

BEST PRACTICE – I

1. Title of the Practice

Extension Activities

2. Objectives of the Practice

Jaintia Eastern College aimed to engaged our students both in and outside the classrooms. As majority of the people living in the District, especially those located tens of kilometers away from the District Headquarters are lacking awareness of different aspects for their growth and development. Hence, through the different extension activities, the college aimed to bring about extensive changes in the life of the people by organizing awareness campaign on different issues that affects their life. Through these activities, the college also aimed to involved the young students with the community and create in them the sense of responsibility.

3. The Context

Organizing different events in fulfilling the objectives of the college in the field of extension activities involved active participation of the teacher in charge, the students, the college authority and the designated beneficiaries.

For organizing the extension activities, the college had planned to execute them in two different ways, viz. Regular Programmes and Special Camping programmes.

Mostly, Regular activities are organized within the college campus or within Khliehriat town or at the adjacent villages. Whereas, special camping is organized once in a year in a selected village for a fixed period of time. Also while organizing these activities, it is very much needed to see to the fact that student should not lost their chances of attending classes. Therefore, these programmes are usually held during the time where the students don't have classes or for the special camps during the holidays.

4. The Practice

During the session 2020-21, the whole educational system in our country and the world over had been affected due to the covid-19 situation. In whatever way possible, we had tried to reach the students through online classes and even to organize the extension activities for the benefit of the community.

NSS volunteers of the college were taught to play a pro-active role during the course of the pandemic. An awareness campaign was organized amongst the NSS volunteers to sensitized them with the pros and cons of the precautions required to be undertaken to prevent the spread of the virus. They were also advised to spread the knowledge to their near and dear ones through whatever possible means so as to save life. They were also taught through online mode to sew face masks for their personal use and for their family members.

The NSS volunteers are ready enough to engage themselves in the regular activities of the college inspite of the tense situation by taking part in the celebration of the World Environment Day 2020 by planting tree saplings within the college campus with the objective to make the campus more green and increase the number of trees. The International Day of Yoga was also celebrated in the college in which students had been made to participate from the comfort of their homes. Two students of the

college also participated in the Aatmanirbhar Bharat – Swatantra Bharat online Quiz organized by the Ministry of Defence. The college, in collaboration with the District Legal Service Authority had celebrated the International Literacy Day by adhering to the prescribed Covid-19 protocols. The Fit India Movement 2020 was also organized in the college with the involvement of NSS volunteers with live demonstration of Yoga. The NSS Foundation Day was usually a programme organized every year. But this year with the impact of the pandemic, the programme was attended by the college volunteers through virtual mode. Swatch Bahrat Abhiyan was also observed in which few volunteers had participated in cleaning of the college campus.

To contain the spread of the covid-19 virus, the college participated in the Jan Andolan Pledge for Covid-19 appropriate behaviours in the college campus. Apart from these, other activities organized or participated include Observation of Vigilance Awareness Day 2020, Rashtriya Ekta Divas pledge taking ceremony, Observation of World Toilet Day 2020, Observation of National Constitution Day 2020, etc.

5. Evidence of Success

Date	Activity
4 th April 2020	Sewing of face masks by student volunteers
5 th June 2020	Planting of tree saplings during the World Environment Day 2020
21 st June 2020	Celebrated the International Day of Yoga 2020(online)
5 th August 2020	Participated in the Aatmanirbhar Bharat – Swatantra Bharat online Quiz
7 th September 2020	Fit India Movement 2020
8 th September 2020	celebrated the International Literacy Day 2020
24 th September 2020	Virtual Ceremony of the NSS Foundation Day.
2 nd October 2020	Swatch Bahrat Abhiyan
8 th October 2020	Jan Andolan Pledge for Covid-19 appropriate behaviours
27 th October 2020	Observation of Vigilance Awareness Day 2020
31 st October 2020	Rashtriya Ekta Divas (pledge taking ceremony)
19 th November 2020	Observation of World Toilet Day 2020
26 th November 2020	Observation of National Constitution Day 2020
1 st December 2020	World AIDs Day (Awareness & essay writing)
17 th December 2020	Rice Distribution in the NSS Adopted Village, Suchen Rim
21 st January 2021	Observation of Meghalaya Day
9 th February 2021	Swachh Bahrat Abhiyan(cleaning drive)
25 th February 2021	International Day Against Drug Abuse & Illicite Trafficking(awareness programme)
8 th March 2021	Observation of Internation Women’s Day
13 th March 2021	Safe driving Habits Rally(Byndihati-Khliehriat)
19 th March 2021	One Day Training programme on De-Addiction Counselling & Rehabilitation

6. Problems Encountered and Resources Required

Extension Activities has been regularly runs in the college in which the programme officers and student volunteers play a significant role. Unlike the previous years, in this particular session, the college is facing a difficult task to organize programmes due to the impact of the Covid-19 pandemic. Due efforts had been taken to reach the volunteer through online mode especially at the beginning of the session. But when movement of people had been allowed to some extent by the government, we had been able to organize many programmes despite the affect of the pandemic.

