

# Jaintia Eastern Higher Secondary School



KHLIEHRIAT

EAST JAINTIA HILLS DISTRICT

MEGHALAYA - 793200

*(A Sister Educational Institution of Jaintia Eastern College)*

**PROSPECTUS 2023**



**AFFILIATION: MEGHALAYA BOARD OF SCHOOL EDUCATION, TURA**



# **JANTIA EASTERN HIGHER SECONDARY SCHOOL, KHLIEHRIAT**

**(A sister educational Institution of Jaintia Eastern College)**

**Affiliated: Meghalaya Board of School Education, Tura**



## **PROSPECTUS - 2023**

**EAST JANTIA HILLS DISTRICT, KHLIEHRIAT  
MEGHALAYA - 793200**

**Website: [www.jecollege.org](http://www.jecollege.org)**

**Email.id: [je\\_college@yahoo.com](mailto:je_college@yahoo.com)**

**Contact. No. 9436115484/8837322583**

# **JAINTIA EASTERN HIGHER SECONDARY SCHOOL, KHLIEHRIAT**

## **Motto**

*“Education for All”*

## **Vision**

To provide quality and affordable education to all sections of the society.

## **Objectives**

- To impart higher and quality education in rural areas.
- To provide vocational trainings to the educated unemployed youths.
- To impart skills on Information Technology.
- To provide career guidance and counseling.
- To promote environmental awareness.
- To transform the young minds through moral and ethical education based on value system.

## **Mission**

The school is committed to serve the society by developing the young generation to face the challenges of this contemporary world and to remain socio-economically alert. Through knowledge-based education, students are also sensitized to be competent in the employment opportunities. Apart from creating an atmosphere to promote all round growth of a student, the school also equips the students to become good citizens and to meet the social needs of our nation, not just a mere job seekers. Through various school -activities, an awareness regarding preservation and restoration of the environment is also in the roadmap of the school.

## **FACULTY MEMBERS**

**Principal: Dr. Phervision Nongtdu**

### **ENGLISH DEPARTMENT**

Smt. Affinda G. Lapasam  
Shri. Firsterborn Dkhar  
Smt. Dianghun Shadap (HoD)  
Shri. Emidau P. Sohsley  
Miss. Pinky A. Lamare

### **KHASI DEPARTMENT**

Shri. Deibormi Nongpoh (HoD)  
Smt. Percia Phawa  
Shri. Lancaster Nongtdu  
Shri. Jamphrang Lyngdoh

### **HISTORY DEPARTMENT**

Smt. R. Merika Nongtdu  
Smt. P. Syrpailin Phawa  
Shri. Spienglang Rymbai (HoD)  
Miss. Hannah Bell Lapasam

### **POLITICAL SCIENCE DEPARTMENT**

Smt. Jinalin Pyrnge  
Shri. Nishwa Rymbai  
Shri. Beket Siangshai (HoD)  
Smt. Ridalabha Dkhar

**Computer Science:**

**Environmental Education:**

### **ECONOMICS DEPARTMENT**

Smt. Renuka Pde (HoD)  
Miss.F.Dalamki Lytan  
Smt. Deogratia P. Bareh  
Smt. Dakaru Bareh

### **EDUCATION DEPARTMENT**

Smt. Eva Aibok Nongtraw  
Dr (Mrs). Pyrkhatlang A Shadap (HoD)  
Smt. Theilinda Kyndait  
Smt. Sophikitbok Dkhar

### **SOCIOLOGY DEPARTMENT**

Smt. Shida Siangshai  
Miss. Thywillbedone Bareh  
Miss. Purify Swer  
Smt. Riakor M Dkhar (HoD)

### **COMMERCE DEPARTMENT**

Shri. Banpynskhembha Papang (HoD)  
Shri. Besterwell Dkhar  
Shri. Remember Nongtdu  
Shri. Samdy Myrchiang  
Miss. Sapna Suchiang  
Shri. Niphri Rymbai  
Dr. Phervision Nongtdu

