in one or more subjects shall be required to appear and pass the subjects (Failed earlier) availing 2 (Two) subsequent chances within the fourth

semester. Again, if candidates still cannot clear the examination he/she is allowed to appear the subjects (failed earlier) after the end of fourth semester.

- v) The Post Graduate Programmes are full-time college Courses. There is no provision for “Private” candidates.

**Results & Classification:**

The result of the Post Graduate Programme shall be declared as follows:-

1. Students of Post Graduate Course who have completed 1(one) year of the Programme (with 44 credits) will be awarded “Diploma” in M.A Khasi/ Education.
2. If the students decide to exit the programmes, the Academic Bank of Credit (ABC) will store these credits that can be redeemed to rejoin the particular course or an allied course within three years.
3. If the students continues to the 2<sup>nd</sup> year and complete it with 88 credits, a “Master Degree” is awarded in M.A Khasi/ Education.
4. The university will decide on the grade or percentage of marks required to pass in a course.

## **ADMISSION PROCEDURE**

Admission to First Semester Bachelor of Arts, Bachelor of Commerce and Post Graduate in Khasi and Education should be made in the prescribed 'Admission Form' supplied along with the College Prospectus available from the College office on payment of Rs 200/- (Rupees Two Hundred) only soon after the declaration of the results of HSSLC (or equivalent examinations) and Bachelor of Arts (or equivalent examinations) for Undergraduate and Post-Graduate Programme respectively. For Online admission, an applicant may visit the college website: [www.jecollege.org](http://www.jecollege.org).

### **Admission Criteria:-**

- i) Based on CUET score for PG Programmes (CUET exempted for UG Programme).
- ii) Based on Merit.
- iii) Reservation of Seats – as per State and Central Reservation Policy.
- iv) 5% Seats are reserved for physically challenged candidates for admission to Undergraduate / Post Graduate Courses as per Government rules prescribed from time to time.

## **SUBMISSION OF APPLICATION FORM**

Application form affixed with 2 (two) recent passport size photographs in specified column and information completed in all respects addressed to the Principal with the following documents mentioned below duly self attested should be submitted within the period as specified in the advertisement/admission form.

### **Each Application must be accompanied with:**

1. Character and Transfer Certificates from the school / college last attended.
2. Mark sheet of the last examination passed (Class XII/UG).
3. The original Migration Certificate for students from boards/universities other than MBOSE/NEHU.
4. SC/ST/OBC and Person with Disability (PwD) Certificate.
5. Original documents are to be produced at the time of submission of application form for verification.



## **GENERAL INFORMATION**

1. **REGISTRATION:** After completion of admission process, a student shall be required to register under the North Eastern Hill University, Shillong within the first semester of his/her admission. Those students passing from outside the jurisdiction of the MBOSE/NEHU will have to submit their Migration Certificate within one month after the admission.
2. **IDENTITY CARD:** After admission to the college each student is entitled to get an identity card signed by the Principal. It is a proof of his/her status as a student of the college and required to bring and produce it as and when necessary. The students should ensure that the particulars in the Identity Card filled by him/her are correct. Loss of identity card must be reported immediately to the office and will be replaced on payment of Rs. 200/-. In case of transfer or withdrawal from the college, the card must be surrendered at the college office.
3. **EXAMINATION:** The College conducts regular sessional examinations and assignments in each semester whereas the end semester examinations are conducted by the affiliating University. Evaluation in each course shall be on the basis of performance through continuous assessment and the end semester examinations. Distribution of marks in each paper will be 75% from the End Semester Examination and 25% from the Internal Assessment (Assignments and tests). Internal Assessment is mandatory to all students.
4. **ATTENDANCE:** Name of the student will be struck off if he/she fails to attend the classes held during the first 15 days of the new academic session. Attendance of at least 75% of the classes held during the course of study is mandatory. Students failing to meet the requirement of minimum attendance will not be allowed to sit at the University Examination (End Semester).
5. **ANTI-RAGGING CELL:** As per the judgment of the Hon'ble Supreme Court of India of 2009 and subsequent regulations of the University Grants Commission, ragging is a criminal offence and it is totally banned in the campus and beyond. Therefore, in order to prohibit, prevent and eliminate the scourge of ragging and related incidents resulting in distress to students, it is mandatory to have an anti-ragging cell in Indian Universities and Colleges. In observance of the same, the Cell would ensure a humane, friendly and co-operative environment to enable stress free induction and accommodate of fresher's in the

