

JAINṬIA EASTERN HIGHER SECONDARY SCHOOL



KHLIEHRIAT,
EAST JAINṬIA HILLS MEGHALAYA- 793200
(A Sister Educational Institution of Jaintia Eastern College)

PROSPECTUS AND INFORMATION BROUCHER 2021



Affiliated: Meghalaya Board of School Education



Clean India Campaign



Protect Yourself
Get Covid-19 Vaccination

JAINTIA EASTERN HIGHER SECONDARY SCHOOL, KHLIEHRIAT

Motto

“Education for All

Vision

To provide quality and affordable education to all sections of the society.

Objectives

- To impart higher and quality education in rural areas.
- To provide vocational trainings to the educated unemployed youths.
- To impart skills on Information Technology.
- To provide career guidance and counseling.
- To promote environmental awareness.
- To transform the young minds through moral and ethical education based on value system.

Mission

The school is committed to serve the society by developing the young generation to face the challenges of this contemporary world and to remain socio-economically alert. Through knowledge-based education, students are sensitized to be competent in the employment opportunities also. Apart from creating an atmosphere to promote all round development of an individual, the school also equip them to become good citizens and to meet the social needs of our nation, not just a mere job seekers. Through various school - activities, an awareness regarding preservation and restoration of the environment is also in the roadmap of the school.

FACULTY MEMBERS

Principal: Dr. Phervision Nongtdu

ENGLISH DEPARTMENT

Smt. Affinda G. Lapasam
Shri. Firsterborn Dkhar (HoD)
Miss. Dianghun Shadap
Shri. Emidau P. Sohlsley
Miss. Pinky A. Lamare

KHASI DEPARTMENT

Dr. Davidson Diengdoh
Smt. Percia Phawa
Shri. Lancaster Nongtdu
Shri. Jamphrang Lyngdoh (HoD)
Shri. Deibormi Nongpoh

HISTORY DEPARTMENT

Smt. R. Merika Nongtdu
Miss. P. Syrpailin Phawa
Shri. Spienglang Rymbai (HoD)
Miss. Hannah Bell Lapasam

POLITICAL SCIENCE DEPARTMENT

Smt. Jinalin Pyrnge
Shri. Nishwa Rymbai
Shri. Beket Siangshai (HoD)
Smt. Ridalabha Dkhar

Computer Science: Shri. Niphri Rymbai

Environmental Education: Miss Shalomi Nongtdu

ECONOMICS DEPARTMENT

Smt. Renuka Pde
Smt. F. Dalamki Lytan
Smt. Deogratia P. Bareh (HoD)
Smt. Dakaru Bareh

EDUCATION DEPARTMENT

Smt. Eva Aibok Nongtraw
Dr (Mrs). Pyrkhatlang A Shadap
Smt. Theilinda Kyndait
Smt. Sophikitbok Dkhar (HoD)
Smt. Etilut H Rymbai

SOCIOLOGY DEPARTMENT

Smt. Shida Siangshai (HoD)
Miss. Thywillbedone Bareh
Miss. Purify Swer
Miss. Ri akor Dkhar

COMMERCE DEPARTMENT

Shri. Charles Marngar
Shri. Banpynskhembha Papang (HoD)
Shri. Besterwell Dkhar
Shri. Remember Nongtdu
Shri. Samdy Myrchiang
Smt. Sapna Suchiang