### TENTATIVE ACADEMIC CALENDAR 2023-24

Month	Dates	Days	Event	Holidays
January	16 <sup>th</sup>	Mon	School Re – opened	-
	26 <sup>th</sup>	Thurs	Republic Day	1
February	1 <sup>st</sup> – 14 <sup>th</sup>	Wed	Class XI Internal/ Promotion Exam 2023	-
March	3 <sup>rd</sup> -29 <sup>th</sup>	Fri	Class XII (Arts & Com) HSSLC Exam 2023	-
	8 <sup>th</sup>	Wed	Holi	1
April	3 <sup>rd</sup>	Mon	Commencement of Class XII Classes	
	14 <sup>th</sup>	Fri	Birth Anniversary Ambedkar	1
	7 <sup>th</sup> – 8 <sup>th</sup>	Fri/Sat	Good Friday	2
	22 <sup>nd</sup>	Sat	Id-ul-Fltr	1
May	5 <sup>th</sup>	Fri	Buddha Purnima	1
June	5 <sup>th</sup>	Mon	World Environment Day	-
	8 <sup>th</sup>	Thurs	Induction Ceremony-Cum-Orientation Classes	-
	9 <sup>th</sup>	Fri	Commencement of Class XI Classes	-
	22 <sup>nd</sup>	Thurs	Rev.Thomas Jones Day	1
	24 <sup>th</sup>	Sat	Parent Teacher Meeting	-
	29 <sup>th</sup>	Thurs	Id-ul-Zuha	1
July	8 <sup>th</sup>	Sat	Beh Deinkhlam, Jowai	1
	15 <sup>th</sup>	Sat	Beh Deinkhlam, Tuber	1
	17 <sup>th</sup>	Mon	U Tirot Sing Day	1
August	15 <sup>th</sup>	Tue	Independence Day	1
September	7 <sup>th</sup>	Thurs	Janmashtami	1
October	2 <sup>nd</sup>	Mon	Mahatma Gandhi's Birthday	1
	9 <sup>th</sup>	Mon	Selection Test for Class XII	
	20 <sup>th</sup> – 24 <sup>th</sup>	Fri	Puja Holidays	4
November	10 <sup>th</sup>	Fri	Wangala Festival	1
	23 <sup>rd</sup>	Thurs	Seng kut Snem	1
	27 <sup>th</sup>	Mon	Guru Nanak's Birthday	1
December	12 <sup>th</sup>	Tue	Pa Togan N Sangma	1
	18 <sup>th</sup>	Mon	Death Anniversary of U SoSo Tham	1
	20 <sup>th</sup>	Wed	Winter Vacation begins	-
Jan 2024	15 <sup>th</sup>	Mon	School Re – opened	-
Feb -2024	1 <sup>st</sup> – 14 <sup>th</sup>	Thurs	Class XI Internal/ Promotion Exam 2024	
			Total Holiday	<b>24</b>

**NB.** Holiday falls on Sunday is not included. Date for regular tests and monthly tests, pre-promotion test, etc. will be notified by the respective HoDs.

## THE PRINCIPAL'S DESK

I am privileged to extend you my warm welcome to Jaintia Eastern Higher Secondary School, Khliehriat. The school provides a conducive learning environment in Higher Education, especially for the youths who seek and desire to pursue higher education. JEHSS enjoys an unparalleled reputation, and our beneficiaries choose to send their wards in this institute for well-adjusted education which also emphasizes in shaping and building character.



Conveniently, the school is located at Khliehriat, the district headquarters. The school is managed and run by the Society for Higher Education, founded in 1992 in this span of time JEHSS has incrementally striven to provide quality education, blending knowledge with employability. Grooming future for men and women leaders as well as instilling environmentally friendly ethos in its students is what JEHSS prides itself on.

As one enters the gates of JEHSS, one is greeted by a lush green ambience. The spacious campus instantly relaxes and rejuvenates a visitor as well as a learner and the faculty. The school boasts of ICT classrooms, Wi-Fi, Broadband connectivity and well furnishes separate toilets for students and faculty.

The school not only ensures academic development of the students but also provides them with opportunities to prove themselves by means of extracurricular activities through NSS, NCC, EBSB club, Games & Sports activities. Moreover, seminars/workshops are also conducted and participated as a part of the school's academic activities.

Our teaching faculties are young and highly qualified and distinguished in their domain. They are our intellectual assets and walk the extra mile beyond the four walls of the classroom to keep students well informed and provide various academic amenities and ensuring student mentoring to meet academic interests. As a reputed educational institution, the management, faculty, students, administrative and support staff and our esteemed parents function as a united family with a common goal for academic excellence along with integrated and inclusive development of the students.