social milieu of the campus. To comply with, the college has constituted Anti-Ragging Cell comprising Principal as chairperson, senior teachers and students as its members. It is mandatory for student/guardian/parent to submit online anti-ragging undertaking at the time of admission at [www.antiragging.in](http://www.antiragging.in). Helpline: Shri Firstborn Dkhar, Asst. Professor, Department of English (9856005085/8974779511) and Vice President of JECSU.

6. **INTERNAL QUALITY ASSURANCE CELL:** The Internal Quality Assurance Cell (IQAC) acts as an internal mechanism to develop a system for conscious, consistent and catalytic improvement in the overall performance of the college. The IQAC is well aware of its role in improving and assuring quality in all academic and related activities, in this context, the IQAC monitors academic performances and evaluation systems, augments the teaching-learning process, monitors feedback process, maintains academic coordination, promotes research among teachers, students and assure adequate infrastructural facilities. Besides, organize national and regional seminars every year.
7. **DRESS CODE:** To enforce discipline among the students and to help them avail the concession for taxi/bus fare while going and coming to college, dress code (Uniform) was introduced in the college. The students are to wear uniform compulsorily as per specification:- a) For Boys :- White *Shirt*, navy Blue *Trousers*, Blue-*neck tie* b) For Girls: - Blue trouser/ white *Salwaar-Kameezes with white Dopatta*.
8. **DISCIPLINE:** College gives great emphasis on the character of students and they are expected to maintain a high standard of discipline in and outside of the campus. The students are subjected to be under rules and regulations of the institution prescribed from time to time. Violation of rules, unsatisfactory academic progress, irregular attendance to class, showing discourtesy to the teachers and staff members in any form, recourse to unfair means in examination etc. are some of the offences which may make students liable to disciplinary action like termination of scholarship, forced transfer and even expulsion from the college. The college expects every student to abide by the following code of conduct.
  - i) Students must be punctual in attending classes.
  - ii) They should come to the college in a decent attired.

- iii) Students must check the college Notice board, website every day, failing which the college authority will not be responsible for any inconveniences.
- iv) Students are required to attend all extra-curricular activities organized by the institution.
- v) Parking of vehicle is available in the earmarked parking area for the Assistant Professors and guests.
- vi) In view of shortage of space, students should park their cars outside the college premises in the place provided for.
- vii) The Principal is entitled to use his discretionary powers for all matters not covered above.

The Disciplinary Committee of the college is empowered to deal with cases of indiscipline such as:-

- i) Sitting inside the vehicle within the college compound is strictly prohibited.
- ii) Students shall take good care of the college property and must not spoil or cause any deliberate damage or tamper with the furniture, fittings etc.
- iii) Not switching off electronic gadgets like mobile phones, music systems etc before entering the classrooms/library/conference hall etc.
- iv) Chewing of bettle-nut (Kwai), spitting and sticking or pasting of chewing gum in any form on the wall/desks/benches of the college.
- v) Smoking and chewing of tobacco and its products anywhere in the campus including toilets/washrooms.
- vi) Littering- like throwing of scraps, used polythene bags, empty water bottles, chewing gum wrappers, etc.(Please use the dustbins provided all around).
- vii) Passing improper comments about anybody and eve teasing of all forms are strictly prohibited.
- viii) Mobile phone if carried by the students shall be switch off while in classrooms/library and corridor of the college.

## 9. **FACILITIES:**

- ✓ **Scholarships:** For claiming all types of scholarships, a student has to compulsorily fill the online application form (Website - *scholarships.gov.in*). After submission online

application, the students require to submit printed copy to the college office. Facilitation Centre is instituted to assist the applicants to apply the online scholarship.