Tentative Academic Calendar 2021-22

Month	Dates	Days	Event	Holiday
January	18 th	Mon	School Re – opened	-
	26 th	Tue	Republic Day	
February	15 th	Mon	Class XI Internal/Promotion Examination 2021	
	10 th – 17 th		Pre Board Test for Class XII	
March	15 th	Mon	Class – XII (Arts & Com) HSSLC Exam, 2021	-
	29 th	Mon	Holi	1
	30 th	Tue	Issue of Admission Form for Class XII	
April	2 nd	Fri	Good Friday	1
	5 th	Mon	Commencement of XII Classes	
May	14 th	Fri	Id-UI-Filtre	1
	26 th	Wed	Buddha Purnima	1
June	5 th	Sat	World Environment Day	-
	14 th	Mon	Induction Ceremony-Cum-Orientation Courses	-
	15 th	Tue	Commencement of XI Classes	-
	22 nd	Tue	Rev.Thomas Jones Day	1
	26 th	Sat	Parent Teacher Meeting	-
July	30 th	Wed	Admission for Class XI	
	17 th	Sat	U Tirot Sing Day	1
	19 th	Mon	Beh Deinkhlam, Tuber	1
	20 th	Tue	Half yearly Examination	
August	21 st	Wed	Id-UI-Zuha	1
September	30 th	Sat	Janmashtami	1
October	18 th	Sat	Unitarian Day	1
	2 nd	Sat	Mahatma Gandhi's Birthday	1
	11 th -16 th		Puja Holiday	6
November	18 th -30 th		Selection Test for Class XII	-
	4 th	Thur	Diwali (Deepawali)	1
	12 th	Sat	Wangala Festival	1
	23 rd	Mon	Seng kut snem	1
	24 th -30 th		Pre Promotion Examination Class XI	-
	18 th	Sat	Death Anniversary of U SoSo Tham	1
Jan 2022	21 st	Mon	Winter Vacation begins	-
Feb -2022	24 th	Mon	Re-Opening of School	-
	7 th	Mon	Commencement of XII Classes	-
			Total Holiday	21

NB. Holiday falls on Sunday is not included. Date for regular tests and monthly tests, pre-promotion test, etc. will be notified by the respective HoDs.

THE PRINCIPAL'S DESK

Jaintia Eastern Higher Secondary School (JEHSS), Khliehriat is a sister Educational Institution of Jaintia Eastern College, Khliehriat affiliated to Meghalaya Board of School Education, Tura. It significantly plays a very important role in catering to the educational needs of East Jaintia Hills District by offering Higher Secondary Education in Arts and Commerce. The school was established with the aspiration of providing higher education to the rural poor youths and migrant workers coming from different parts of the country. Despite many hurdles, the school still carries within itself the belief in education being an unsurpassed way of channelizing talents and energies of the young generation in a manner that brings out the best in them.



As an affiliated institution of MBOSE, we are implementing the syllabus and courses designed by the said board. Apart from that, we also have our own methods for other academic and extra-curricular activities with a hope to make learning more enjoyable, relevant and effective for our students. Through these different strategies adopted by the school, we have been involving in the process of transforming the society by guiding our youths and students by inculcating in them a sense of responsibility.

In spite of the impact of the Covid-19 pandemic on the educational system of our country; right from the lowest to the highest level, JEHSS warmly welcomes all the new applicants into the different streams of studies. We also promise to render the best possible education to all; with a motive to serve our national interest and to develop humanity sentiments among all students in every walk of life by incorporating in them the value of justice, liberty, democracy, equality, and fraternity.

Though we are locating in the rural area, the management finds the best way to develop teaching infrastructures in the school by installing ICT classrooms so as to make teaching-learning more effective. I am also proud to mention that the school through its teaching faculty has been able to reach out to the students safely by means of online classes to compensate the loss of teaching days due to the Covid – 19 pandemic. Hence, if such situation further requires, we will continue to utilize the new mode of online teaching through various means of technology in reaching out to our beloved students.

Lastly, I also urged upon the students to take part in the extra-curricular activities through NSS, RRC, NCC, Games & Sports, etc., so as to enhance their learning experience and to enable them to face the reality of life by involving in different community services. I wish the students, parents and teachers a fruitful, peaceful and healthy academic year. Therefore as we venture through this academic year let us keep in our mind that *“Education is not preparation for life; education is life itself.”* (John Dewey). It is through education that you can change the face of the world.

Thank you.

Dr. Phervision Nongtdu
Principal

SCHOOL PROFILE:

Jaintia Eastern Higher Secondary School (JEHSS), Khliehriat, a sister educational institution of Jaintia Eastern College was established on 1st August 1992 formerly known as Pre University course. JEHSS is affiliated to Meghalaya Board of School Education, Tura. The school has continuously worked hard to maintain its place as one of the finest school in the state and has been successful in doing so. The young and qualified team of the faculty members spares no efforts to keep students well informed and keep updating their knowledge. The students are also reciprocating by their achievements in academic performance. The school also provides various academic amenities so as to help students attain higher education in the fields of Arts and Commerce.