We look forward to your contribution as students of the school along with continued support and guidance of all our stakeholders to take this institution to higher heights of relevance and glory in building character and careers. Together we move ahead for the enhancement of school and for the betterment of our state.

Once again, a loving welcome and God Bless You.



Dr. Nongtdu, M.Sc, MA, Ph.D  
Principal

## **SCHOOL PROFILE**

Jaintia Eastern Higher Secondary School (JEHSS), Khliehriat, a sister institution of Jaintia Eastern College is the premier seat of learning in the eastern part of Meghalaya, affiliated to Meghalaya Board of School Education, Tura. The school is run and managed by the Society For Higher Education. To further enhance the teaching learning process and monitoring the quality education delivered in the school, different Sub-Committees was established under the chairmanship of the Principal.

At a meeting held on 16<sup>th</sup> June, 1992 at Moowakhu, Dkhiah that was chaired by Late Rev Tiplang Dkhar, the then President of Society For Higher Education which was attended by Late Rev S.W. Lyngdoh, the then Secretary of Society for Higher Education, parents, well-wishers and prominent citizen and many others to discuss the feasibility of establishment a college at Khliehriat. A resolution was taken in the meeting to establish 'Jaintia Eastern College'. Initially the College run Pre-University Course under NEHU, Shillong and it was delinked to Higher Secondary Level/Section in 1995 and rechristened as Jaintia Eastern Higher Secondary School (JEHSS), Khliehriat under Meghalaya Board of School Education, Tura.

At present the school runs Class XI and XII in Arts and Commerce.

## **HIGHER SECONDARY PROGRAMME:**

- For Admission to Higher Secondary Course in Arts and Commerce, a candidate shall have passed SSLC or equivalent Examinations.
- The duration of the course is two years.
- There shall be two Examinations to be held annually. Internal/Promotion Examination at the end of Class XI and Board Examination at the end of Class XII.
- A candidate shall be promoted to the next higher classes (Class XII) only after having cleared the Class XI Internal/Promotion Examination.
- The final result will be declared on the basis of Class XII (HSSLC) Examination conducted by the Board.

## **ADMISSION PROCEDURE:**

Admission in the school should be made in the prescribed Admission Form supplied along with the school prospectus available from the school office on payment of Rs 200/- (Rupees Two Hundred) only soon after the declaration of SSLC results or equivalent examinations recognized by Meghalaya Board of School Education. The same may also be downloaded and applied from the website: [www.jecollege.org](http://www.jecollege.org) for online admission.

### **Admission Process:-**

- i) Based on first come first serve.
- ii) Reservation of Seats – as per State and Central Reservation Policy.
- iii) 5% Seats are reserved for physically challenged candidates for admission to HSSLC Courses as per Government rules prescribed from time to time.

## **SUBMISSION OF APPLICATION FORM:**

Application form affixed with 2 (Two) recent passport size photograph in specified column and information completed in all respects addressed to the Principal with the following documents mentioned below duly self-attested should be submitted within the period as specified in the advertisement/application form.

### **Each Application must be accompanied with:**

1. Character and Transfer Certificates from the School last attended.
2. Self-attested copy of mark sheet of the last examination passed (Class X).
3. 2 (Two) recent passport size photographs of the student.
4. The original Migration Certificate for students from Boards other than MBOSE.
5. SC/ST/OBC and Person with Disability (PwD) Certificate.
6. Original documents are to be produced at the time of submission of application form for verification.



## COURSES OF STUDY:

### Higher Secondary Course: ARTS

#### 1. Compulsory Subjects:-

- (i) English
- (ii) MIL (Khasi) / Alternative English
- (iii) Environmental Education

#### 2. Elective Subjects (Any three of the following):

- (i) Political Science
- (ii) Education
- (iii) Economics
- (iv) History / Computer Science
- (v) Elective Khasi
- (vi) Sociology

#### 3. Additional Subject (Choose any one from the above Elective Subjects):

- (i).....