- ✓ **Women Hostel:** Women Hostel attached to college campus is available on first-come-first-serve basis. The hostel has sharing rooms and attached bathrooms with free flow water supply. All rooms are furnished with bed, mattress, study table, book rack, chair, cupboard/shelf for each student. Recreation Rooms with TV sets are available. Round the clock security will be provided. Application forms and rules for admission to the Hostel is available from the Warden's office on payment of Rs. 200/- (Rupees Two hundred) only.
- ✓ **Transportation:** College bus is available to students for the purpose of study tour and field trip and other nearby visit.
- ✓ **Career Guidance and Counseling Cell:** Career Guidance and Counseling Cell has been setup with the objectives to guide students in selecting suitable courses of study. The cell create and awareness about self-employment and entrepreneurship; and also provides regular counseling on career opportunities. Besides, the cell provides need based coaching for various competitive exams and prominent career counselors are invited to interact with students. Shri B.Papang, Asst. Professor, Department of Commerce is the Coordinator of the Cell,
- ✓ **Remedial Coaching Class:** Remedial coaching is regularly conducted for slow learners before and after class hours.
- ✓ **Add on Courses (Skill Development):** Education is meant not only to nurture excellence but also to develop academic skills, linguistic proficiency and qualitative techniques. Add on courses for skills development in Computer Applications, Retail Management, Yoga, Communication skills, Khasi Traditional Music, Travel & Tourism, etc. to acclimatize the students with the changing global scenario is also offered.
- ✓ **Internal Complaint Committee:** The College is committed to maintaining an academic and work environment free of sexual harassment for its students, teachers and non-teaching staff. In accordance with section 4(1) of 'Sexual Harassment of Women at the Workplace (Prevention, Prohibition and Redressal) Act, 2013 (No. 14 of 2013)', college has instituted ICC to address complaints related to sexual harassment.

- ✓ **Library:** The college library is in the first floor of the building. It has a collection of more than ten thousand textbooks, and reference books on various subjects, which is continuously updated. Besides text books, the library also subscribed journals, leading magazines, journals leisure books, competitive exam books and newspapers in English and Khasi languages. Previous years question papers are also kept for ready reference by the students and teachers. As a member of the N-LIST, it has access to various online national and international journals. Book bank facility is available for which the students are required to apply separately. For rules and regulations pertaining to library, students are advised to get informed from the librarian. The working hour of the library is from 9.00. A.M. to 4.00. P.M on all working days.
- ✓ **Conference Hall and Seminar Room:** The College has an adequate hall with ICT and Audio Visual facilities for seminars and conferences. Rooms for interactive seminars, film screening, workshops, discussions, committees, meetings and career counseling sessions are in place.
- ✓ **Classrooms:** Spacious and well-furnished class rooms equipped with ICT and Interactive classroom (Smart class).
- ✓ **Laboratory:** Well-furnished Computer Lab equipped with latest configuration of computers, Digital Language Lab, etc. LAN, with Broadband connectivity and Wi-Fi-enabled. Separate laboratory for the Department of Education.
- ✓ **College Canteen:** The College canteen where staffs and students are served snacks and other refreshments is available from 8.00 A.M to 6.00 P.M.
- ✓ **Grievance Redressal Cell:** The Grievance Redressal Cell (GRC) comprises of the Principal (Chairman), senior teachers, staff and students representatives is instituted to redress grievances of students and other stakeholders at the individual level, group or class level for common interest. Complaint/Suggestion boxes are kept in the college premises to invite participation of all. Apart from that, the stake holders may also log in their suggestions and complaints through the college website via GRC tab. Assistant Professors act as facilitators to sort out the grievances of the stakeholders at their level while the unresolved problems are referred to the GRC. As a preventive measure CCTVs have been installed at various places on the campus.