As a reputed educational institution, the school has been known for producing outstanding students who had taken different careers as per their academic merits, successfully in the society. The school not only ensures academic development of the students but also provides them with opportunities to prove themselves by means of extracurricular activities such as in the field of sports like football, basketball and other indoors games etc.

The management is working continuously towards promotion of quality education and overall performance of the school. The Career Guidance and Counseling Cell makes its presence felt by providing necessary information and guidance to the students in the field of career planning besides grooming their personality. National, Regional and District level seminars also formed an inalienable part of the school's academic activities.

To enhance teaching learning process the school is equipped with infrastructures like well-furnished classrooms with digital support teaching tools, laptops to all departments, Internet facility to students, uniform (Dress code) for all students, remedial coaching and Skill Development Courses for employability enhancement (Tourism & Computer Applications). Virtual classrooms are newly operated by the school to reach the students as well as a means to combat Covid -19 pandemic.

Over the years, the school has built up an impressive array of academic facilities. Our endeavour is to make our students more mature, responsible and socially aware citizens.

HIGHER SECONDARY PROGRAMME:

- For Admission to Higher Secondary Course in Arts and Commerce, a candidate shall have passed SSLC or equivalent Examinations.
- The duration of the course is two years.
- There shall be two Examinations to be held annually. Internal/Promotion Examination at the end of Class XI and Board Examination at the end of Class XII.
- A candidate shall be promoted to the next higher classes (Class XII) only after having cleared the Class XI Internal/Promotion Examination.
- The final result will be declared on the basis of Class XII (HSSLC) Examination conducted by the Board.

ADMISSION PROCEDURE:

Admission in the school should be made in the prescribed Admission Form supplied along with the school prospectus available from the school office on payment of Rs 200/- (Rupees Two Hundred) only soon after the declaration of SSLC results or equivalent examinations recognized by Meghalaya Board of School Education. The same may also be downloaded and applied from the website: www.jecollege.org for Online admission.

Admission Process:-

- i) Based on first come first serve
- ii) State and Central Reservation Policy.
- iii) Reserve 2 (Two) seat under supernumerary quota for the students from Jammu and Kashmir, widow and wards of Armed forces killed and disabled in action.
- iv) Seats are reserved for physically challenged candidates for admission to HSSLC Courses as per Governments rules prescribed from time to time.

SUBMISSION OF APPLICATION FORM:

Application form affixed with recent passport size photograph in specified column and information completed in all respects addressed to the Principal with the following documents mentioned below duly self attested and to be submitted within the period as specified in the advertisement.

Each Application must be accompanied with:

1. Character and Transfer Certificates from the School last attended.
2. Self attested copy of mark sheet of the last examination passed (Class X).
3. 2 (Two) recent passport size photographs of the student.
4. The original Migration Certificate is required for students from Boards other than MBOSE.
5. SC/ST/OBC and Person with Disability (PwD) Certificate.
6. Original documents are to be produced at the time of submission of application form for verification.

COURSES OF STUDY:

Higher Secondary Course: ARTS

1. Compulsory Subjects:-

- (i) English
- (ii) MIL (Khasi) / Alternative English
- (iii) Environmental Education

2. Elective Subjects (Any three of the following):

- (i) Political Science
- (ii) Education
- (iii) Economics
- (iv) History / Computer Science
- (v) Elective Khasi
- (vi) Sociology

3. Additional Subject (Choose any one from the above Elective Subjects):

- (i).....

COMMERCE

1. Compulsory Subjects:

- (i) English
- (ii) MIL (Khasi) / Alternative English
- (iii) Environmental Education

2. Elective Subjects:

- (i) Economics
- (ii) Accountancy
- (iii) Business Studies

3. Additional Subject: Any one from the following

- (i) Entrepreneurship
- (ii) Computer Science

GENERAL INFORMATION

1. REGISTRATION:

After completion of admission process, a student shall be required to register under the Meghalaya Board of School Education, Tura within one month of his/her admission. Those students passing from outside the jurisdiction of the MBOSE will have to submit their Migration Certificate one month after the admission.

2. IDENTITY CARD:

After admission to the school each student is entitled to get an identity card signed by the Principal. They are required to bring their identity card with them to school and produce it as and when necessary. The students must ensure that the particulars in the Identity Card filled by him/her are correct. Loss of identity card must be reported immediately to the college office and will be replaced on payment of Rs. 200/-. In case of transfer or withdrawal from the school, the card must be surrendered at the school office.