### COMMERCE

#### 1. Compulsory Subjects:

- (i) English
- (ii) MIL (Khasi) / Alternative English
- (iii) Environmental Education

#### 2. Elective Subjects:

- (i) Economics
- (ii) Accountancy
- (iii) Business Studies

#### 3. Additional Subject: Any one from the following

- (i) Entrepreneurship
- (ii) Computer Science

## GENERAL INFORMATION

### 1. **REGISTRATION:**

After completion of admission process, a student shall be required to register under the Meghalaya Board of School Education, Tura within one month of his/her admission. Those students passing from outside the jurisdiction of the MBOSE will have to submit their Migration Certificate within one month after the admission.

### 1. **IDENTITY CARD:**

After admission to the school each student is entitled to get an identity card signed by the Principal. It is a proof of his/her status as a student of the school and required to bring and produce it as and when necessary. The students should ensure that the particulars in the Identity Card filled by him/her are correct. Loss of identity card must be reported immediately to the office and will be replaced on payment of Rs. 200/-. In case of transfer or withdrawal from the school, the card must be surrendered at the school office.

### 2. **EXAMINATION:**

The school conducts regular tests, monthly tests, pre-promotion test and selection test, etc. At the end of the courses there shall be Board examination.

### 3. **ATTENDANCE:**

Name of the student will be struck off if he/she fails to attend the classes held during the first 15 days of the new academic session. Attendance of at least 75% of the classes held during the course of study is mandatory. Students failing to meet the requirement of minimum attendance will not be allowed to sit at the Selection Test.

### 4. **ANTI-RAGGING CELL:**

Anti-Ragging Cell takes various precautionary measures to prevent ragging in the school campus. It ensures the implementation of all regulations and directives about curbing the menace of ragging in higher educational institutions as per the directives of the Honorable Supreme Court of India. Ragging in any form, physical or mental within and outside the school premises is a cognizable offence and punishable by law under (Punishment of ragging is suspension or expulsion or cancellation of Degree or Penal Action). To comply with, the institute has constituted Anti-Ragging Cell comprising Principal as chairperson, senior teachers and students as its members. It is mandatory for the students and guardians to fill online Anti Ragging undertaking at the time of admission at [www.antiragging.in](http://www.antiragging.in). Helpline: Shri. Firsterborn Dkhar, Asst. Professor, Department of English (9856005085/8974779511) and Vice President of the Students Union.

## 5. DRESS CODE:

To enforce discipline among the students and to help them get concessional taxi/bus fare while going and coming from school, dress code (Uniform) was introduced in the school. The students are to wear uniform compulsorily as per the following specification :- a) For Boys: - White *Shirt*, Black *Trousers*, Green-*neck tie*. b) For Girls: - White *trouser/ Green Salwaar-Kameezes* with white *Dopatta*.

## 6. DISCIPLINE:

School gives great emphasis on character of students and they are expected to maintain a high standard of discipline in and outside of the campus. The students are subjected to strictly adhere the rules and regulations of the institution prescribed from time to time. Violation of rules, unsatisfactory academic progress, irregular attendance to class, showing discourtesy to the teachers and staff members in any form, recourse to unfair means in examination etc. are some of the offences which may make students liable to disciplinary action like termination of scholarship, forced transfer and even expulsion from the school. The school expects every student to abide by the following code of conduct.

- (i) Students must be punctual and regular in attending classes.
- (ii) They should come to the school in decent attire.
- (iii) Students must consult the school Notice board, website every day, failing which the school authority will not be responsible for any inconveniences.
- (iv) Students are required to attend all extra-curricular activities organized by the institution.
- (v) Parking of vehicle is available in the earmarked parking area for the Assistant Professors and guests.
- (vi) In view of shortage of space, students should park their cars outside the school premises in the place provide for.
- (vii) The Principal is entitled to use his discretionary powers for all matters not covered above.

The Disciplinary Committee is empowered to deal with cases of indiscipline such as:-

- (i) Sitting inside the vehicle while in the school compound is strictly prohibited.
- (ii) Students shall take good care of the school property and must not spoil or cause any deliberate damage or tamper with the furniture, fittings etc.
- (iii) Not switching off electronic gadgets like mobile phones, music systems etc. before entering the classrooms/library/conference hall etc.
- (iv) Chewing of bettle-nut (Kwai), spitting and sticking or pasting of chewing gum in any form on the wall/desks/benches of the school.