10. **EXTRA-CURRICULAR ACTIVITIES:** To achieve an all-round development, the College creates opportunities for the students to excel their hidden talent through social work and other extension activities. National Service Scheme (NSS), Red Ribbon Club (RRC), National Cadet Corp (NCC), Games & Sports, Seminars, Lectures, College week, study tours are the regular annual features of the college calendar.
- ✓ **National Service Scheme, Red Ribbon Club and National Cadet Corp:** The activities of NSS, NCC and RRC helps the students grow into better responsible citizens of tomorrow. The programmes include road repairing, cleaning drives, tree plantation, health check-up camps, blood donation camp, cultural programmes, observation of important days (World's AIDS Day, Anti Leprosy Day, Independence Day, etc.) and other humanitarian activities are regular activities of NSS, NCC and RRC units. Besides that social camps in rural areas where college work in collaboration with local headman and youths of the villages are conducted. NSS organized Eco Trail with the objective is to create awareness among students regarding nature and its conservation.
  - ✓ **College Magazine:** The College magazine "THABA" provide ample opportunities for the students and teaching faculty to exhibit their writing skills. Through this magazine, the college publishes articles by students and reports of non-educational activities like sports, cultural events, etc. Each section of the magazine is edited by editor under the supervision of the Editorial Board. Students and other stakeholders can view this magazine through online. College journal will be introduced soon
  - ✓ **Lecture by Outstanding Personalities:** Lecture by outstanding personalities in the field of Arts, Commerce, Entrepreneurship, Academics and Administrative, Social Science, etc. are organized for the benefit of students. This activity brings a reputed luminary of a particular discipline face to face with the students where he/she lectures on relevant issues within the field of the students' academic curriculum.
  - ✓ **Students Union:** The Students Union is the premier student body in the college and every student is a member. The union addresses student-related issues and builds up a team of leaders and works in close collaboration with the college, staff and management. The union is not affiliated to any organization outside the college and does not take up issues not connected with education. The union includes class representatives elected by the respective classes, elect office bearers through election held every year.

- ✓ **Music and Cultural Committee:** The Music and Cultural Committee of the college have excelled in all its three wings namely Music, Dance and Drama. The objective of the committee is to inculcate in the students a sense of cultural values and helps them understand the importance of preserving the rich traditional arts and culture of the region. Over the years it has brought home several trophies and prizes.
- ✓ **Linkages:** The College has established linkages with several leading institutions so as to enable it to get the benefit of their services, expertise in the relevant fields. At present the college has tied up with IGNOU, Cement Industries, etc.
- ✓ **Distance Education Study Centre:** A study centre (No. 1808) of Indira Gandhi National Open University (IGNOU), a central university, has been set up at this college since 1995 and has a distinction for being the first centre in such a distant region of Meghalaya. This study centre provides learning opportunities to the underprivileged learners of this area.
- ✓ **Alumni Association:** Jaintia Eastern College Alumni Association (JECAA) (Regd. No.EJHD/SR.580/JECAA/2021/32) has been formed to serve as a platform to bring together the former students who are willing to contribute towards the academic and material advancement of their alma mater with their physical and intellectual labour as well as material support. All former students and teachers of the college are eligible to become members of this association on payment of the requisite membership fee. Since its inception the Alumni association has been actively involved in the development of the college by sponsoring various renovation and beautification projects across the campus.
- ✓ **Parent-Teacher Committee:** The Parent-Teacher Committee aims to foster and promote good relationship among members of the faculty, students and parents of students. The parents of each student taking admission to the college will become members of this Committee. This forum aims to communicate their views about the functioning of the college, performance of their wards and thus facilitates further improvement of the college.
- ✓ **Institute/Industrial visit:** An industrial visit was organized for students (especially Commerce) to nearby Cement Plant in the District/state. The objective of the visit was to provide an insight regarding internal working of the company and opportunity to learn practically through interaction.
- ✓ **CCTV:** The College campus is under CCTV surveillance to support security services in protecting the premises, property and the people using its facilities.

### UNDER-GRADUATE FEE STRUCTURE (ANNUAL)

Sr. No	Particulars	B.A	B.Com
1	Admission	500.00	500.00
2	Tuition Fee	3600.00	3600.00
3	Course/Session Fee	6000.00	6000.00
4	Library Fee	800.00	800.00
5	Tests and Examinations Fee (Internal)	800.00	800.00
6	College Development Fund	1000.00	1000.00
7	Building / Maintenance Fee	800.00	800.00
8	Identity Card	200.00	200.00
9	Co-Curricular Activities Fee	500.00	500.00
10	Games & Sports	300.00	300.00
11	Magazine Fee	200.00	200.00
12	Maintenance of ICT Classrooms, smart classroom	200.00	200.00
13	Water and Electricity	200.00	200.00
14	Computer Laboratory Fee	-	200.00
<b>Total</b>		<b>15,100</b>	<b>15,300</b>

**NB: NEHU Fee (Exam Fee, Registration & Enrolment fee) not included.**

#### PLEASE NOTE:

- Admission fee may be paid in full/installment of 70% at the time of admission and second Installment on or before End semester examination.
- Fees once paid are not refundable.
- The College reserves the right to reject an application for admission without assigning any reasons for the same.
- When admission is granted, the prescribed fees must be paid within the date mentioned in the admission form at College office.
- Application forms not having all the required documents will not be considered.