3. EXAMINATION:

The school conducts regular tests, monthly tests, pre-promotion test and selection test, etc. At the end of the courses there shall be Board examination.

4. ATTENDANCE:

Name of the student will be struck off if he/she fails to attend the classes held during the first 15 days of the new academic session. Attendance of at least 75% of the classes held during the course of study is necessary as eligibility for appearing at the Board examination.

5. ANTI-RAGGING CELL:

Anti-Ragging Cell takes various precautionary measures to prevent ragging in the school campus. It ensures the implementation of all regulations and directives of the Honorable Supreme Court of India. Ragging in any form, physical or mental within and outside the school premises is a cognizable offence and punishable by law under (Punishment of ragging is suspension or expulsion or cancellation of Degree or Penal Action). It is mandatory for the students and guardians to fill online Anti Ragging undertaking at the time of admission at www.antiragging.in. Helpline: Shri Firsterborn Dkhar, Asst. Professor, Department of English (9856005085/8974779511) and Vice President of the Students Union.

6. DRESS CODE:

To enforce discipline among the students and to help them get concessional taxi/bus fare while going and coming from school, dress code (Uniform) was introduced. The students are to wear uniform compulsorily as per the following specification :- a) For Boys: - White *Shirt*, Black *Trousers*, Green-*neck tie*. b) For Girls: - White *trouser/ Green Salwaar-Kameezes* with white *Dopatta*.

7. DISCIPLINE:

School gives a great emphasis on discipline and character building of students and they are expected to maintain a high standard of discipline. The students are subjected to be under rules and regulations of the school prescribed from time to time. Violation of rules, unsatisfactory academic progress, irregular attendance in the class, showing discourtesy to other the students, teachers and staff members in any form, recourse to unfair means in examination etc. are some of the offences which may make students liable to disciplinary action by the Disciplinary Committee like termination of scholarship, forced transfer and even expulsion from the school. The school expects every student to abide by the following code of conduct.

- i. Sitting inside the vehicle in the school compound is strictly prohibited.
- ii. Students shall take good care of the school furniture's and must not spoil or cause any deliberate damage or tamper with the school property, etc.
- iii. Not switching off electronic gadgets like mobile phones, music systems etc. before entering the classrooms/library/conference hall etc.
- iv. Chewing of bettle-nut (Kwai), smoking and chewing of tobacco and its products is strictly prohibited
- v. Spitting and sticking or pasting of chewing gum in any form on the wall/desks/benches of the school is strictly prohibited.
- vi. Littering- like throwing of scraps, used polythene bags, empty water bottles, chewing gum wrappers, etc. is strictly prohibited.
- vii. Passing Improper comments about anybody and eve teasing of all forms are strictly prohibited.
- viii. Students must be punctual and regular in attending classes.
- ix. They should come to the school in a decent attired.
- x. Students must consult the school notice board, website every day, failing which the school authority will not be responsible for any inconveniences.

- xi. Students are required to attend all extra-curricular activities organized by the institution.
- xii. Parking of vehicle is available in the earmarked parking area for the staffs and guests. In view of shortage of space, students should park their cars outside the school premises in the place provide for.
- xiii. The Principal will use his/her discretionary powers for all matters not covered above.

8. FACILITIES:

- i. Scholarships:** For claiming all types of scholarships, a student has to compulsorily fill the online application form (www.scholarships.gov.in). After filling in the online application form, the student must submit the hard copy to the school office.
- ii. Career Guidance and Counseling Cell:** Career Guidance and Counseling Cell has been setup with the objectives to guide students in selecting suitable courses of study by providing them with all relevant information. The cell provides need based coaching for various competitive exams. Prominent counselors within and outside the state are invited to interact with students. Shri B.Papang, Asst. Professor, Department of Commerce is the Coordinator of the Cell.
- iii. Skill Development/Add on Courses:** Education is meant not only to nurture excellence but also to develop academic skills and qualitative techniques. With the increasing demand and competition in the job market, the school also offer Add on courses for skills development in computer education to acclimatize the students with the changing global scenario. Interested students may contact the teacher in-charge of the courses.
- iv. Women Welfare and Gender Sensitization:** The school is committed to maintain an academic and work environment free of sexual harassment for its teachers, non-teaching staff and students. In accordance with section 4(1) of 'Sexual Harassment of Women at the Workplace (Prevention, Prohibition and Redressal) Act, 2013 (No. 14 of 2013), school has instituted Women Welfare Committee (WWC) to address complaints related to sexual harassment. For any such complaint, the Principal or Teacher In-Charge may be contacted.