- (v) Smoking and chewing of tobacco and its products anywhere in the campus including toilets/washrooms.
- (vi) Littering- like throwing of scraps, used polythene bags, empty water bottles, chewing gum wrappers, etc.(Please use the dustbins provided all around).
- (vii) Passing vulgar comments about anybody and eve teasing of all forms are strictly prohibited.
- (viii) Mobile phone if carried by the students should be switch off while in classrooms/library and corridor of the school.

## 7. FACILITIES:

- i. Scholarships:** For claiming all types of scholarships, a student has to compulsorily fill the online application form ([www.scholarships.gov.in](http://www.scholarships.gov.in)). After filling in the online application form, the student must submit the hard copy to the school office.
- ii. Career Guidance and Counseling Cell:** Career Guidance and Counseling Cell has been set up with the objectives to guide students in selecting suitable courses of study. The cell create and awareness about self-employment and entrepreneurship; and also provides regular counseling on career opportunities. Besides, the cell provides need based coaching for various competitive exams and Central University Entrance (CUET) and prominent career counselors are invited to interact with students. Shri B.Papang, Asst. Professor, Department of Commerce is the Coordinator of the Cell.
- iii. Skill Development:** Education is meant not only to nurture excellence but also to develop academic skills and qualitative techniques. With the increasing demand and competition in the job market, the school also offer Add on courses for skills development in computer education to acclimatize the students with the changing global scenario. Interested students may contact the teacher in-charge of the courses.
- iv. Internal Complaint Committee (ICC):** The school is committed to maintain an academic and work environment free of sexual harassment for its teachers, non-teaching staff and students. In accordance with section 4(1) of 'Sexual Harassment of Women at the Workplace (Prevention, Prohibition and Redressal) Act, 2013 (No. 14 of 2013), school has instituted ICC to address complaints related to sexual harassment. For any such complaint, the Principal or Teacher In-Charge may be contacted.

- v. Library:** The school library is situated in the first floor, have spacious and well ventilated reading rooms. It has rich collection of books on various subjects, which is continuously updated. Besides text books, library also equipped with journals, leading magazines, journals leisure books, competitive exam books and newspapers in English and Khasi languages, previous years question papers are also kept for ready reference by the students and teachers. Students and other stakeholders can get access to e-journals and e-book through N-LIST. Moreover, a book bank facility is available for which the students are required to apply for. Regarding rules and regulations pertaining to library, students are advised to get informed from the librarian.
- vi. Conference Hall and Seminar Room:** The school has an adequate conference hall with ICT and Audio Visual facilities for various seminars and programmes. Seminar room serves as a venue for interactive seminars and discussions, committee, meetings and career counseling sessions. The audio-visual facilities available make it the ideal space for film screening and workshops.
- vii. Classrooms:** The school possesses spacious and well-furnished class rooms. Further, keeping up with the latest development in the field of teaching learning process, ICT enabled classrooms are being kept in place.
- viii. Computer Laboratory:** Well-furnished Computer Laboratory is equipped with a good number of computers with internet connectivity, Wi-Fi-enabled facility, Digital Language Lab, etc.
- ix. Canteen:** The school has a canteen where staffs and students are served with snacks and other refreshments. The Canteen is open from 9:00 A.M to 5:00 P.M to meet the needs of the students and faculties.
- x. Grievance Redressal Cell:** The Grievance Redressal Cell (GRC) comprises of the Principal (Chairman), senior teachers, staff and students representatives is instituted in the school to redress grievances of the students and other stakeholders at the individual level, group or class level for common interest. Complaint/Suggestion boxes are kept in the school premises to collect any form of suggestions and feedback. The stake holders may also log in their suggestions and complaints through the institution website via GRC tab. The Assistant Professors act as facilitators to sort out the grievances of the stakeholders at their level while the unresolved problems are

referred to the GRC. As a preventive measure CCTVs have been installed at various places on the campus.

## 8. **EXTRA-CURRICULAR ACTIVITIES:**

To achieve an all-round development, the school creates opportunities for the students to excel their hidden talent through social work and other extension activities. National Service Scheme (NSS) and Red Ribbon Club (RRC), Games & Sports, Seminars, Lectures, School Week, Study Tours and other extra-curricular activities are the regular annual features of the school calendar. The school also promotes extra-curricular activities through various associations with Arts and Commerce faculties.