While making the volunteers to participate online, many are facing the problems of network connectivity which disrupt their participation. Moreover, many poor students could not afford to have the required gadget.

Also while organizing the programs in the college campus or outsides only few volunteers could participate as they are facing problems in communicating and travelling.

BEST PRACTICE – II

1. Title of the Practice

Online classes

2. Objectives of the Practice

With the spread of the Covid-19 pandemic and the imposition of lock-down and restriction of movement of people, it had left a deep impact on the educational institutions. Knowing that students are living in a tense situation due to the lack of classes and the opportunity to attend classes, the teachers of the college had taken a very active role to learn the new technique of teaching with the use of WhatsApp, Google Classroom, Google Meet, Zooms, etc. Hence the objective of the online classes was to reach the students at the comfort of their homes and deliver them lessons.

3. The Context

As the novel coronavirus escalated into a global pandemic, educational institutions all over the world made the difficult decision to shut down and adopt to the universal shift to distance learning that proved disruptive for teachers, students, and parents alike. This is not an exception for Jaintia Eastern College, Khliehriat. At the same time we can not let our students to just wait for the prevailing situation to happen. With the active efforts undertaken by the Head of the Institution and teaching faculty, the pandemic had been an eye opener to the teaching faculty in which they are bound to learn the new technique of teaching online anyhow.

The students of the college were happy to also have learnt the art of connecting their teachers through online modes without having to come out of their homes. Therefore, amidst the pandemic classes were ran smoothly with the help of online systems.

4. The Practice

Transitioning to online mode of teaching in such a short period of time is really tricky for most of the teaching faculty as well as for the students as none of them had been experience on it nor had been receiving any training in this type of teaching. But after due course of time, the teachers including the students had been able to learnt the art of using the IT gadgets in the teaching learning process.

After successive rounds of meetings and discussions between the college authority and the teaching faculty, and after attending certain programmes and webinars through online system, the teaching faculty were instill with confidence to utilize the online system to deliver lectures and study materials to the students.

Time Table: A Time Table was prepared by the college principal in consultation with the Head of Departments for delivery of online classes to the students. Minimum possible classes for each semester were allotted so as to avoid building up of pressure upon the students besides thinking about their capacity to purchase mobile data.

Platforms used: For the smooth running of online classes, the college authority instructed to utilize GoogleMeet & Zoom for delivery of lectures and WhatsApp and Google Classroom for sessional tests, assignments and reading materials.

Delivery of Lessons: Lectures were delivered to the students through GoogleMeet and Zoom by allotting 30-45 minutes to each teacher of respective departments upto a maximum of 3 classes in a day.

Assignments, Sessional Tests and Presentations by students : The students were also made to prepare an assignment for each paper as per topics allotted by the individual teacher and the same was submitted by the students through WhatsApp or uploaded in a Google Classroom app. Two sessional tests on each paper were also conducted by all departments in which the students were made to submit through WhatsApp. Some departments has also made the students to present their write up and assignment so as to build confidence on them.

WhatsApp Group: For each class a WhatsApp Group was created by the HoDs for easy communication of the notifications and other necessary information.

Feedback: Weekly feedback were collected from the concerned Discipline's HoDs on the conduct of the online classes so as to make sure that the same is conducted regularly by the teaching faculty and to remedy any defects during the process.

5. Evidence of Success

With the efforts undertaken by the college authority and the teaching staff of the college, there were indication of evidence of success of the online classes as stated below:

1. The teachers had been able to reach the students at the comfort of their homes and learn their lessons effectively.
2. With the use of online platform, the teachers had been able to send study materials and lectures and presentations to the students which built their confidence.
3. The college had been able to conduct the tests and assignments for the students successfully and internal marks of all students had been sent to the affiliated university.
4. The success rate or passed percentage of the students indicates that the institution had been doing its level best inspite of the difficulties faced during the lock-down. The number of students who appeared the final examination in the Under Graduate Arts is 92 and the number of students passed is 68 with a passed percentage of 73.91% Whereas in the Under Graduate Commerce, the number of students who appeared is 12 and the number of students passed is 12 making the passed percentage 100%.

6. Problems Encountered and Resources Required

The following as some of the major problems encountered during the course of operationalising of the online system of teachings:

1. Network connectivity is not easily available especially those students residing in the remotest part of the District.
2. Smart phone is not affordable by all the students. some students could not afford to possess the gadget which place them in the disadvantage position.
3. While submission of test papers, some students are submitting little late than the stipulated closing timing of examination for the reasons they stated due to the disruption of network connectivity.
4. During the examination also some students are also facing the difficulty in uploading and submission of their scripts due the lack of technological skills.
5. As there were no prior training session for the teaching faculty, some are taking a little longer time to master the facility.