- v. Library:** The school library is situated in the first floor, have spacious and well ventilated reading rooms. It has rich collection of books on various subjects, which is continuously updated. Besides text books, library also equipped with journals, leading magazines, journals leisure books, competitive exam books and newspapers in English and Khasi languages, previous years question papers are also kept for ready reference by the students and teachers. Students and other stakeholders can get access to e-journals and e-book through N-LIST. Moreover, a book bank facility is available for which the students are required to apply for. Regarding rules and regulations pertaining to library, students are advised to get informed from the librarian.
- vi. Conference Hall and Seminar Room:** The school has an adequate conference hall with ICT and Audio Visual facilities for various seminars and programmes. Seminar room serves as a venue for interactive seminars and discussions, committee, meetings and career counseling sessions. The audio-visual facilities available make it the ideal space for film screening and workshops.
- vii. Classrooms:** The school possesses spacious and well-furnished class rooms. Further, keeping up with the latest development in the field of teaching learning process, ICT enabled classrooms are in place.
- viii. Computer Laboratory:** Well-furnished Computer Laboratory is equipped with a good number of computers with internet connectivity, Wi-Fi-enabled facility, Digital Language Lab, etc.
- ix. Canteen:** The school has a canteen where staffs and students are served snacks and other refreshments. The school has Coffee shop facilities for the conveniences of staffs and students. The Canteen is available from 8.00 A.M to 6.00 P.M to meet the needs of the students and faculties.
- x. Grievance Redressal Cell:** The Grievance Redressal Cell (GRC) comprises of the Principal (Chairman), senior teachers, staff and students representatives is instituted in the school to redress grievances of the students and other stakeholders at the individual level, group or class level for common interest. Complaint/Suggestion boxes are kept in the school premises to invite participation of all. Apart from that the stake holders may also log in their suggestions and complaints through the college website via GRC tab. The Assistant Professors act

as facilitators to sort out the grievances of the stakeholders at their level while the unresolved problems are referred to the GRC. As a preventive measure CCTVs have been installed at various places on the campus.

9. **EXTRA-CURRICULAR ACTIVITIES:**

To achieve an all-round development, the school creates opportunities for the students to excel their hidden talent through social work and other extension activities. National Service Scheme (NSS) and Red Ribbon Club (RRC), Games & Sports, Seminars, Lectures, School Week, Study Tours and other extra-curricular activities are the regular annual features of the school calendar. The school also promotes extra-curricular activities through various associations with Arts and Commerce faculties.

- i. **National Service Scheme and Red Ribbon Club:** The School has a very active NSS wing, which performs laudable activities to help the students grow into better responsible citizens of tomorrow. Cultural, social and humanitarian activities are regular affair with the NSS/RRC of this school. The NSS unit holds social service camps in rural areas where students and teachers work in collaboration with local youths. Usually, the programme includes road construction, road repairing, cleaning of school campus, cleaning of water tanks, plantation of saplings, organizing health checkup camps, blood donation camp, pulse polio immunization programme, cultural programmes, observing World's AIDS day, Anti leprosy day, etc. To expose students to social service, the unit/club organizes regular activities including special camps in rural areas and adopted villages. Every year the NSS unit in collaboration with District Administration organizes cleaning drives in part of Khliehriat Town.
- ii. **Games and Sports:** In keeping with its tradition of all-round education, with a purposive accent on sports and games, the school organizes and participates in outdoor and indoor games & sports. The school provides ample scope for development of an integrated personality and it has keen interest in promoting co-curricular activities of the students. Each year competitions are held in various events like debates, music, song, extempore speech, quiz, etc. among the students of this school.
- iii. **Students Union:** The Students Union is the premier student body in the school and every student is a member of the union. The union addresses student-related

issues and builds up a team of leaders. Class representatives, who are elected by the respective classes, elect the office bearers every year. The union works in close collaboration with the staff and management. The union is not affiliated to any organization outside the school and does not take up issues not connected with the school. Elections for the office bearers are held every year on the date decided by the union in consultation with the head of the institution. The union contributes in making the school life more meaningful and memorable.