- i. **National Service Scheme and Red Ribbon Club:** The School has a very active NSS wing, which performs laudable activities to help the students grow into better responsible citizens of tomorrow. Cultural, social and humanitarian activities are regular affair with the NSS/RRC of this school. The NSS unit holds social service camps in rural areas where students and teachers work in collaboration with local youths. Usually, the programme includes road construction, road repairing, cleaning of school campus, cleaning of water tanks, plantation of saplings, organizing health checkup camps, blood donation camp, pulse polio immunization programme, cultural programmes, observing World's AIDS day, Anti leprosy day, etc. To expose students to social service, the unit/club organizes regular activities including special camps in rural areas and adopted villages. Every year the NSS unit in collaboration with District Administration organizes cleaning drives in part of Khliehriat Town.
- ii. **Games and Sports:** In keeping with its tradition of all-round education, with a purposive accent on sports and games, the school organizes and participates in outdoor and indoor games & sports. The school provides ample scope for development of an integrated personality and it has keen interest in promoting co-curricular activities of the students. Each year competitions are held in various events like debates, music, song, extempore speech, quiz, etc. among the students of this school.
- iii. **Music and Cultural Committee:** The Music and Cultural Committee have excelled in all its three wings namely Music, Dance and Drama. Over the years it has brought home several trophies and won prizes at inter - school and district level competition. The other objective of the committee is to inculcate in the students a sense of cultural

values and helps them understand the importance of preserving the rich traditional arts and culture of the region.

- iv. **Parent-Teacher Committee (PTC):** The Parent-Teacher Committee aims to foster and promote good relationship among members of the faculty, students and parents of students. The parents of each student taking admission in the school will become members of PTC. This forum communicates their views about the functioning of the school and thus facilitates further improvement.
- v. **Industrial Visit and Educational tour:** An industrial visit was organized for Commerce Students to nearby Cement Plant in the district/state. The objective of the visit was to provide students an insight regarding internal working of the company and opportunity to learn practically through interaction regarding the manufacturing, packaging in the plant and understand the functioning of the Plant. Organizes educational tours in and outside the State for both educative and entertaining for the students.
- vi. **CCTV:** The school campus is under CCTV surveillance to support Security Services in protecting the premises, property and the people using its facilities.
  - The CCTV system is spread across all campuses.
  - The system uses Digital Recording to capture images.
  - All recorded images are managed under the school's CCTV.

## FEE STRUCTURE:

Sl. No	Particulars	+ 2 level (Arts & Com)
		(Rs)
1	Admission fee	2000
2	Library fee	600
3	Tuition fee	4800
4	Identity Card	200
5	Development Fund	700
6	Tests & Examinations	500
7	Maintenance & Miscellaneous fee	600
8	Extension and Co-Curricular Activities	300
9	Water & Electricity fee	300
10	Games & Sports	300
11	Magazine fee	200
12	Library Development fund	300
13	Common room	200
14	Field Trip	300
15	Training, Seminar & workshop etc.	300
	<b>Total</b>	<b>11600</b>

\* MBOSE fee not included

### PLEASE NOTE:

- Admission fee may be paid in full/installment of 70% at the time of admission and second Installment on or before the Selection Test Examinations. Fees once paid are not refundable.
- The school reserves the right to reject an application for admission without assigning any reasons for the same.
- When admission is granted, the prescribed fees must be paid and the admission form must be deposited at the school office within 24 hours.
- Application forms not having all the required documents will not be considered.

.....



**Skill Development/Add On Courses**  
**Eligibility: SSLC/HSSLC**

- |  |                |
|--|----------------|
| 1. Basic Course in Computer & Internet /Computer literacy: | 1 (One) month  |
| 2. Office Automation                                       | 2 (Two) months |
| 3. Desktop Publishing (DTP)                                | 2 (Two) months |
| 4. Certificate in Computer Accounting                      | 2 (Two) months |
| 5. Diploma in Computer Applications                        | 6 (Six) months |
| 6. Certificate Course in Tourism                           | 6 (Six) months |

For admission into the above mentioned courses students are advised to contact the teacher's  
I/C Computer Applications.