Sd/-Dr. P. Nongtdu  
Principal  
Jaintia Eastern College  
Khliehriat



### POST GRADUATE FEE STRUCTURE (PER SEMESTER)

Sr. No	Particulars	I Semester	II Semester	III Semester	IV Semester
1	Admission Fee	500.00	-	500.00	-
2	Tuition Fee	3000.00	-	3000.00	-
3	Course/Session Fee	5000.00	5000.00	5000.00	5000.00
4	P.G Course Fee	9000.00	9000.00	9000.00	9000.00
5	Tests & Examinations Fee (Internal)	1000.00	1000.00	1000.00	1000.00
6	Library Fee	1000.00	1000.00	1000.00	1000.00
7	Library Caution Money (Refundable)	1000.00	1000.00	1000.00	1000.00
8	Building /Maintenance Fee	1000.00	1000.00	1000.00	1000.00
9	Identity Card Fee	200.00	-	200.00	-
10	Maintenance of Internet /ICT classroom, smart classroom	200.00	200.00	200.00	200.00
11	Field Trip/Study Tour (Local)	500.00	500.00	500.00	500.00
12	Co-Curricular Activities Fee	500.00	-	500.00	-
13	Games & Sports	300.00	-	300.00	-
14	Water and Electricity	200.00	200.00	200.00	200.00
15	Laboratory (Education)	-	-	-	600.00
	<b>Total</b>	<b>23,400</b>	<b>18,900</b>	<b>23,400</b>	<b>19,500</b>

**NB: NEHU Fee (Exam Fee, Registration & Enrolment fee) not included.**

#### PLEASE NOTE:

- Admission fee may be paid in full/installment of 70% at the time of admission and second Installment on or before End semester examination.
- Fees once paid are not refundable.
- The College reserves the right to reject an application for admission without assigning any reasons for the same.
- When admission is granted, the prescribed fees must be paid within the date mentioned in the admission form at College office.
- Application forms not having all the required documents will not be considered.

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**Skill Development/Add On Courses**  
**Eligibility: SSLC/HSSLC**

- |  |                |
|--|----------------|
| 1. Basic Course in Computer & Internet /Computer literacy: | 1 (One) month  |
| 2. Office Automation                                       | 2 (Two) months |
| 3. Desktop Publishing (DTP)                                | 2 (Two) months |
| 4. Certificate in Computer Accounting                      | 2 (Two) months |
| 5. Diploma in Computer Applications                        | 6 (Six) months |
| 6. Certificate Course in Tourism                           | 6 (Six) months |

For admission into the above mentioned courses students are advised to contact the teacher's I/C  
Computer Applications.

## Appendix

**Table showing Minimum credit requirements for FYUG Programmes**

Sl.no	Broad Category of course	Credit hours per course	Minimum credit requirement	
			3 year UG	4-year UG
1	Major/ core course	4	60 (15 Papers)	80 (20 Papers)
	Minor/ core course	4	12 (3 Papers)	20 (5 Papers)
2	Vocational Education & Training (Minor)	4	12 (3 Papers)	12 (3 Papers)
3	Multidisciplinary Courses (MDC)	3	09 (3 Papers)	09 (3 Papers)
4	Ability Enhancement Courses (AEC)	3/2	08 (3 Papers)	08 (3 Papers)
5	Skill Enhancement Courses (SEC)	3	09 (3 Papers)	09 (3 Papers)
6	Value – Added Courses (VAC)	3	06 (2 Papers)	06 (2 Papers)
7	Summer/ Winter Internship	4	04 (1 Paper)	04 (1 Paper)
8	Research Project/ Dissertation/ Advance Courses	12	-	12
			120 credit hours	160 credit hours
Four credits Additional Internship/ Apprenticeship/ community engagement and service/ field-based learning or minor projects for Exit after 1 <sup>st</sup> /2 <sup>nd</sup> year				