- iv. **Music and Cultural Committee:** The Music and Cultural Committee of the school have excelled in all its three wings namely Music, Dance and Drama. Over the years it has brought home several trophies and won prizes at inter - school and district level competition. The other objective of the committee is to inculcate in the students a sense of cultural values and helps them understand the importance of preserving the rich traditional arts and culture of the region.
- v. **Parent-Teacher Committee:** The Parent-Teacher Committee aims to foster and promote good relationship among members of the faculty, students and parents of students. The parents of each student taking admission in the school will become members of this Committee. This forum communicates their views about the functioning of the school and thus facilitates further improvement.
- vi. **Institute/Industrial Visit:** An industrial visit was organized for Commerce Students to nearby Cement Plant in the district/state. The objective of the visit was to provide students an insight regarding internal working of the company and opportunity to learn practically through interaction regarding the manufacturing, packaging in the plant and understand the functioning of the Plant.
- vii. **Educational Tours:** Each department organizes educational tours in and outside the State. These tours are both educative and entertaining for the students.
- viii. **CCTV:** The school campus is under CCTV surveillance to support Security Services in protecting the premises, property and the people using its facilities.
 - The CCTV system is spread across all campuses.
 - The system uses Digital Recording to capture images.
 - All recorded images are managed under the school's CCTV.

FEE STRUCTURE:

Sl. No	Particulars	+ 2 level (Arts & Com)
		(Rs)
1	Admission fee	2000
2	Library fee	600
3	Tuition fee	4800
4	Identity Card	200
5	Development Fund	700
6	Tests & Examinations	500
7	Maintenance & Miscellaneous fee	600
8	Extension and Co-Curricular Activities	300
9	Water & Electricity fee	300
10	Games & Sports	300
11	Magazine fee	200
12	Library Development fund	300
13	Common room	200
14	Field Trip	300
15	Training, Seminar & workshop etc.	300
	Total	11600

- MBOSE fee not included

PLEASE NOTE:

- Admission fee may be paid in full/installment of 60% at the time of admission and second Installment on or before the Selection Test Examinations. Fees once paid are not refundable.
- The school reserves the right to reject an application for admission without assigning any reasons for the same.
- When admission is granted, the prescribed fees must be paid and the admission form must be deposited at the school office within 24 hours.
- Application forms not having all the required documents will not be considered.

.....

Skill Development/Add On Courses
Eligibility: SSLC/HSSLC

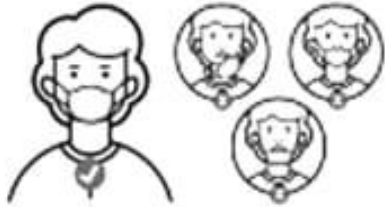
- | | |
|--|----------------|
| 1. Basic Course in Computer & Internet /Computer literacy: | 1 (One) month |
| 2. Office Automation | 2 (Two) months |
| 3. Desktop Publishing (DTP) | 2 (Two) months |
| 4. Certificate in Computer Accounting | 2 (Two) months |
| 5. Diploma in Computer Applications | 6 (Six) months |
| 6. Certificate Course in Tourism | 6 (Six) months |

For admission into the above mentioned courses students are advised to contact the teacher's I/C Computer Applications.

PROTECT YOURSELF AND OTHERS

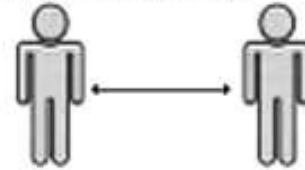
WEAR A FACE MASK: IT'S REQUIRED

Wear a properly fitted mask that covers your nose and mouth with no gap.



SOCIAL DISTANCING

Do not gather in groups, avoid crowded places and mass gathering.



WASH YOUR HANDS

Washing your hands is one of the most effective way to reduce the risk of spreading diseases.



FEEL SICK? STAY HOME!

Please contact your health care provider if you feel unwell.



GET TESTED REGULARLY



GET VACCINATED

If you are eligible to get a COVID-19 vaccine.

EXPERTS AGREE:
THEY ARE SAFE AND
EFFECTIVE.

